

AGENDA ITEM - SAMPLE**6. TTUHSC: Approve change in academic rank.**

Presenter: \_\_\_\_\_ Presentation Time: \_\_\_\_\_ minutes

Board approval required by: \_\_\_\_\_

**RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve a change in academic rank for \_\_\_\_\_, Ph.D., from instructor to research assistant professor in the Department of Microbiology, School of Medicine, effective September 1, 2001.

Dr. XYZ has served the Department of Microbiology in various capacities since being appointed instructor in September 1998. She has coordinated the laboratories for the Medical Microbiology course and has served as the course director/primary instructor of the nursing microbiology course. Dr. XYZ has increased her research activities by assisting other faculty members and graduate students with research projects, as well as working on her own extramurally-funded research project, *C. difficile*.

Dr. XYZ's distinguished service to the TTUHSC School of Medicine is deserving of the promotion to research assistant professor.

**BACKGROUND INFORMATION**

Pursuant to HSC OP 60.01 and Section 04.02, *Regents' Rules*, the Board of Regents approves the awarding of promotion.

CONSENT AGENDA ITEM SAMPLE

**n. TTUHSC: Approve extension of current agreement with Dr. XYZ.**

Board approval required by: \_\_\_\_\_

The request is to extend the current agreement with Dr. XYZ. (Lubbock). The current agreement with Dr. XYZ will expire May 31, 2001, and provides payment of \$500 per month plus approved expenses. The renewal agreement will begin June 1, 2001 and end May 31, 2002, and will increase the scope of Dr. XYZ's work and will provide compensation in the amount of \$1,000 per month plus approved expenses. This request has been approved administratively by the president and the chancellor, and is recommended for approval by the Board of Regents.

**BACKGROUND INFORMATION**

Section 07.12.1.b., *Regents' Rules*, requires regental approval of consulting contracts which exceed certain limits.

*During the past two years, the Health Sciences Center has benefited from its association with Dr. XYZ. Dr. XYZ has initiated, organized and facilitated interactions between TTUHSC and the \_\_\_\_\_, other institutions of higher education, representatives of the agriculture industry, and relevant state and federal agencies. He has also provided advice on the development of a strategic plan to delineate a role for TTUHSC in the field of concentrated animal agriculture including education, research, and service activities.*