

## Addition to SPAARC membership

### **1. Qualifications:**

Membership in SPAARC is open to members of the TTUHSC and TTU community who have professional interests and responsibilities in areas of the SPAARC mission: “To develop translational, multidisciplinary and collaborative approaches to better understand the consequences of alcohol and drug use.”

### **2. Procedure:**

Application for Full, Associate and Assistant membership should be made to the SPAARC Steering Committee in the form of a cover letter stating an intent to join SPAARC and the level of membership desired, accompanied by a recent (updated within 3 months) unabridged Curriculum Vitae. Student members should be nominated in writing by eligible SPAARC members (see 3.5 below). The Steering Committee shall screen applications and present credible candidates to the current membership for a vote.

### **3. Membership levels and privileges:**

#### 3.1. Charter member

A Charter member is that faculty whose signature appeared on the Petition to Establish a New Center submitted to Dean Steven L. Berk on February 15, 2008 that led to the establishment of the SPAARC. Charter members shall have all privileges of Full members.

#### 3.2. Full member

**Eligibility:** A Full member must be a tenured, tenure-track or non-tenure track adjunct, joint or regular assistant, associate or full professor at TTUHSC or TTU. Full or part-time research and clinical track faculty at either institution are also eligible.

**Privileges:** Full members can add items to the agenda and are responsible for voting on new members, voting on changes to the by-laws, and voting on other business requiring an official vote of SPAARC members.

A 2/3 majority vote by current full members is required to attain full membership.

#### 3.3. Associate members

**Eligibility:** Associate members can be full or part-time faculty of any academic rank at TTUHSC or TTU.

**Privileges;** Associate members can add items to the agenda and vote on business requiring an official vote of SPAARC members, except for by-law changes or for new members.

A 2/3 majority vote by current full members is required to attain associate membership.

#### 3.4. Assistant members

**Eligibility:** Assistant members can be research associates, post-doctoral associates, or any post-doctoral trainee conducting research in the laboratory of a full or associate member.

Privileges; Assistant members can add items to the agenda and vote on business requiring an official vote of SPAARC members, except for by-law changes or for new members.

A 2/3 majority vote by current full members is required to attain assistant membership

### 3.5. Student members

Eligibility: Student members can be any high school, undergraduate, or graduate student conducting research in the laboratory of a full or associate member.

Privileges: Student members can attend regular SPAARC meetings, add items to the agenda, and vote on approval of the minutes.

A 2/3 majority vote by current full members is required to attain student membership

## 4. Maintenance of Membership:

Members will be reviewed by the Scientific Advisory Board on a 3 year cycle to ensure active participation in pursuing the mission, goals and objective of SPAARC. The Scientific Advisory Board shall provide advice to the Steering Committee regarding continued membership or removal of membership for any member up for review. A recommendation by the Steering Committee of continued membership shall be effective for 3 years and is not subject to a vote by current full members.

## 5. Removal of Membership:

5.1 Grounds for removal of membership shall include, but is not limited to,

1. Overall non-participation in SPAARC activities
2. Actions adversarial to the mission, goals and objectives of SPAARC
3. Submission of a letter of resignation

5.2 Removal procedure

A 2/3 majority vote by current full members is required for removal of a member.

5.3 Appeal process

The burden of proof that a member is being wrongly removed from SPAARC lies with that member, and is not a responsibility of SPAARC or the Scientific Advisory Board. A member wishing to contest removal from SPAARC can do so by petitioning the Director of SPAARC and addressing in writing the reasons they believe their removal is not warranted. Current full members, with advise from the Scientific Advisory Board, shall review the petition and render a final decision in accordance with section 5.2.