## Faculty Senate Minutes

**Committee Name:** Faculty Senate  
**Date/Time/Location of Meeting:** 15 February, 2008  
12:00 Noon – 1:30 PM  
210 (Amarillo); 200AB (Dallas); ACB 230 (Lubbock);

**Call to Order by:** Dr. Yondell Masten  
**Time:** 12:08 pm

**Members:**  
- Dr. Alyce Ashcraft absent (Dr. Melinda Mitchell-Jones, proxy),  
- Dr. Craig Cookman, Dr. Shane Greene, Dr. Tori Gustafson, Dr. Joel Hubbard, Dr. Lorenz Lutherer, Dr. Yondell Masten, Dr. Tom McGovern, Dr. Jeffery Oliver, Dr. Dawndra Scott, Dr. Rebecca Sleeper-Irons, Dr. James Stoll

**Handouts:** None

**Approval of Minutes:** 18 January, 2008

## Old Business

### Agenda Item A. Communication

1. **SACS Reaffirmation Process Update**  
The SACS Reaffirmation process is progressing. The President’s Executive Council (PEC) is reviewing narrative completed for five or six standards every two weeks. Over the next six months, narrative for the remaining standards will be finalized and web links will be tested. There are eight more criteria to be addressed, entered, and reviewed. Another round of reviews will be conducted by the PEC just prior to submission of the SACS report. SACS expects the review and accreditation processes to be ongoing rather than submission of the report with no further action taken until the next reaffirmation cycle.

2. **Solicitation of Faculty Representatives for IT Committee**  
At the January Faculty Senate meeting, Mike Phillips asked for names of faculty members from the various schools to serve as faculty representatives on the IT Committee. The School of Allied Health Sciences has forwarded the name of a faculty member; School of Medicine has a potential faculty but has no firm commitment as yet; School of Nursing is in the process of soliciting a volunteer; and School of Pharmacy faculty have expressed an interest but no volunteer has emerged. During the Faculty Senate Meeting, Dr. Melinda Mitchell-Jones volunteered to serve at the School of Nursing representative.

3. **Other – None.**

### Agenda Item B. Issues

1. **TTUHSC Faculty and Staff Discounts for Cafeteria Follow-Up Report.**  
Dr. McGovern discussed with UMC the possibility of discounts for TTUHSC employees. University Medical Center (UMC) leases the cafeteria space from TTUHSC and contracts food services with Aramark. The UMC employee discount is based on a hospital subsidy. Thus, for TTUHSC employees to receive a discount, the institution would need to...
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<th>Presenter(s):</th>
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subsidize the discount.

Additionally, Dr. McGovern expressed concern over high cafeteria prices. Rising food costs was cited as the reason but a review of food price will be conducted at the next UMC meeting to determine whether the prices can be adjusted for all customers. Dr. McGovern will keep the Senate updated with any available information.

2. Other – Tuition Support for Faculty.
   Faculty receive tuition support for courses taken during fall and spring semesters but not during the summer semesters. Clarification from the Bursar and possible Registrar for understanding lack of summer support was suggested. Dr. Craig Cookman will invite the Bursar and Registrar to the March Faculty Senate meeting.

3. Travel Reimbursement
   The issue of $10.00 per day reimbursement when no receipts and/or detailed receipts are available, especially in some foreign countries was discussed. Since travel policies regarding reimbursement are mandated by the state, no action, other than explanation for the restrictions, occurred.

Agenda Item C. Recommendations

1. Spring 2008 Faculty Senate General Faculty Meeting (GFM) Potential Date.
   May 16 is the only potential date for President Baldwin to attend the spring semester Faculty Senate General Faculty Meeting. The May 16 date is the day before the TTUHSC Graduation when all the related Convocation ceremonies are scheduled. Thus, low faculty attendance is expected. The Senate voted to keep the original April 11, 2008 date for the General Faculty Meeting and ask for the President to send a representative.

Other – None.

Agenda Item D. Policies and Procedures

1. Faculty Awards OP Task Force.
   The taskforce will be meeting soon.

2. Faculty OP Review Input/Oversight Policy.
   The title of the policy was changed to read, “Faculty OP Review Input Policy.” The wording change passed with one opposed vote and no abstentions. Dr. McGovern moved to change the wording. The motion seconded by Dr. Dawndra Scott.

   Dr. McGovern is chairing the committee charged with developing the OP. The focus of the policy is to address vendor interaction with TTUHSC faculty and staff related to potential conflict of interest with acceptance of vendor gifts, meals, drugs, devices, equipment, CMEs, honoraria, ghostwriting, speakers’ bureaus, and other areas of support by vendors.

4. Other: TTUHSC Faculty Tenure/Promotion Policy.
   School of Medicine is reviewing the School of Medicine Tenure and Promotion Policy for alignment with the TTUHSC OP. Faculty titles in
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the recently revised and approved Regents’ Rules OP eliminated the “Clinical” portion of clinical faculty titles (e.g., Clinical Assistant Professor, Clinical Associate Professor, …). Elimination of the category impacts faculty in all TTUHSC schools. Additionally, a recent perusal of the TTUHSC OP, revealed no criteria were included in the TTUHSC OP. The Faculty Senate Policy Review Committee will follow-up on the most recent revision processes for the TTUHSC OP to determine whether questions regarding alignment with the Regents’ Rules is needed.

**Agenda Item E. Leadership**

1. Spring Meeting of Faculty Senate Officers with President Baldwin Date. Following discussion, Dr. Sleeper Irons moved to utilize the May 16 date reserved for the General Faculty Meeting for a meeting with the Faculty Senate Officers with the President. Dr. Hubbard seconded the motion. The vote was unanimous. The President’s Office will be notified and an agenda submitted.

2. Other – None.

**Agenda Item F. Committee and Task Force Reports**

1. Agenda Committee
   The Agenda Committee will strive to disseminate a draft agenda earlier to facilitate compilation of the final agenda for dissemination at least one week before the regularly scheduled Faculty Senate meeting.

2. Policy Review Committee (Alignment of TTUHSC T&P OP with BOR T&P)
   No report as Dr. Lutherer is out of town. A report will be presented at the March Faculty Senate meeting.

3. Bylaws Revision Task Force
   The task force is scheduled to meet February 29 with members at large. The task force is seeking input from a broad faculty base.

4. Staff Task Force
   Staff task force meets every two weeks. The task force voted to have Paula Simpson as the staff representative on the Faculty Senate and Dr. Joel Hubbard as the Faculty Senate representative.

5. Other – None.

**Agenda Item G. Officer Reports**

1. President
   Attempts to obtain a meeting with President Baldwin have been unsuccessful. In the mean time, the agenda, minutes and Briefings are forwarded to President Baldwin via e-mail attachment.

2. President-Elect
   No report

3. Vice President
   No report

4. Immediate Past President
   No report

**Agenda Item H. Communiqué from President Baldwin**

1. No Communiqué.

**Agenda Item I. Other – None.**
<table>
<thead>
<tr>
<th>Agenda Item A. Senate Homepage Picture</th>
<th>Presenter(s): Members</th>
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<tbody>
<tr>
<td>1. Location, Date, and Time</td>
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<td></td>
<td>Paula Simpson will bring camera to take group photo of all Senators present at the March meeting.</td>
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<td>Agenda Item B. Other – None.</td>
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<td>Agenda Item C. Next Steps</td>
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<td>ACTION ITEMS</td>
<td>Due Date</td>
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<td><strong>Agenda Item A. Communication</strong></td>
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<tr>
<td>1. Solicitation of Faculty</td>
<td>February 22,</td>
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<td>Representatives for IT Committee</td>
<td>2008</td>
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<td>and submission of volunteer</td>
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<td>names to Mike Phillips</td>
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<td><strong>Agenda Item B. Recommendations</strong></td>
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<tr>
<td>1. Spring 2008 Faculty Senate</td>
<td>March 19,</td>
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<td>General Faculty Meeting on April</td>
<td>19, 2008</td>
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<tr>
<td>11, 2008 Solicitation of</td>
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<td>President Baldwin’s representative for the April 11, 2008, Faculty Senate General Faculty Meeting</td>
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<tr>
<td>2. Other Submission of agenda for May 16 Faculty Senate Officers’ meeting with President Baldwin</td>
<td>April 30, 2008</td>
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<td><strong>Agenda Item C. Senate Homepage Picture</strong></td>
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<tr>
<td>1. Location, Date, and Time Faculty Senate group picture at March meeting (pictures for Dr. Greene and Dr. Stoll will be added)</td>
<td>March 21, 2008</td>
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<td><strong>Agenda Item D. Other</strong></td>
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<tr>
<td>1. Invitation to the Bursar and Registrar for the March meeting</td>
<td>March 2, 2008</td>
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<td><strong>ADJOURNMENT</strong></td>
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<td>Next Meeting Date/Time: March 28, 2008</td>
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