## Old Business

### Agenda Item A. Policies and Procedures

1. **Compliance OP: Review and Recommendations**
   
   Dr. Cookman is part of an institutional compliance group that has been meeting monthly. This group has been working on a Standards of Conduct document which will not replace the current Standards of Conduct OPs, but will provide summaries of and links to the current OPs. This group aims to ensure the TTUHSC is compliant with all rules/laws (institutional, state, etc.). Dr. Cookman will keep the Faculty Senate posted on this institutional compliance group and will address any questions regarding institutional compliance and risk management.

   **Presenter(s):** Dr. Cookman

2. **Other**
   
   None

   **Presenter(s):** Senators

### Agenda Item B. Issues

1. None

   **Presenter(s):** Senators

2. Other

   None

   **Presenter(s):** Senators

### Agenda Item C. Recommendations

1. None

   **Presenter(s):** Senators
## Agenda Item D. Leadership and Communication

1. **SACS Update**  
   There are less than two months until the SACS on-site visit, which will be April 14-16, 2009. The Institutional and Planning Workgroup has been working to finish the Focused Report which addresses the SACS Off-Site Committee’s eight recommendations. The QEP Steering Committee QEP Writing Sub-Committee is finalizing the QEP Report. Dr. Masten indicated the SACS On-Site Team will conduct scheduled and unscheduled meetings on the Lubbock, Amarillo, El Paso, and Odessa campuses.

## Agenda Item E. Committee and Task Force Reports

1. **Policy Review Committee**  
   *Deferred to the next meeting due to Dr. McGovern’s absence.*

2. **Awards Committee**  
   The Awards Committee has revised the OP for faculty awards and submitted to Dr. Rolfe who indicated that the OP was being reviewed out of cycle. In response, Dr. Masten found an OP which states that any OP can be reviewed at any time. Dr. Masten also pointed out that the Awards Committee was not attempting to change the policy portion, but to change the procedures section. Dr. Rolfe is reviewing the revisions in preparation for presenting to President Baldwin.

3. **QEP Steering Committee**  
   *Addressed with New Business: Agenda Item A.*

4. **Staff Senate (or Task Force)**  
   *Deferred due to absence of Paula Simpson.*

5. **Other**  
   None

## Agenda Item F. Communiqué from President Baldwin by Cindy Gutierrez

The new Board of Regents is visiting the TTUHSC campus this afternoon at 2:30pm. Additionally, there will be more information about the School of Nursing Dean search coming soon.

## Agenda Item G. Items for Faculty Senate Column in Stateline

Dr. Sleeper-Irons requested a copy of today’s meeting minutes prior to approval to aid her in preparing this column. Dr. Hubbard approved this request.

## Agenda Item H. Faculty Senate Pictures

*Deferred until next meeting.*

## NEW BUSINESS

<table>
<thead>
<tr>
<th>Presenter(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senators</td>
</tr>
</tbody>
</table>

### Agenda Item A. TTUHSC QUALITY ENHANCEMENT PLAN

Dr. Masten and Dr. Gustafson delivered a PowerPoint presentation on the QEP.
Everyone should be aware of the QEP: IT = Inter-professional Teamwork

QEP Formation Timeline:

- Fall 2006: QEP Steering Committee was formed and outlined the process for developing a Quality Enhancement Plan
- Spring 2007: QEP Topic Selection Committee was formed and requested broad-based input from all of TTUHSC internal and external community.
- Fall 2007: ‘Question Mark’ Campaign was implemented with impressive response. One-hundred forty-one submissions were categorized as either Academic Support, Interdisciplinary Support for Students, or Faculty Development.
- June 2008: Proposals were selected for the QEP—Inter-professional Education
- July 2008: The current QEP Steering Committee was organized. Committee has been working to review literature related to the chosen topic. Committee found that ‘Education’ was too broad, so they refined the QEP focus to Inter-professional Teamwork. ‘Teamwork’ was chosen because student focus groups and faculty surveys indicated that it was an issue.

‘I.T.’ often refers to ‘Information Technology’; therefore, everyone should say ‘IT’ (as in “I know it”) rather than using the initials ‘I.T.’

QEP Vision, QEP Purpose, IT Definitions, IT Student Learning Objectives, Justification for IT as the QEP, and Challenges/Opportunities associated with IT were presented.

The Staging Process for implementation of the QEP was outlined. There are four stages which move progressively from low fidelity (simulation stage) to high fidelity (work based).

A brief timeline for the five-year QEP Implementation was presented.

Additionally, Operational Goals, Commitment (including designation of Faculty Champions in each TTUHSC school to oversee QEP implementation), and Ongoing Assessment, Evaluation, and Continuous Improvement issues were discussed.

Drs. Gustafson and Masten made a request for input on requirements/qualifications for Faculty Champions.

Dr. Masten also requested completion of a QEP Baseline Data Faculty Survey by Faculty Senate members to serve as a focus group for identifying baseline date for current understanding and use of interprofessional teamwork.

Faculty Senate members discussed consistency of implementation of the QEP, support from and within the various schools at TTUHSC, timeline for QEP marketing plan, and integration of QEP into the curricula (and implications for distance and clinical learning). In addition, the idea of Student and Staff Champions was suggested by Dr. Cookman; Dr. Masten indicated that this had been discussed with Dr. Rolfe. Finally, it
was suggested that the challenges of inter-campus communication be addressed.

2. Senate issues of consideration from President Baldwin:
   a. Improving student mentoring
   b. Enhancing the atmosphere for research at TTUHSC
   c. Possibility of a Dental School

   Dr. Hubbard asked for additional clarification of the expectations President Baldwin has for Faculty Senate input for the three items.

<table>
<thead>
<tr>
<th>Agenda Item B. March Senate meeting</th>
<th>Dr. Hubbard</th>
</tr>
</thead>
<tbody>
<tr>
<td>The scheduled March meeting date falls during Spring Break. Dr. Hubbard asked for input as to whether the March meeting should be moved to the last Friday in March (March 27th, 2009) or cancelled. It was unanimously decided that the meeting should be rescheduled for March 27, 2009.</td>
<td></td>
</tr>
<tr>
<td>There is a Faculty Senate General Faculty Meeting scheduled for April 8, 2009.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agenda Item C. Next Steps</th>
<th>None</th>
</tr>
</thead>
</table>

**ADJOURNMENT: 1:20 p.m.**

**Next Meeting Date/Time:** March 27, 2009 12:00 – 1:30 pm CST

JH:ps
02/19/2009