**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER**  
**FACULTY SENATE**

**COMMITTEE NAME:** Faculty Senate  
**MINUTES**  
**DATE/TIME/LOCATION OF MEETING:** March 27, 2009  
**LBK: ACB260B**  
12:00 Noon – 1:20 pm;  
AMAHSC Audio Conference: (877) 226-9790  
Access Code: 7859006  
12:00 Noon – 1:20 PM;  
ELP Audio Conference: (877) 226-9790  
Access Code: 7859006  
11:00 AM – 12:20 PM

**CALL TO ORDER BY:** Dr. Joel Hubbard

**MEMBERS**  
Members: Dr. Alyce Ashcraft (absent), Dr. Ulrich Bickel (absent), Dr. Craig Cookman, Dr. Martine Coue (absent), Dr. Tori Gustafson, Dr. Joel Hubbard, Dr. Yondell Masten, Dr. Tom McGovern, Dr. William Miller (absent), Dr. Kevin Ramey (absent), Dr. Jana Saunders (absent), Dr. Namrata Singh (absent), Dr. Rebecca Sleeper-Irons, Dr. James Stoll (absent), Dr. Surendra Varma (absent), Dr. Joanna Wilson (absent)

Substitutes: Logan Cornett for Paula Simpson  
Michael Keller for Kevin Ramey  
Melinda Mitchell for Alyce Ashcraft  
Michael Blanton for Surendra Varma

Guests: Shelley Burson for Staff Senate

**HANDOUTS**  
- HSC OP: 73.15: Minors in Research Laboratories (2)  
- QEP Faculty Champions

**APPROVAL OF MINUTES**  
March: 3/31/2009

**OLD BUSINESS**

**Agenda Item A. Policies and Procedures**

1. **HSC OP: 73.15: Minors in Research Laboratories**  
   Dr. Hubbard noted the OP 73.15 deals with safety and is not directly related to faculty, but should be discussed because of concerns related to research and laboratory procedures. Dr. Masten met with Dr. Rial Rolfe regarding OP 73.15 and shared his suggestion to contact Dr. Stocco’s office for further information about the purpose for developing the OP.

   Members discussed how to approach the issue. Dr. Blanton stated the OP is too extreme and restrictive. Dr. Blanton suggested there be a waiver for children of researchers who occasionally visit laboratories and who are closely supervised by parents. Members further discussed the source of the policy, how the policy impacts research involving minors.
and how to approach the policy when a laboratory is used for both
teaching and research. By consensus, members resolved to invite Dr.
Stocco and the head of Safety Services to a future Faculty Senate
meeting for conferral on OP 73.15.

2. Other
   NONE

### Agenda Item B. Issues

1. Cafeteria Issues: Update
   Dr. McGovern spoke with TTUHSC Administration who showed interest
   in providing a cafeteria discount for HSC employees, as well as concern
   about the cost. Members discussed the number of HSC employees who
   utilize the cafeteria. Dr. McGovern indicated the issue is one of social
   justice and if HSC employees are not granted a discount, at least the
   patients ought to be.

   Dr. Cookman evinced concern about the existence of a “Physicians Only
   Dining Room.” Members noted there is no feasible rationale for the
   provision and segregation of physicians during meals goes against the
   intent and purpose of the TTUHSC QEP, interprofessional teamwork.
   Members noted the cafeteria primarily serves unhealthy food and the
   most expensive item in the cafeteria is a salad. Dr. McGovern will
   continue to pursue the issues.

2. Need for Recycling Policy
   Dr. McGovern emphasized the need for a recycling program, but pointed
   out such a program is unlikely to be implemented at the institutional level
   because of the cost. Thus, Dr. McGovern noted, efforts to recycle must
   be focused on the grassroots and members were encouraged to discuss
   recycling within the respective schools.

3. Other: Vendor Issues
   Members discussed the disclosure of vendor information in teaching to
   ensure transparency with any conflict of interest arising due to bias from
   funding sources. The concern results from recent events at Harvard
   where students protested over a professor who expressed opinion about
   certain pharmaceuticals and failed to reveal a conflict of interest in
   funding.

### Agenda Item C. Recommendations

1. TTUHSC QEP; Faculty Champions
   Dr. Masten stated the success of the QEP hinges on faculty members
   who are compassionate about interprofessional teamwork. Faculty
   Champions will, therefore, be selected from each school for four-year
   terms. The first year will be primarily orientation to the responsibilities
   and development of learning modules; during the second and third years,
   Faculty Champions will carry out the duties associated with the role,
   independently; during the fourth year, Faculty Champions will serve as
   mentors to newly selected Faculty Champions.

   Faculty Champion workload will be 5%-20%. Dr. Gustafson indicated
   there will be a “Head Faculty Champion” who will be responsible for
   overseeing all other Faculty Champions. Members discussed the method
   of dissemination of the information (i.e., through the QEP Steering
Committee or the Dean of each school). Members further discussed selection method for Faculty Champions (i.e., self-identified versus appointed). Dr. Gustafson indicated at first the method will likely be self-identifying due to the fast implementation of the Faculty Champion process. Dr. Masten mentioned the hope is for grants to be written to fund the 20% Faculty Champion commitment, since the QEP funding does not include provision of salaries.

2. Senate issues of consideration from President Baldwin;
   a. Improving student mentoring
      Dr. Hubbard indicated President Baldwin wants Faculty Senate to “think outside the box” and student mentoring should be top priority. Dr. Masten noted the mentoring issue is addressed in the QEP. Dr. Sleeper-Irons suggested implementation of school-specific mentoring programs.
   b. Enhancing the atmosphere for research at TTUHSC – no recommendations were suggested.
   c. Possibility of a Dental School
      Cindy Gutierrez will relay information regarding the study done in El Paso at a future meeting. Dr. Hubbard suggested the formation of a subcommittee, either one for each issue or one for all three issues combined, at the next Faculty Senate meeting.

2. Other
   NONE

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### Agenda Item D. Leadership and Communication

1. SACS Update
   The SACS On-Site visits are scheduled for April 13, 2009 for the Amarillo, Odessa, and El Paso campuses and April 15-16, 2009 for the Lubbock campus. Dr. Masten indicated the primary focus of the On-Site visits will be the QEP and, since the off-site review was done to complete the SACS “old process,” On-Site Team members will verify the evidence of compliance for the eight areas of recommendations along with some additional points. The agenda mainly consists of the SACS team meeting with various groups, but if an issue arises with one of the recommendations the agenda may change. SACS has set aside a three-hour block to visit with faculty members, staff, and students.

2. General Faculty Meeting April 9, 2009: Issues
   Members determined items to be discussed at the General Faculty Meeting. Items include:
   - a presentation regarding space given by Dr. Rolfe
   - a QEP presentation given by Dr. Masten and Dr. Gustafson
   - a request for input on student mentoring
   - report on what Faculty Senate has been doing since the October Faculty Senate sponsored General Faculty Meeting (Dr. Hubbard will review old minutes)
   - discussion of space issues
   - discussion of vendor policies
   - SACS update/preparation

3. Other: Staff Senate
   A QEP presentation was given by Andrea Tawney to the Staff Senate
Task Force at the March 11, 2009 meeting. The Staff Senate Task Force is finalizing plans for the marketing campaign and starting to post flyers around the building. The flyers highlight a few important Staff Senate dates including:

- Constitution and By-Laws: Vote for Adoption – April 15-24, 2009
- Nomination of Senators – May 1-31, 2009
- Senator Election Campaign – June 1-31, 2009
- New Senator Orientation – August 2009
- First Senate Meeting – September 2009

Staff Senate announcements will be posted in Statline as well as on the TTUHSC website and the WebRaider website. During the Constitution and By-Law voting period, Lubbock Staff Senate Task Force Members will have a table set up in the cafeteria to increase exposure and encourage voting. Mrs. Burson indicated the biggest challenge to getting the Staff Senate running will be getting the word out because there are no staff meetings for TTUHSC staff, except in the School of Nursing. Senators indicated whole-hearted support for the Staff Senate. Mrs. Burson further stated the purpose of the Staff Senate is not to resolve supervisee-supervisor conflict, but to give voice to the staff and allow staff members to give input to HSC Administration.

**Agenda Item E. Committee and Task Force Reports**

1. **Policy Review Committee**
   Members discussed issues regarding policy numbering and the review of faculty-related policies; namely, members noted the 60.0 OPs are not necessarily the only policies with implications for faculty members and the Policy Review Committee needs to work on better identifying policies other than 60.0 level applicable to faculty members for reviewing.
   - Dr. McGovern

2. **Awards Committee**
   Dr. Masten met with Dr. Rial Rolfe regarding Faculty Senate suggestions for revision of the faculty award process. Dr. Masten emphasized the rationale for the changes during the meeting with Dr. Rolfe. Dr. Rial expressed concern about some of the changes and stated he would confer with the PEC. Dr. Masten asked members to send all thoughts regarding the rationale for the revision of the faculty award process. Dr. Masten will relay all feedback to Dr. Rolfe.
   - Dr. Masten

3. **Other**
   NONE
   - Senators

**Agenda Item F. Communiqué from President Baldwin**

NONE
- Cindy Gutierrez (absent)

**Agenda Item G. Items for Faculty Senate Column in Statline**

Dr. Sleeper-Irons suggested if the next issue is published after the General Faculty Meeting, there should be a summary of the meeting submitted.

- Dr. Sleeper-Irons

**Agenda Item H. Other**

1. **Other**
   NONE
   - Senators
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<thead>
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<tr>
<td><strong>Agenda Item A. Other</strong></td>
<td>Senators</td>
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<tr>
<td>1. Other: Recruiting Research Participants</td>
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<td>Members discussed issues with recruiting research participants and concerns with the IRB. Dr. Gustafson suggested the Faculty Senate look into IRB education for faculty and students.</td>
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<td><strong>Agenda Item B. Next Steps</strong></td>
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<td>1. Other</td>
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<td><strong>Next Meeting Date/Time:</strong> (April 17, 2009)</td>
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