TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
FACULTY SENATE

COMMITTEE NAME: Faculty Senate

DATE/TIME/LOCATION OF MEETING:
June 20, 2008
12:00 Noon – 1:30 PM
210 (Amarillo); 200AB (Dallas); 2C101 (Lubbock);

CALL TO ORDER BY:
Dr. Yondell Masten

MEMBERS
Members: Dr. Alyce Ashcraft, Dr. Craig Cookman, Dr. Shane Greene, Dr. Tori Gustafson, Dr. Joel Hubbard, Dr. Lorenz Lutherer, Dr. Yondell Masten, Dr. Tom McGovern, Dr. Jeffrey Oliver, Dr. Dawndra Scott, Dr. Rebecca Sleeper-Irons, Dr. James Stoll

Substitutes: Dr. Jane Colmer for Dr. Jeffrey Oliver
Matthew Geddie for Dr. Dawndra Scott
Belinda Gallegos for Dr. Alyce Ashcraft

HANDOUTS
• None

APPROVAL OF MINUTES
9 May, 2008 as distributed

OLD BUSINESS

Agenda Item A. Policies and Procedures
1. Two New Faculty Senate OPs Update
   a. Faculty Input for Faculty-Related Policy Review Process
      The OP was sent to Dr. Rial Rolfe’s office for review. Dr. Rolfe
      reviewed other TTUHSC OPs for potential duplication and found
      according to TTUHSC OP 10.01 (Operating Policies and
      Procedures for TTUHSC), Section 3b, anyone may review and
      recommend revisions. Therefore, his recommendation was for
      the Faculty Senate to consider requesting the Faculty Senate be
      added to the REVIEW section of each OP in Section 60 instead
      of seeking approval of a new OP. The Faculty Senate
      unanimously agreed. No further action on the OP is planned.
   b. Health Sciences Center Solicitation of Faculty Input
      Dr. Rolfe reviewed the OP and noted TTUHSC OPs contain only
      policies with procedures for imperative action. The Faculty
      Senate Solicitation of Faculty Input OP contains language
      suggesting the procedures may be followed. Thus, Dr. Rolfe
      stated there is limited potential for passage of the OP as currently
      worded. Dr. McGovern moved to revise the policy before
      considering resubmission. The motion was seconded by Dr.
      Gustafson and passed unanimously.

2. Faculty Awards OP Submission
   The OP for Faculty Awards was forwarded to President Baldwin for
   review. President Baldwin and the PEC have reviewed the policy and
   sent the OP to Dr. Rolfe’s office for further action. The status of the OP
   is currently unknown. Dr. Gustafson will contact Dr. Rolfe to facilitate
   progress on the approval of the OP.

Presenter(s):
Dr. Masten Senators

Dr. Masten Senators

Dr. Masten Senators
3. Senate Bylaws Change Vote  
No changes to the Bylaws have currently been submitted to Dr. Gustafson. Dr. McGovern moved to accept the Bylaws as submitted to post for all faculty to review and after 14 days response time for input, then post the Bylaws for 14 days for approval. The motion was seconded by Dr. Cookman and passed unanimously.

4. Other  
   a. HSC Vendor Policy  
The Vendor Task force presented the TTUHSC Vendor Policy to the Council of Deans on June 19, 2008. The Council of Deans unanimously accepted the draft of the policy with a recommendation for the policy to be sent to the Senate for input. Once Senate input is received, the policy will be forwarded for final approval. Dr. McGovern stated some items included in the proposed OP are state law and asked all senators to seek input from faculty in their respective schools. All comments and questions should be e-mailed to Dr. McGovern no later than July 7.

Agenda Item B. Recommendations  
1. Outcome of Vote RE: Inclusion of Faculty Senate in Review List for all Faculty Related OPs (60.xx OPs)  
The outcome of the vote for inclusion of Faculty Senate in review list for all faculty related OPs was unanimous.

2. New Website Icon for Recognition of Faculty Senate as Reviewer of Faculty-Related OPs  
Information of the website and announcement page has been updated.

3. Other  
None

Agenda Item C. Issues  
1. Faculty Senate President as Member of Platform Party  
The Faculty Senate President is now a Platform Party member for TTUHSC Commencement ceremonies.

2. Faculty Senate President as Mace Carrier for Graduation  
The recommendation for the Faculty Senate President is the Mace Carrier for TTUHSC Commencement ceremonies has been submitted. Dr. Hubbard will need to remind the planners of the recommendation next spring before Graduation.

3. Current Faculty Retirement Program  
The limited options for use Faculty Retirement funds was brought to the Senators’ attention. The Senate will invite someone from the Benefits Office to explain. Dr. Hubbard moved to invite Barbara Jones, Benefits Office, to explain current options. The motion was seconded by Belinda Gallegos and passed unanimously. Dr. Hubbard will invite Barbara Jones to the next Faculty Senate meeting.

4. Other  
None
### Agenda Item D. Leadership and Communication

1. **SACS Update**
   - Currently, TTUHSC is in the process of getting all final revisions/responses completed and through the Senior Review Process. The final compiled version of the Compliance Report will be disseminated to senior administration for final review on July 14. The input from Senior Reviewers will be completed by July 21 and the final version of the report will be developed and submitted on August 29.

2. **Other**
   - None

### Agenda Item E. Committee and Task Force Reports

1. **Policy Review Committee**
   - No report as Dr. Lutherer was absent

2. **Bylaws Revision Task Force**
   - See Agenda Item A3 under Old Business

3. **Staff Senate Task Force**
   - The Staff Senate continues to work on the Bylaws and hopes to have the task completed by the end of August and a Staff Senate in place the first part of the new academic year.

4. **Other**
   - None

### Agenda Item F. Officer Reports

1. **President**
   - No additional report.

2. **President-Elect**
   - No report

3. **Vice President**
   - No report as Dr. Sleeper-Irons is on maternity leave.

4. **Immediate Past President**
   - No report as Dr. Lutherer was absent

### Agenda Item G. Communiqué from President Baldwin

- Ms. Gutierrez will schedule a meeting for the Senate Officers with the President within the next two weeks.

### Agenda Item H. Items for Faculty Senate Column in *Stateline*

- Dr. Hubbard will develop an article for inclusion in *Stateline*

### Agenda Item I. Other

- None

### NEW BUSINESS

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<tr>
<th>Agenda Item</th>
<th>Presenter(s):</th>
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<tr>
<td><strong>Agenda Item A. Institutional Compliance Working Committee</strong></td>
<td>Dr. Masten</td>
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<tr>
<td>1. Faculty Senate Representative</td>
<td>Dr. Cookman volunteered to be the Faculty Senate Representative for the Institutional Compliance Working Committee.</td>
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<td><strong>Agenda Item B. Other</strong></td>
<td>Senators</td>
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<tr>
<td><strong>Agenda Item C. Next Steps</strong></td>
<td>Senators</td>
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<td>ACTION ITEMS</td>
<td>Due Date</td>
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<td><strong>Agenda Item B. Issues</strong></td>
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<tr>
<td>2. Faculty Awards OP Submission</td>
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<tr>
<td>Contact Dr. Rolfe’s office regarding status of the OP</td>
<td>July 7, 2008</td>
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<td><strong>Agenda Item C. Issues</strong></td>
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<td>3. Current Faculty Retirement Program</td>
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<tr>
<td>Contact Barbara Jones, Human Resources, to speak about Faculty Retirement option</td>
<td>July 7, 2008</td>
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<td><strong>Agenda Item H. Items for Faculty Senate Column in Stateline</strong></td>
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<td>Develop an article for inclusion in Stateline</td>
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**ADJOURNMENT**

**Next Meeting Date/Time:** July 18, 2008

VM:ps
6-20-08