



TEXAS TECH UNIVERSITY

# HEALTH SCIENCES CENTER

## Graduate School of Biomedical Sciences™

### Summer Accelerated Biomedical Research

3601 4<sup>th</sup> Street — MS 6206

Lubbock, Texas 79430

### CONFIDENTIAL REPORT

#### TO BE COMPLETED BY STUDENT:

I request that you complete this evaluation form which is to be sent to the GSBS Summer Accelerated Biomedical Research Program, Texas Tech University Health Sciences Center, to which I am applying for admission to a summer internship. I understand that your candid evaluation of me is being sought, and that it will be held in confidence both from me and the public by this institution, to the extent permitted by law.

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### STANDARDIZED LETTER OF EVALUATION

Selecting applicants for admission to the SABR program at Texas Tech University Health Sciences Center depends very much on evaluations of the applicants supplied by undergraduate faculty members and other evaluators. Since the number of qualified applicants far exceeds the number of positions available, we are anxious to select those individuals whose accomplishments, personal attributes, and abilities indicate that they have the greatest potential for research. Therefore, we ask you to provide a thoughtful and completely frank appraisal of the applicant in relation to other applicants you have known. The confidentiality of this letter will be protected in accordance with the Buckley Amendment concerning the privacy rights of parents and students, since this letter of evaluation will not be part of the permanent education record of this student. If you do not know the applicant well enough to complete this form, please notify him/her and return the form. YOUR IMMEDIATE REPLY IS NECESSARY SINCE THE APPLICANT WILL NOT BE EVALUATED WITHOUT YOUR APPRAISAL.

This form includes a section in which to check responses, a narrative comments portion, and a summary evaluation question. Please complete each.

1. In what capacity have you been associated with the student?

- A. Instructing:     Lecture     Laboratory     Seminar

Specify course(s) \_\_\_\_\_

B.  Academic Advising

C.  Socially

D.  Other (Please specify) \_\_\_\_\_

E.  Not acquainted

How well do you know the applicant?

- A.  Very well    B.  Fairly Well    C.  Slightly

D. How long have you known the applicant? \_\_\_\_\_

2. To your knowledge, has there ever been any disciplinary action involving this student?

- Yes     No    If yes, please provide full explanation in Narrative Comments Section or in a letter.

3. What would be your attitude toward having this student in a position under your direction?

A.  Definitely would want him/her;

B.  Would want him/her;

C.  Could be satisfied to have him/her;

D.  Would prefer not have him/her.

