MEMORANDUM

TO: Human Resources Section Coordinator, Human Resources, 3-2865, 1B-116
FROM: Human Resources Section Coordinator, Human Resources, 3-2865, 1B-116
SUBJECT: J-1 Exchange Visitor Program Rules
DATE: January 3, 2013

We have received a request to process a J-1 for a foreign M.D. ______________________________ (name)

It is crucial that you understand that the program in which ______________________________ (name)

is to be engaged in is solely for the purpose of observation, consultation, teaching or research and that no
element of patient care is involved. Any incidental patient contact involving the alien physician will be
under the direct supervision of a physician who is a U.S. citizen or resident alien and who is licensed to
practice medicine in the State of Texas.

I understand the above requirements for participating in the J-1 Exchange Visitor program.

Signature of Administrative Head:________________________________________________________Date: ________________

Type Name of Administrative Head: ____________________________________________________________________________

Title: ____________________________________________________________________________________________________

TTUHSC Address:__________________________________________Phone: __________________