

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER**

**Holiday Schedule for 2017 - 2018**

| <b><u>2017</u></b>              | <b><u>DAY OF WEEK</u></b> | <b><u>HOLIDAY</u></b>              |
|---------------------------------|---------------------------|------------------------------------|
| <b>September 4</b>              | <b>Monday</b>             | <b>Labor Day</b>                   |
| <b>November 23</b>              | <b>Thursday</b>           | <b>Thanksgiving Day</b>            |
| <b>November 24</b>              | <b>Friday</b>             | <b>Thanksgiving Holiday</b>        |
| <b>December 25</b>              | <b>Monday</b>             | <b>Christmas Holiday</b>           |
| <b>December 26</b>              | <b>Tuesday</b>            | <b>Christmas Holiday</b>           |
| <br>                            |                           |                                    |
| <b><u>2018</u></b>              |                           |                                    |
| <b>January 1</b>                | <b>Monday</b>             | <b>New Year's Holiday</b>          |
| <b>January 15</b>               | <b>Monday</b>             | <b>Martin Luther King, Jr. Day</b> |
| <b>March 15</b>                 | <b>Thursday</b>           | <b>Spring Holiday</b>              |
| <b>March 16</b>                 | <b>Friday</b>             | <b>Spring Holiday</b>              |
| <b>May 28</b>                   | <b>Monday</b>             | <b>Memorial Day</b>                |
| <b>July 4</b>                   | <b>Wednesday</b>          | <b>Independence Day Holiday</b>    |
| =====                           |                           |                                    |
| <b>TOTAL ALLOWABLE HOLIDAYS</b> |                           | <b>11</b>                          |

**Note:**

State law provides for 17 state holidays. In FY 2018, three (3) holidays fall on a weekend and cannot be substituted for other regular working days. The state will observe fourteen (14) holidays in FY 2018, which is one (1) more than FY 2017. TTUHSC will observe 11 holidays. An additional three (3) days of holiday entitlement will be accrued to employees' holiday comp balance at the rate of two hours per month with a maximum accrual of 24 hours.

Under the provisions of Article V of Senate Bill 5, 73<sup>rd</sup> Legislature, Regular Session, a state employee is entitled to observe optional holidays, such as Rosh Hashanah, Yom Kippur, Cesar Chavez Day and Good Friday. Since the university is closed on scheduled holidays, employees who wish to take an optional holiday will be required to use vacation leave or holiday comp time.