Borrowing Policies

- A library card is required for checking out all items.
- General Collection items circulate for two weeks and may be renewed twice for additional two-week periods.
- Reserve items circulate for two hours.
- Audiovisual items circulate for ten days and may have one renewal.
- Journals, computer disks, models, and reference materials do not circulate.
- A total of 12 items may be checked out at any given time.
- Borrowed books may be renewed by calling 806-743-2200; audiovisual renewals by calling 806-743-2213.
- Overdue items and items on hold may not be renewed.
- Borrowed books may be returned to either the Circulation counter or to designated book drops. Borrowed audiovisual materials must be returned to the LRC Circulation counter.
- Overdue Audiovisual materials or General Collection items accrue fines of $.50 per day for each item.
- Overdue Reserve items accrue fines of $.50 per hour for each item.
- For lost or damaged items, the borrower is responsible for the replacement cost of each item, a $25.00 processing fee, and all accrued overdue fines.
- Borrowing privileges are suspended until all overdue items are returned and all fines are paid.

Important Numbers

- Main Library Number 806-743-2200
- Circulation Desk
- Book Renewal
- Learning Resource Center 806-743-2213
- Fax 806-743-2218
- Interlibrary Loan 806-743-2210
- Loansome Doc 806-743-2209
- Reference Assistance
  - Peggy Edwards 806-743-2212
  - Dawn Kruse 806-743-2206
  - Carrie Gassett 806-743-2230
  - Margaret Vugrin 806-743-2241

Other Services

- Card holders may request articles, books, and AV items from other libraries through Interlibrary Loan.
- Individual literature searches are available upon request for a fee.
- Six public access computers are located on the Library's second floor. Laser-quality printouts are available for $0.10 per page. Additional computers that require an HSC eRaider account are located throughout the third floor.
- LRC computers, scanners, and printers are available to eligible borrowers for educational purposes only.
- IBM or Mac diskettes and CD-ROMs can be purchased for $1 each. Zip disks are available for $15.
- The Library abides by the U.S. Copyright Law (Title 17, US Code) which governs photocopies and copyrighted materials.
Normal Hours of Operation

Sunday 1:00 P.M.–12:00 A.M.
Monday–Thursday 7:30 A.M.–12:00 A.M.
Friday 7:30 A.M.–10:00 P.M.
Saturday 9:00 A.M.–10:00 P.M.

Reference Service

Reference librarians on duty:
Monday–Friday 8:00 A.M.–5:00 P.M.

Phone Numbers:
Peggy Edwards 806–743–2212
Dawn Kruse 806–743–2206
Carrie Gassett 806–743–2230
Margaret Vugrin 806–743–2241

Reference questions emailed to mylibrary@ttuhsc.edu are instantly submitted to multiple reference librarians.

Photocopying Service

Self Service Copies $0.10 per page
Photocopy machines are available on the second and third floors of the Preston Smith Library. $5.00 self-copy cards are sold in the TTUHSC Mail Room, BA109.

Photocopy Service $0.25 per page
Rush Photocopy Service $0.50 per page

Fees may be paid on a cash/check basis or may be charged to a departmental account (no debit or charge cards accepted).

Electronic Resources

Always access the following electronic resources from the TTUHSC Libraries’ home page. Off-campus access to these databases requires a HSC eRaider account from Information Services (806-743-2870).

Alternative Medicine
- Evidence-based information from Natural Medicines Database and Natural Standard

Anatomy
- Detailed anatomy models from an@tomy.tv and Netter Presenter

Bibliographic Tools
- Create bibliographies with EndNote and RefWorks

CINAHL Plus with Full Text
- Nursing & allied health literature database

DynaMed
- Point-of-care EBM information

E-Journals & Gold Rush
- Electronic journals available through Gold Rush

E-Books
- Medical, allied health, & science e-books from AccessMedicine, ebrary, NetLibrary, STAT!Ref, MD Consult

EMBASE
- Biomedical and pharmacological literature

Essential Evidence Plus, formerly InfoPOEMS®
- Access to POEMs™, guidelines, & clinical calculators

Electronic Resources

EXAM MASTER Online™
- Exam preparation for USMLE/board exams

FIRSTConsult
- Evidence-based differential diagnosis tools

images.MD
- Free access to thousands of medical images

MD Consult
- Full-text medical textbooks and journals, practice guidelines, drug information, & patient handouts

MICROMEDEX®
- Information on drugs, diseases, alternative medicines, and toxicology management

OT Search
- Occupational therapy literature

Ovid SP Databases
- EBM Reviews, MEDLINE, PsychINFO, HAPI, International Pharmaceutical Abstracts, e-books

PubMed®
- Biomedical & life sciences literature

Scopus
- Citation and patent searching within the biomedical and life sciences fields

SPORTDiscus
- Sports medicine & allied health literature

Tests in Print
- Bibliography of commercially available tests

TexShare
- General reference & medical literature

ISI Web of Knowledge℠
- Journal Citation Reports®, Web of Science®