

**See what Curricular Affairs has been up to lately-→**



**TTUHSC  
School  
of  
Pharmacy**

### **WEBSITE!**

Please refer to:  
<http://www.ttuhschool.edu/sop/academicinfo/>

For SOP curricular information, including calendars/schedules, course syllabi access, terminal outcomes, curricular policies, and student handbook links

(Click "Academic Information" on the SOP homepage)

# Curricular Affairs

Weekly Update - July 29, 2013

With the new academic cycle approaching, I thought it might be helpful to provide an overview of important academic dates. There is a rhythm to the year's activities, and if faculty want to participate or have input it is easier if folks know when the peaks of activity and planning occur. Though not an exhaustive list, this is the basic landscape of the Fall semester:

August 2013:

- The clock for P3 elective planning for ACY 2014-2015 begins. SOP 77.P.33 is attached for the specific steps and dates, but in short, changes in elective offerings (add new or delete existing) for the NEXT academic cycle should be considered now.
- This is a peak month for progressions petitions and other registration related issues for students.
- In 2013, this is also be the month that the TTUHSC IPE modules are launched.

September / October 2013:

- ACY 2014-2015 schedule planning is already underway, but the majority of the calendar is solidified now.
- The first draft of the schedule and solicitation of important calendar dates occurs at the October Executive committee meeting.
- By October 15, the catalogue of P3 electives must be completed and advertised to students so they may select preferences.
- Spring 2014 course teams will be assisted with syllabi development and course planning.
- In 2013, the additional task of preparing for the ACPE site visit must also be completed by this time.

November / December 2013:

- Nov 1 is the deadline for Spring 2014 syllabi submission
- Nov 15 is the deadline for students to select P3 elective preferences. The "spin" to slate electives to meet those preferences and the finalization of the ACY 2014-2015 schedule occurs by Dec 1 and is presented at the December Exec Committee meeting.
- The December faculty meeting would be the time to discuss any major proposed changes to the curriculum as per SOP 79.P.01
- December is also a peak month for progressions petitions, grade grievances and registration issues.

Throughout this time, we will continue with our Curricular Mapping and Ilios database management. These projects are well underway, but will continue for several months. Thanks everyone!

*Dr. Rebecca Sleeper*