

Establishing Candidate Organizations

Candidate organizations may be established if they support the School of Pharmacy's mission, goals, and may benefit the general body of candidates and/or the community at large. Candidate organizations must hold an active charter from the Dean's Office to conduct business in the School of Pharmacy.

Criteria for Establishing Candidate Organizations

A group of at least 10 candidates may request a charter from the Dean of the School of Pharmacy. A formal written request is required and should include the following:

- a) Name of the Candidate Organization
- b) List of members and candidate officers (at least 10 members are required for the charter request to be considered) and the class they are in (P1, P2, P3, P4).
- c) The name of the Candidate Organization's Student Senate representative who actively participates in the Student Senate.
- d) An explanation of the purpose of the organization and expected benefits for the general candidate body and/or the community at large.
- e) The name of the faculty member who will serve as the Candidate Organization Advisor.
- f) A copy of the Candidate Organization's Bylaws and Constitution.
- g) If affiliated with a state or national organization, the name, address, and phone number of an official who is responsible for supervising the Candidate Organization.

The request for a Candidate Organization Charter should be submitted to the Dean's Office. A response to this request will be sent to the Candidate Organization within 30 days. The candidate membership requirement may be waived at the discretion of the Dean upon adequate justification by the Candidate Organization. Charters will only be granted for one academic year. A Candidate Organization's charter is valid for one year and will expire prior to the beginning of the next academic year, unless renewed.