TITLE: Transportation of Patients

POLICY STATEMENT:
To provide guidelines for the appropriate transportation of patients.

SCOPE:
This policy applies to all TTUHSC Ambulatory clinics operated through its Schools.

PROCEDURE:
1. Patients are responsible for their own transportation to and from clinic appointments.
2. Transportation (example: courtesy van) may be provided on TTUHSC property only for patients coming to and from appointments in a TTUHSC fleet vehicle in accordance with HSC OP 63.03 Vehicle Fleet Management Program.
3. TTUHSC staff should utilize appropriate community resources for patients requiring transportation assistance to home or other facilities.
   a. For stable patients – any available public transportation
   b. For unstable patients requiring admission to a hospital – an ambulance may be used. Licensed clinical staff should make decisions regarding appropriate transportation.
4. At no time should patients be transported in TTUHSC personal vehicles unless the patient is a family member.

CERTIFICATION:
This policy was approved by the Council of Deans on November 3, 2011.