POLICY STATEMENT:

It is the policy of the Texas Tech University Health Sciences Center to clean patient exam rooms and medical equipment using Infection Control principles.

SCOPE:

This policy applies and will be distributed to all TTUHSC School of Medicine Clinics, also known as Texas Tech Physicians.

PROCEDURE:

1. Exam rooms should be cleaned by clinic personnel after each patient use with any solution registered as an EPA Tuberculocidal product affective against Mycobacterium Tuberculosis.

   *NOTE: Housekeeping staff will wipe down countertops in exam rooms and sweep and mop floors. However, items on the countertops or on floors will not be moved by housekeeping personnel.

2. Exam tables, exam chair tops, and pediatric scales should be cleaned with approved solution after each patient use.

3. Medical equipment used in direct contact with patients should be cleaned after each use per manufacturer’s recommendations.

4. Medical lamps, overhead procedure lights and all other equipment in patient exam rooms should be wiped down with an approved EPA solution, in all clinics, at least weekly.

5. If cleaning is needed under exam tables, behind heavy equipment or the like, special arrangements must be made with the housekeeping manager.

6. Cleaning solutions that have been transferred into a different container (highly discouraged) should be clearly labeled, dated, and initialed. Contents and containers should be discarded within 30 days or use manufacturer’s recommendations.

APPROVAL AUTHORITY:

This policy shall be recommended for approval by the Joint SOM Policy Committee to the Regional Deans with final signatory authority by the Deans, School of Medicine.
RESPONSIBILITY AND REVISIONS:

It is the responsibility of the Joint SOM Policy Committee to review and initiate necessary revisions based on collaboration and input by and through Quality Improvement/Performance Improvement and Risk Management. Administrative and technical management of this policy, including web site maintenance, will be the responsibility of the Lubbock Office of Performance Improvement.

| Signatory approval on file by: | Steven L. Berk, MD |
|                              | Dean, School of Medicine |
|                              | J. Manuel de la Rosa, M.D. |
|                              | Dean, School of Medicine, El Paso |