

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

QEP Advisory Committee

October 26, 2009

Members Present:

Harold (Hal) Miller Jaynie Maya
Amar Thakrar Irene Williams
Kari Dickson Carla Myers
Sharon Decker Eduardo Olivarez
Eunice Lee Abigail Rodriguez
Shelley Burson

Members Absent (Excused):

German Nunez Kristi Dickson
Victor Gonzales Andrea Tawney
Rajiv Agrawal Tom McGovern
Rick Bliss Tori Gustafson
Rial Rolfe Melinda Corwin

The meeting was called to order by Sharon Decker at 9:08 a.m.

The minutes for August 27, 2009 and September 22, 2009 were approved

- I. Introduction: QEP Assessment Coordinator** – Sharon Decker introduced Shelley Burson as the new Quality Enhancement Plan (QEP) Assessment Coordinator. Shelley Burson will be developing the formative assessment of the QEP. and will assist in maintaining input from faculty.

II. Old Business

A. Sub-Committee Reports

1. Faculty Tool Kit- Carla Myers

Carla Myers stated she has been working with the Faculty Champions in relation to the toolkit. Carla Myers is currently focusing on stage one to bring resources together for roles and responsibilities. Carla Myers stated we have to focus on disseminating resources that are classroom ready and be implemented in a post test for the particular curricula areas. Irene Williams stated the toolkit is on the departmental share point, however recommends to placing on a separate website. Irene Williams will contact the IT department in relation to separate website. Sharon Decker reminded the committee the tool-kit is in its preliminary stages

2. Sub Committee Reports

i. Faculty Champions – Sharon Decker

Sharon Decker reported the Faculty Champions are meeting monthly. The Faculty Champions current main objective is to take their first stage project and design it to include all the disciplines.

ii. Fall Symposium- Tori Gustafson- Abigail Rodriguez (Marketing)

Sharon Decker stated she received some feedback for the Symposium to only be half a day. Sharon Decker stated the focus goal for next year is SBAR and communications. Abigail Rodriguez reported many of the evaluations commented they enjoyed the speaker's presentation. The presentation was recorded; however it cannot be posted on a website. One copy of the presentation will be available at each regional campus.

iii. Immersive On-Line Technologies: Victor Gonzales & Irene Williams

Victor Gonzales stated IT suggested updating the image on the portal. Victor Gonzales handed out the new image IT developed with a focus on the Faculty Champions. Irene Williams reported we are currently looking at another vendor and are in the middle of scheduling a demonstration.

iv. Interprofessional Student Society – E. Lee

Eunice Lee reported an interprofessional student organization already exists, called Unity Among Us. The member numbers have been dwindling down. The main

purpose of the organization is social events. Eunice Lee spoke with representative of Unity Among Us in relation to incorporating academic projects such as CLARION Interprofessional Case Competition projects. The student QEP Advisory Committee members are going to assist in promoting the organization. Sharon Decker stated we are currently working on a meeting with Margaret Duran and the QEP students. Eunice Lee stated it would be a great idea to invite Unity Among Us representatives to the meeting. Sharon Decker will approach a Faculty Champion to assist students with CLARION as it requires a faculty advisor for each school represented. Sharon Decker stated the competition scenario has not been released yet; however we need to get students working already.

v. Application for Interprofessional Education and Scholarship Institute – Sharon Decker – Carla Myers

Carla Myers stated that establishing an institute will help to have a home for the interprofessional teamwork activities developed and allow us to have a large umbrella to obtain grants.

III. New Business:

A. Faculty Development – Sharon Decker

Sharon Decker stated she is currently reviewing communication strategies for next year.

B. QEP Project Approval Procedure – Sharon Decker

Sharon Decker stated there have been several faculty requesting funds to support QEP projects. At a meeting with Rial Rolfe and Carla Myers, we have decided we will need to develop policies to have a formal process for submitting projects. We will need to develop a formalized proposal template on what the projects must address. For example, projects must address the overall student learning outcome objective of the QEP.

C. Website – Carla Myers

Carla Myers requested for committee members to review the QEP website and submit suggestions to implement ideas in relation to the activities for the current activities. Irene Williams has been doing a great job with keeping the website up to date. Rial Rolfe stated most of the institutes have a newsletter, so the idea is not to be underestimated. Victor Gonzales suggested to start with placing articles in *Statline*.

D. Library – Abigail Rodriguez

Abigail Rodriguez informed the committee that literature related to interprofessional teamwork was ordered and has been made available at all of the distant regional Texas Tech University health Sciences Center (TTUHSC) libraries. A list and information of the literature has been posted on the website.

Rial Rolfe state the Amarillo newspaper reported the local TTUHSC campus brought in well known speakers to speak on simulation. Rial Rolfe stated we are missing an opportunity by not having all the simulation centers collaborating and there is a need to pull of the activities together. The Amarillo campus has had at least three to four national leaders come in.

IV. Adjournment:

The meeting was adjourned at 9:31 a.m.

The next meeting will be held at 12:00 pm, November 17, 2009.