QEP Faculty Champion Meeting Minutes
June 24, 2013
10am – 12pm
ACB 260D, EPAEC 235, ABSON 2502, AMHSC 4717, ODHSC 2C13

Old Business

A. IPE Institute – Cindy Acton: Still in progress. Proposal process will be forwarded to Deans once Cindy submits.

B. Conference Updates – Sharon, Cindy, Shelley: Shelley and Cindy attended the EHPIC certification conference in Toronto. They were assigned in teams for one week with a new focus each day. Participants were: 5 from New Mexico, 1 from Florida, 1 from Australia, 2 from Edmonton, and the rest from Toronto with most participants being from Hospitals/practice. Their assessment is not advanced and they mainly use “pre & post”. Dr. Decker is considering bringing EHPIC here to certify faculty members who are interested. For $35k it will include 3 days, 3 faculty, a coordinator, travel expenses, course materials, 2 planning teleconferences, food (breakfast and lunch) and no more than 49 participants can attend. The audience must be very balanced and the event is not allowed to be techlinked or recorded.

C. 5 year Impact Report for SACS – will meet June 25 and will continue meeting every other week.

D. Taskforces Updates

   I. 2013 Fall Symposium Task Force – Shelley – Save the date went out. Shelley is working with Charles Henderson on reserving rooms. The brochure is expected to go out by the end of July/beginning of August. The case study has been selected and is being revised. Faculty Champions are being asked to serve as small group facilitators. If interested, please email Lisa Popp at lisa.popp@ttuhsc.edu.

   II. Interprofessional Team Building Experience Task Force – Sharon – Eighty percent has been written. RIPLS used last year did not have the “neutral” column so cannot use and therefore cannot be a research article. Currently working with Phillip Watkins in Clinical Research.

   III. TeamSTEPPS Task Force – Pat Francis-Johnson – This year staff has been invited to attend and ended up with a tremendous response (especially in Lubbock). Six courses will be taught at each campus (Lubbock, El Paso, Abilene, Odessa, Amarillo, Austin). All information regarding courses can be found on the announcement page, email blast that was sent out, and flyer on QEP website.

   IV. Interprofessional Teamwork Simulation-Based Activities Task Force – more activities will be held this summer.

New Business
A. **Other** – Lately there have been many questions regarding how staff can be involved in QEP, Interprofessional Teamwork (IT) or Interprofessional Education (IPE):

1. TTUHSC staff can volunteer to *assist* with QEP/IPE events such as the Fall Symposium, TeamSTEPPS, and other QEP/IPE educational events.
2. TTUHSC staff can *learn* by attending QEP/IPE events such as those mentioned above. IPE topics cover areas such as communication, teamwork, group dynamics, professional role understanding, etc.
3. TTUHSC staff can *assist* in the development and implementation of pilot/research/community projects.
4. TTUHSC staff can *recruit and train* other staff members to assist in the implementation of QEP/IPE projects as needed.
5. TTUHSC staff can *serve* on QEP/IPE task forces and committees.
6. TTUHSC staff can *teach* and *support* faculty and others regarding the use of technology with their QEP/IPE courses/research/projects.
7. TTUHSC staff can help *promote* QEP/IPE by spreading the word about QEP/IPE and/or upcoming events, etc., to other faculty, staff and students at TTUHSC. (For instance, they might have seen emails, TTUHSC announcements, flyers, etc., and could help us by letting others know and encouraging people to sign up for events by the deadline date). Furthermore, having staff promote QEP/IPE helps further TTUHSC’s culture shift towards interprofessional education.