

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
QEP Faculty Champions Subcommittee
August 20, 2009

Members Present:

Carla Myers
Barbara Sawyer
Rial Rolfe
David Straus
Irene Williams

Members Absent:

Lorenz Lutherer
German Nunez
Herb Janssen

The meeting was called to order by Sharon Decker at 2:00 p.m. The minutes from the meeting on July 23, 2009 were approved on consensus.

I. *Old Business:*

A. Pilot Projects:

- **Project One** – Cindy Acton reported she has received feedback from the vignettes. Cindy Acton gave a summary of the videotaped vignettes.
- **Project Two** – Bonna Benjamin stated she would like to involve the graduate school and their research in the project two. Bonna Benjamin will implement project one vignettes into project two.
- **Project Three** – Sharon Decker reminded everyone we will work on this later.

B. Projects related to Faculty Development and Teaching and Assessment Strategies

1.Integration of concepts and competencies– grid - Tool to assist school/department in mapping curricula. – Carla Myers reported Suzanne Escudier wants to add more fields to populate Rebecca Sleeper’s initiated grid.

2.Discipline specific accreditation related to Interprofessional Teamwork - Sharon Decker requested more information related to accreditation and will add any information related to accrediting bodies to each discipline related to “it”.

3.Perceptions between healthcare professionals – L. Lutherer & D. Strauss –
No report.

C. Faculty Tool Kit –Carla Myers (platform)

The Faculty Tool kit is a small part of response. Will focus more on faculty toolkit after the response to SACS has been sent. Carla Myers will request for another share point link that will be available to the QEP subcommittees to gather all power points presentations, projects, information, and media for download needs when presenting. Rial Rolfe stated he sent a press release through Marketing and Communications. The News Radio 1420 released it and we are waiting on AJ newspaper to release as well.

D. Web Site: Irene Williams added everyone to SharePoint to access the Faculty Toolkit that Carla is preparing. The site is <https://sharepoint.ttuhs.edu/sites/TTUHSC/OIPE/default.aspx> . Please contact Irene Williams if you have any questions.

E. Faculty Champion Description (see attachment) – Sharon Decker

- 1. Negotiations related to role** – Sharon Decker stated Herb Janssen would like to discuss how to negotiate role and idea for extra funding for research. Rial Rolfe suggested annual QEP budget could include money for research. Sharon Decker reviewed budget set aside for Faculty Champions. Sharon Decker along with Bonna Benjamin, Rod Hick, and Andrea Tawney submitted an IHI grant proposal for thirty thousand to hire a consultant to write scenarios for simulation.
- 2. Extra funding related to publication, research, and role requirements. - Sharon Decker**
Sharon Decker requested Faculty Champions to send any modifications to their role descriptions

II. New Business

A. Standard Platform of producing materials

Herb Janssen suggested a platform for share point and videos due to too much scattering and platforms. Sharon Decker asked is we should select one. Cindy Acton suggested setting a standard template. Carla Myers stated we need to have a check list for guidelines like media release forms for any pictures, videos, etc. and also suggested purchasing an inexpensive digital camera and video editing system to help to keep same standards. Sharon Decker will come up with lists of guidelines to look at. Bonna Benjamin stated a platform and template are different. Sharon Decker will pull data together to speak about more informatively in the next meeting.

B. Response to SACs – Carla Myers

Kari Dickson, Irene Williams, Rial Rolfe, Carla Myers, and Sharon Decker are reviewing the response report. Worked together to pull together SACS concern in relation to assessment and support for Faculty Champions needed to do role description. Implemented information from Deans and Faculty Champions retreats, bi-weekly meetings, etc. to show ways we have addressed issues. Currently working with writing consultant, Sarah Moulton, to review final response draft. After the response is approved, we will drop in links, have it printed and shipped. Faculty Champion who would like a copy of the final response should send request to Abigail Rodriguez.

C. Faculty Champion Retreat – Discuss points

- 1. Myers-Briggs** – Sharon Decker asked if Faculty Champion's are interested in having a Myers-Briggs session and explained that it covers how you think and reason. Everyone has different ways of approaching matters. Benefit would be to look at each other's as individuals. Carla Myers explained it would benefit the Faculty Champions to have a personality assessment in order to know each other's personality types and in return know what someone has to offer. This will help Faculty Champions work better as a team. Abigail Rodriguez will send out e-mail with poll to set up a two-hour afternoon session. Sharon Decker will ask Dr. John Pelley for his assistance in conducting session. Barbara Sawyer suggested having another retreat and implementing Myers-Briggs session.

- 2. Interprofessional Student Organization – Herb Janssen.**

No report.

- 3. Clarion – Sharon Decker -**

Sharon Decker is starting to do research on organization and competition. Sharon Decker will put together a summary to start discussion. Committee decided this project will be given to the interprofessional organization when up and going.

- 4. Student Research Day Award – Lorenz Lutherer and David Straus**

David Straus reported the Student Research Day usually occurs in February and informed committee it was originally started by graduate students from the GSBS. David Straus stated he doubts any GSBS students would submit any “it” posters. Nursing and Allied Health would be most likely to have posters. Suggested schools should start informing students about “it” posters and mention financial award. Sharon Decker stated award amounts will be equal to the other posters. Posters will consist of anything that promotes an “it” relationship and could be research/project. David Straus and Lorenz Lutherer will develop criteria.

5. President’s Student Scholar Program – Sharon Decker

Sharon Decker asked if committee should pull information together to give to President Baldwin. There will be a monetary attached to program. Decided committee will need a small taskforce to develop request. Sharon Decker stated she foresees it being implemented no earlier than next year. Cindy Acton suggested committee give to interprofessional organization to work on when up and going.

D. Actions Items for QEP Advisory Committee

1. Fall Symposium – Publication of outcomes

Abigail Rodriguez passed around a rough draft of the QEP Fall Symposium brochure. Sharon Decker requested Faculty Champions send three sentences about themselves that will be implemented to highlight them in the flyer. Sharon Decker stated we may add clarion students who presented at CLARION in symposium agenda and brochure.

2. Fall Marketing

Will take brochure draft to QEP Advisory committee. Each campus will be involved in marketing initiatives. Faculty Champions will be highlighted. Rial Rolfe suggested Faculty Champions could man the tents or serve hot dogs. Sharon Decker suggested Faculty Champions could serve the food at the QEP Fall Symposium.

E. Travel and meeting times

Sharon Decker stated Faculty Champions have travel money set aside in the QEP budget. Faculty Champions were sent an e-mail in regards to an invitation to the MUSC IPE day on January 8, 2010. Please e-mail Sharon Decker stating your interest to go to the IPE day. Also were invited to go the day before, January 7th to observe preparations.

F. Meeting schedule

Suzanne Escudier suggested committee has longer meetings and only meets once a month, since it is a struggle to attend to each and would allow Faculty Champions a longer time to focus on topics for comprehension. Based on the last meeting poll, Sharon Decker stated the meetings will now be monthly on every first Thursday from 2-4pm.

G. References

Sharon Decker stated more references are coming in for Faculty Champions– SBAR toolkit. Sharon Decker stated she will need a contact person from each campus to keep QEP resources. Video library ordered is composed of various vignettes. Vignettes will be available to faculty and can be implemented in power points. Sharon Decker will investigate if vignettes can go on share point for Faculty Champions to review provide feedback.

H. Agenda

Barbara Sawyer requested for Faculty Champions to be able to send items to be placed on agenda the day before a meeting. Please send any request for agenda items to Sharon Decker. Barbara Sawyer stated she would like a more in-depth explanation related to the vignettes project. Barbara Sawyer requested she be given permission to ask her students questions to see

what they think about “it.” Bonna Benjamin stated no questionnaire can be used for a poster if not going through IRB approval. Sharon Decker stated survey results for certain schools can be pulled. Cindy Acton offered to send July’s survey results to Barbara Sawyer.

IV. Adjournment

The meeting was adjourned at 3:00 p.m.

The next meeting will be held on September 3, 2009 from 2-4pm. Please refer to calendar invitation for room assignments.