

## Faculty Champion Strategic Planning Meeting Minutes

April 12, 2011

1pm – 4pm

Academic Classroom Building 260D

### Current Endeavors

1:00pm – 3:00pm

- **RFP for Sustainability Grant**

Faculty Champions reviewed the proposed criteria submitted by Dr. Seifert and Dr. Benjamin. The proposed criteria were based on previous seed grant recipients. Committee members made the following revisions:

- Abstracts for blind review are to be submitted to Dr. Decker by May 15, 2011
- Faculty Champions will review the grants and make the awards by June 1, 2011
- The timeline for the grant will be from June 1, 2011 to May 31, 2013
- The proposal will be limited to 10 pages
- There were no changes to the criteria or the cover page
- Proposals are to be submitted using Times New Roman, 12 point font, 1 inch margins, single spaced
- The rubrics for grading the proposals will be developed using the QEP proposal rubric and modifying this rubric accordingly (and this revision will be sent to Faculty Champions for their review)
- Faculty Champions suggested the QEP office follow-up with a telephone call to each seed grant recipient after the e-mail goes out to see if they have any questions regarding the call for proposals.

- **Spring 2011 CLARION Update**

CLARION presentations are being held this evening (April 12, 2011). Grading criteria for the evening presentations has been established.

- **Spring 2011 SIMWARS Update**

The groups are currently pre-testing. TeamSTEPPS will be released for the students so they can practice with their mentor and take the post-test. Drs. Decker, Acton, Myers and Escudier are the graders at this time. We will provide the students a copy of an evaluation tool, so during today's meeting, committee members reviewed the Clinical Teamwork Observation Scale. The following suggestions were made: More clearly describe the rating scale, and when giving the students the evaluation tool, consider providing the students just the titles of each section and maybe the rating scale and pieces they are scored on. The Clinical Teamwork Observation Scale has yet to be tested regarding reliability and validity, therefore the 2011 SIMWARS will be the first testing ground for this tool.

- **Schedule for Fall 2011 –**

- CLARION

Need to prepare for CLARION over two semesters as opposed to one. Suggest handling the prep work in the Fall and then have the students work on the case during the Spring. Faculty Champions did not know if CLARION is spread over two semesters how this would impact the assigned number of credit hours for the class. Also, it was suggested for students to work on root cause analysis from past CLARION cases during the Fall. In summary, everyone agrees spreading the work over two semesters is best.

- **SRW**  
The suggestion is being made for students to submit a project next year. To do so, Faculty Champions believe students will need quite a bit more time, so a flyer should be sent to students this month and there should be follow-up regarding SRW during student orientations. Faculty Champions were asked what type of projects should be accepted and the following recommendations were made: 1) community service, 2) research, 3) practice, 4) process projects, 5) quality assessment of impact clinic, and 6) analysis of Fall Symposium case study results. The requirements for the projects are: 1) at least 2 schools, 2) faculty mentor/advisor is recommended, and 3) at least 2 different disciplines. It was suggested a study be implemented to determine when research classes are held at each school to determine when research projects are being scheduled in these classes.
- **2011 Fall Symposium**  
QEP staff read a lengthy report of all 2011 Fall Symposium tasks accomplished to date. One of the committee members was concerned the keynote title was cliché and needed to be modified.
- **Fall Faculty Champion/Invited Faculty Workshop: Amy Blue, MUSC**  
Faculty Champions will be invited to the Faculty Workshop. It was mentioned Amy Blue is available in early October and her preferred day of the week is later in the week. The QEP office will send out suggested dates to the Faculty Champions to see what date works best with their calendars. In this same e-mail, Faculty Champions will be asked for their input on suggested topic for the workshop. Faculty Champions suggested inviting the faculty who have participated in interprofessional teamwork activities to the Faculty Workshop as well as a benefit for their participation in 2011 activities.
- **2011 Seed Grant Award Update**  
Two seed grants have been initiated.
- **Update re: Training for TeamSTEPPS at Regional Campuses**
  - Dr. Decker and Dr. Myers, with assistance from Dr. Benjamin, provided TeamSTEPPS training in Amarillo on March 7, 2011.
  - Dr. Myers, with assistance from Dr. Jackson, provided TeamSTEPPS training in Odessa on March 28, 2011.
  - Dr. Decker and Dr. Myers will be providing TeamSTEPPS training in Abilene on April 22, 2011.
  - Dr. Decker and Dr. Myers will be providing TeamSTEPPS training in El Paso in May (exact date to be announced).

## Future Endeavors

**3:00pm – 4:00pm**

- **Presidential Award Criteria and Rubric**  
Faculty Champions were informed by QEP staff of how the Ad Hoc Committee Task Force was formed and what their charges were for developing the criteria, nomination form and rubric for the proposed award. Faculty Champions were very supportive of the new award and made several changes to the proposed criteria and rubric. After the changes are made, the criteria, nomination form and rubric will be submitted to the TTUHSC Faculty Senate for their approval.
- **CAB III Call for Abstracts**  
The QEP Director encouraged Faculty Champions to submit abstracts to Collaborating Across Borders III, and the goal is for TTUHSC to submit at least three abstracts to this conference. Dr. Decker asked the Faculty Champions to share the call for proposals with their faculty to

encourage more TTUHSC faculty participation. Faculty Champions suggested sending out the call for abstracts to the 2011 seed grant recipients as well in addition to the TTUHSC faculty interested in participating in interprofessional teamwork activities.

- **TeamSTEPPS Collaborative 2011, June 22 & 23 in Denver, Colorado**

An e-mail has been sent and there are limited spots available. Faculty Champions interested in attending need to enroll quickly and must register themselves for this event.

- **SACS COC Summer Institute, July 17-20 in Fort Worth, Texas**

Faculty Champions were reminded of the SACS COC Summer Institute in Fort Worth.