

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

QEP Faculty Champions Subcommittee

December 3, 2009

Members Present:

Bonna Benjamin
Sharon Decker
Herb Janssen
David Straus
Irene Williams

Kim Powell
Suzanne Escudier
Rial Rolfe
Cindy Acton
Shelley Burson

Members Absent:

Carla Myers
German Nunez
Lorenz Lutherer
Barbara Sawyer

The meeting was called to order by Sharon Decker at 2:02 p.m. Some members of the committee were not able to open the minutes. The minutes will be deferred until the next meeting

I. *Old Business:*

A. Pilot Projects:

- **Project One** – Cindy Acton – Pilot project one is completed.
- **Project Two** – Bonna Benjamin stated she has been reviewing the literature and booklets in relation to communication techniques. The committee discussed if there are any specific tools that organizations are using in how to conduct an interprofessional team conference. Sharon Decker stated that after looking through the SBAR materials, we will probably have to work on the development of a tool specific to interprofessional team conferencing. The Faculty Champions will need to decide what the format will be for the team conference. Bonna Benjamin will try to script all of the materials and look at videotaping by February. Suzanne Escudier will search through aviation materials for an interprofessional teamwork conference tool.
- Sharon Decker stated suggested using the four CLARION project students for a pilot project. The students can be used to gather the data specific to the relations they build with working together on the CLARION project. Bonna Benjamin stated we need to make sure we include multiple campuses. Suzanne Escudier suggested allowing all applicants to be included in the pilot project.
- **Project Three** – Herb Janssen stated we are making progress. An idea is to put in a proposal to Southern Association from the WAMC to develop a workshop that is related to disruptive behavior issues. Sharon Decker proposed offering the workshop to the Texas Tech University Health Sciences Center (TTUHSC) faculty, staff, and students.

B. Projects related to:

1. Faculty Development and Teaching and Assessment Strategies

2. Integration of concepts and competencies –grid – Suzanne Escudier – curriculum grid

– For school of medicine, Simon Williams e-mailed Suzanne Escudier and confirmed he like the grid. Cindy Acton stated School of Nursing can have the grid filled out soon for two programs; however the other two programs cannot be completed no earlier than the end of May 2010. Kim Powell stated School of Pharmacy has submitted a proposal to the Dean and will know by the end of February. All schools will have their grids completed by the end of May.

3. Student Research Day – Criteria, advertisement, and award (\$500.00) –
Cindy Acton has the judging criteria and will need about 26 or 27 poster boards. Cindy Acton, Sharon Decker, and Lorenz Lutherer will be the judges. David Straus recommended the project should only cover one topic, interprofessional teamwork. Cindy Acton suggested she could break the one topic down into five groups, i.e. communication, etc. Sharon Decker stated we need to make sure all disciplines know about the project.

4. Faculty Toolkit – Carla Myers is working on the faculty toolkit and will release it in the near future.

5. Share Point – Carla Myers is working on implementing files in SharePoint.

6. Seed Grants Application (Attachment A) - The application went out to all faculty. The application was modified in order to simplify the application process.

7. Faculty Champion Workshop for spring 2010 – Practical Research Skills for Simulation Educators - Sharon Decker stated she is planning to meet with Dr. Barry Issenberg from the University Of Miami Miller School Of Medicine to come up with potential dates and will send them out to everyone in a doodle.

C. Interprofessional Student Organization (CLARION Project) – Sharon Decker

1. Student Application (attached) – Sharon Decker stated we have received two applications. The students from the Quality Enhancement Plan (QEP) Advisory interprofessional society subcommittee had a huge impact on the development of the CLARION application.

2. Assistance with application review - Kim Powell, Suzanne Escudier, and Cindy Acton agreed to help judge the applications on December 16 or 17. They will be sent blind applications and make sure that we meet the CLARION guidelines.

3. Development of Learning Modules – Kim Powell, Herb Janssen, Cindy Acton and Sharon Decker will pull the available module materials together. The modules they will be reviewing will be:

Interprofessional Communication – Sharon Decker

Interprofessional Decision Making – Kim Powell

Interprofessional Negotiation – Herb Janssen

Root cause Analysis – Cindy Acton

D. Assessment – Shelley Burson

1. WEAVE - Shelley Burson is completing the WEAVE 2009-2010 and will post it in WEAVE after Sharon Decker has reviewed and approved it.

2. Publicity and Marketing – Shelley Burson, Irene Williams, Abigail Rodriguez
Shelley Burson stated the QEP website is linked to the faculty/staff website. Irene Williams stated the CLARION and Grant applications have been posted on the website.

The committee received SBAR badge cards. Everyone agreed that one should be given to all faculty and students. Suzanne Escudier suggested we make our own with the QEP interprofessional teamwork logo on them. Abigail Rodriguez will look into the design and cost for the SBAR cards.

II. *New Business* –

- A. South Carolina** – Interprofessional Day January 6-8, 2009 (Attachment C) – Abigail Rodriguez requested that everyone who is planning to attend the Medical University of South Carolina to please let her know as soon as possible. Whoever is going to MUSC will need to make their flight reservations. A few rooms have been held for the group.

- B. American Interprofessional Health Collaborative (AIHC) Inaugural Meeting and the Jefferson Interprofessional Education Center Annual Conference, March 11-14, 2010, Philadelphia, Pennsylvania** – (Attachment D) – This meeting will establish an interprofessional collaborative and to include Jefferson Interprofessional Education Center's annual interprofessional conference. On their website they are making a call for abstracts. For more information please go to their website.

An SBAR video was presented to the committee and discussed how the video could be integrated into the model. SBAR materials to be placed in the communications package.

II. Announcement

Southern Association of Colleges and Schools (SACS) Annual Meeting, Atlanta, Georgia, December 5-8, 2009. Rial Rolfe stated we will find out the accreditation result at the annual SACS meeting on December 7th and it will be announced at the general meeting on December 8th.

Faculty Champions are to review the IHI website, under open school, and then go under communications. Sharon Decker requested Faculty Champions to please critique the model and look at the vignettes that are available and can be integrated into our projects.

IV. Adjournment

The meeting was adjourned at 3:24 p.m.

The next meeting will be held on January 14, 2009 at 2pm. Please refer to calendar invitation for room assignments.