The meeting was called to order by Sharon Decker at 3:03 p.m.
The minutes for February 18, 2009 were approved.

I. Old Business:

A. Sub-Committee reports related to:

1. Writing: Yondell Masten
   - Written report has been submitted. Sharon Decker pointed report charts flow nicely.

2. Awareness Campaign: Victor Gonzales
   - Sharon Decker gave a summary review of the timeline. Also, pointed out capital “IT” was changed to lower case “it,” in order to eliminate any confusion.
   - Dr. Rial Rolfe reviewed banner placements.
   - Dr. Rial Rolfe & Sharon Kohout will be visiting distant campuses to give orientation of QEP.

3. Baseline Data: Tom McGovern & Melinda Corwin
   - Skit will be on March 31st for the Community Medical School. Rick Bliss gave an overview of skit idea.

4. Actions to be Implemented (Pilot Projects): Carla Myers
   - Reported subcommittee received a letter from TeamSTEPPS program related to their interest in developing a case study.

5. Assessment/Evaluation Strategies: Kari Wood
   - Subcommittee has been disbursed for the time being.

6. Faculty Champions: S. Decker – Sharon Decker
   - Reported subcommittee came up with an introduction to talk about the purpose of the Faculty Champions. Currently are working on qualifications and responsibilities. Will send out to everyone for input via e-mail. Next meeting will come up with an application form and the process for applying to be a Faculty Champion.
   - Seed Grants - Sharon Decker reported she requested a paragraph of current status from each group.
II. New Business

A. Presentations:

Student Government Association (Jan. 28th) – Rick Bliss

PEC – (Feb. 26th) – Sharon Decker reported all of PEC committee members are on board with the QEP.

(March 12th) – Sharon Decker – Follow up meeting.

Faculty Senate (Feb. 20th) – Yondell Masten & Tori Gustafson

General Faculty (all schools – all campuses): Assignments

Graduate School of Biomedical Sciences – Jimmy Fraigne & Rial Rolfe

Paul L. Foster School of Medicine in El Paso – Herb Janssen

School of Allied Health Sciences – Jimmy Fraigne & Melinda Corwin – Gave report of presentation.

School of Medicine – Rial Rolfe

School of Nursing (April 6th) – Yondell Masten & Rick Bliss

School of Pharmacy – Harold (Hal) Miller

Amarillo PEC (March 18th) – Sharon Decker

Community Medical School (March 31st) – Demonstration of Interprofessional Teamwork – Sharon Decker, Rick Decker, & Rick Bliss

Staff Senate – Andrea Tawney

- Rial Rolfe suggested Mark video tape Sharon Decker’s presentation with the School of Pharmacy’s Executive Committee meeting in Amarillo.

B. Planning for the SACS Visit April 15th & 16th:

Rial Rolfe reviewed SAC’s agenda. Dates and times will be sent to QEP Steering Committee of SACS on-site visit.

C. Bob Dylan Video: Sharon Decker asked if committee still wants to do Bob Dylan play. Rial Rolfe informed committee President Baldwin liked the idea. Rick Bliss, Sharon Decker, Carla Myers, and Tom McGovern volunteered to help develop video. Committee will ask Communications to film and give input. A meeting will be scheduled for tomorrow, March, 12.

II. Announcements

Michael Seropian, MD, FRCPC & Bonnie Driggers, MS, MPA, RN will present on March 30th 5:30 – 6:30 PM on “Teamwork Utilizing Advanced Patient Simulators.”

AV Digital Requirements Gathering Session – March 31st, 1-3pm, ACB 240
III. **Adjournment**
   The meeting was adjourned at 3:35 p.m.
   The next meeting will be held at 3:00 p.m. CDT April 1, 2009.