

# TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

## QEP Advisory Committee

May 28, 2009

### Members Present:

Sharon Decker      Jaynie Maya  
German Nunez      Tori Gustafson  
Melinda Corwin      Irene Williams  
Rial Rolfe      Carla Myers  
Suzanne Escudier      Harold (Hal) Miller  
Kari Wood

### Members Absent (Excused):

Tom McGovern  
Victor Gonzales

### Guests:

Bonna Benjamin

The meeting was called to order by Sharon Decker at 3:03 p.m.

There were no previous minutes to approve since this is the first QEP Advisory Committee meeting.

- I. Old Business:** This was a transition meeting. Even though this is a new committee, there is still old business that moved into this committee. The student government now has new officers. Rial Rolfe will meet with new president and request for a representative from each school to join the committee.

#### **A. SACS Report/Recommendations – Rial Rolfe**

Rial Rolfe stated that the two parts from the SACS report consisted of:

1. Compliance with different requirements. Had no recommendations, only suggestions. We will and should not respond to those.
2. QEP had two recommendation and we will need to respond to SACS by September 1, 2009. Reviewed page two on the attachment sent via e-mail. The recommendations deal with assessment and faculty champions. This committee will need to respond as specifically as possible. Observations will be part of the response. Sarah Moulton will keep assisting us in the writing. If SACS replies as not completely satisfied, we could be a monitoring report.

#### **B. Seed Grants Update – Sharon Decker**

Student Seed grant: “*Workshop for Integrated Health Professions*” is being worked on.

Faculty Seed grant: “*Interprofessional Collaborative Education for Nursing and Medicine through Simulation Technology*” ran a dry run scenario this week and will be running a research project tomorrow to gather data.

Faculty Seed grant: “*Interdisciplinary Team Building between Medical Professions: Improving Decision Outcomes by Developing Collaborative Techniques*” has been running throughout the semester, so will be expecting to be provided. Utilized vignettes to gather demonstrate team communication.

#### **C. Sub-Committee Reports**

##### **1. Faculty Champions – Sharon Decker**

- Carla Myers and Sharon Decker are working with the Faculty Champions. They have had several meetings. They have elected to look at the initial two SLO's. They are dividing them up. The first group is working on the first two objectives to look at developing

modules for learning and defining the skills of “it.” The second group is looking at developing modules that are moving from objective three to four. Will look using “it” within difficult situations and for mediations.

- There will be two retreats. One will be between the Deans, President Baldwin, Sharon Decker, and others to talk about where the QEP is going. The second retreat will consist of a half day retreat between Faculty Champions and the Deans. The rest of the time will be a workshop for the Faculty Champions. There are a total of eight Faculty Champions.
2. **Annual Conference: Tori Gustafson**  
The conference will be in the fall to solicit interprofessional teamwork awareness. Tori Gustafson requested that the committee let her know the dates that would be extremely inconvenient for them. Rial Rolfe suggested to work around Keynote speakers schedule and only have it for one day. Will ask Faculty Champions and Seed Grant recipients to put together a presentation. Tori Gustafson suggested to have a reception afterwards. Committee agreed.
  3. **Immersive On-Line Technologies: Victor Gonzales**  
Irene Williams stated that the subcommittee has not met.
  4. **Assessment/Evaluation Strategies – Kari Woods Dickson**  
Sharon Decker hired Assessment Consultant, Susan Duncan, whose expertise is in measurement. Will meet with the assessment subcommittee on June 1, 2009. The initial goal is to finish by July in order to get data for the SACS report.
  5. **Writing – Sharon Decker**  
Will start meeting after data is received to write up report. Sharon Decker stated that we went overboard on the assessment tools. Will only deal with summative assessment in the report. Sharon Decker verified that the Assessment Subcommittee will produce the majority of the assessment section in the report.

## ***II. New Business:***

### **A. Establishment of a QEP Executive Council –Sharon Decker**

Rial Rolfe requested the development of an Executive Committee Council. The members will consist of the subcommittee chairs. The goal is to come up with a strategic plan to submit in the response report. Rial Rolfe stated that SACS strongly recommended that we add a Co-Director from the School of Medicine. Recommended to for subcommittee to develop a week by week timeline for the next twelve weeks. Sharon Decker’s idea of coming up with an institute would be addressed. After the response to SACS, this subcommittee will see that the QEP move forward in the next five years.

## ***III. Adjournment:***

The meeting was adjourned at 3:35 p.m.

The next meeting will be held at 10:00 am, July 23, 2009.