The meeting was called to order by Sharon Decker at 3:00 p.m.
The minutes for September 3, 2008 were approved.

I. Old Business:

A. Review of charge
   - Review of research and best practices related to topics was discussed. It was noted that the first objective was completed.
   - Discussion of the allocation of human and financial resources to develop, implement, and sustain the QEP were discussed. Sharon Decker stated that she had done some minor modifications to the budget concerning the amount for the consultant and marketing plan.
   - Implementation strategies that include a clear timeline and assignment of responsibilities was discussed by the members of the committee.

B. Subcommittee Reports

   Interprofessional – Melinda Corwin
   Melinda Corwin stated that the majority of materials have been drawn from the Canadian Professional Health Plan and how other universities have implemented their teaching methods. She stated that she would prepare an electronic vote for committee to their choice of method.

   Problem Based Learning – Rebecca Sleeper
   Rebecca Sleeper stated that they were investigating different types of learning methods PBS, CS, TB. She stated that she would send members a copy of the report electronically.
Simulation – Suzanne Escudier
Suzanne Escudier stated that a review of literature was being done. The subcommittee is reviewing a hybrid of learning models. Learning objectives being reviewed and the subcommittee feels that a discussion is needed concerning these objectives. It was also decided that a timeline should be established and a model brought before the committee to review. Sharon Decker discussed a model she had prepared for review which includes a building process for each area. She will develop same and forward to committee.

Writing – Yondell Masten
Yondell Masten stated that her committee is waiting on materials to be developed by committee before moving forward. The subcommittee is reviewing materials concerning intervention, learning and skill studies of students.

Virtual-on-Line Learning –
It was stated that the subcommittee have reviewed different companies concerning health care oriented materials (Second Life and Forterra). They are focusing on costs, as well as resources to programmers. The committee reviewed handouts concerning Forterra and asked that a presentation be forthcoming. The subcommittee will schedule same in near future.

II. New Business

A. Interprofessional communication and teamwork were discussed as the potential focus for the QEP.
B. It was announced that the West Texas American Society for Training and Development would present a workshop on virtual words November 11, 2008, 11:00 a.m. to 3:00 p.m. Sharon Decker stated that the committee would cover expenses of any member that would like to attend the workshop.
C. The charge for the next meeting is continuing with subcommittee updates concerning 1) identification of the main focus of the QEP, and 2) summary of each subcommittee’s work.

III. Adjournment
The meeting was adjourned at 4:00 p.m.
The next meeting will be held at 3:00 p.m., October 1, 2008.