Core Compliance Policy

Internal Policy 01.02

PURPOSE: The purpose of the Health Sciences Center Operating Policy and Procedure (HSC OP) is to establish core compliance requirements in accordance with the Texas Higher Education Coordinating Board. This HSC OP applies to all TTUHSC campus locations.

REVIEW: This HSC OP will be reviewed by May 1 every year by the Registrar, and the Assistance Vice President for Student Services, with recommendations for revisions forwarded to the Executive Vice President for Academic Affairs by May 15.

POLICY/PROCEDURE:

1. General Policy.

TTUHSC does not offer core courses in its curriculum. TTUHSC will use utilize approved core requirements from other state approved institutions as a resource in evaluating core requirements. TTUHSC schools will submit to the Office of the Registrar core evaluation sheets in the first semester of the student’s admission.

Student will need to provide supporting documentation for cores courses, i.e. transcripts, catalogs, letters from previous institutions, course descriptions, etc.

Private, Out of State, Foreign
Courses must be equivalent to courses in school catalogs or Texas common courses numbering system. Appropriate documentation must be provided for auditing purposes to determine equivalency and grant credit.

If an out of state institution considers the student core complete the student must have completed the equivalent to 42 semester credit hours of core.

Second degree programs where a student has already earned a bachelor degree must ensure a completed equivalent core of 42 hours to be considered complete.

Foreign transcripts
Accepted courses on foreign transcripts must be supported with proper documentation to justify equivalency. If the student is working in the field and licensed then the school may consider the student core complete.

Dual Credit
If a student has received dual credit during their high school enrollment, the student is considered a first time freshman during the first semester they are officially enrolled in a university after high school.

Attachments:
Current Core vs. New Core
Credit by Examination
International Baccalaureate Diploma & TEC 51.968
Texas Education Code SB111
Additional Resources List
## Core Curriculum Assessment

### Component Areas (TOTAL 42 SCH)

- Communication (6 SCH)
- Mathematics (3 SCH)
- Life & Physical Sciences (6 SCH)
- Language, Philosophy & Culture (3 SCH)
- Creative Arts (3 SCH)
- American History (6 SCH)
- Government/Political Science (6 SCH)

### Component Area Option (6 SCH)

- Social & Behavioral Sciences (3 SCH)
- Languages, Philosophy & Culture (3 SCH)

### Chart I (26 SCH)

- Communication (6 SCH)
- Mathematics (3 SCH)
- Natural Sciences (6 SCH)
- Humanities and Visual & Performing Arts (3 SCH)

### Chart II (6-12 SCH)

- Institutional Designated Option (up to 6 SCH)
- Additional Communication (up to 6 SCH)
- Additional Math (up to 3 SCH)
- Additional Natural Science (up to 3 SCH)
- Additional Humanities or VPA (up to 3 SCH)
- Additional Social Sciences (up to 3 SCH)

### Exemplary Educational Outcomes

- Total of 37 EEOs
- 5-12 EEOs mapped to each component area

### Basic Intellectual Competencies

- Total of 6 BIC

- Reading, Writing, Speaking, Listening, Critical Thinking
- Problem Solving, Quantitative Skills, Teamwork, Social Responsibility, Personal Responsibility
- Total of 6 BIC

### Core Objectives

- Total of 6 COs

- Critical Thinking, Communication Skills, Empirical Skills, Effective Reading, Writing, Speaking, Listening, Critical Thinking
- Health & Wellness, etc.
Credit by Examination –
Advanced Placement (AP), College Level Examination Program (CLEP), and International Baccalaureate Diploma Program (IBD)

Senate Bill 111 from the 79th Regular Session of the Texas Legislation (TEC §51.968), adopted in 2005, required all Texas public colleges and universities to adopt a policy of regarding the awarding of academic credit to entering freshmen who have completed a “post-secondary level program” while still in high school. Those programs include Advanced Placement courses, CLEP exam credit, and students who have earned the International Baccalaureate Diploma (IBD).

The statute required institutions to make their policy available to the public and to the Coordinating Board no later than December 31, 2005. An institutional policy adopted to implement TEC §51.968 was required to apply beginning the first-time freshman admissions to the institution for the 2006-2007 academic year.

The statute also required that: “The coordinating board, in consultation with the Texas Education Agency, shall: (1) identify correlations between the subject matter and content of courses offered by each institution of higher education and the subject matter and content of courses and examinations in the International Baccalaureate Diploma Program, the Advanced Placement Program, and the College-Level Examination Program; and (2) make that information available to the public on the coordinating board’s Internet website.”

Coordinating Board staff hosted two in-house workshops to assist institutions with the implementation of TEC §51.968. Materials from those workshops are linked below.

In compliance with the statute, the Coordinating Board provides direct links to information about credit by examination for each public institution of higher education that admits lower-division undergraduate students. This list is updated annually.
INTERNATIONAL BACCALAUREATE DIPLOMA and TEC 51.968

Does your institution offer freshman-level courses? YES? – Then TEC 51.968 applies

Each institution that offers freshman-level courses must:

- Adopt and implement a policy to grant undergraduate course credit to entering freshman students who have successfully completed:
  - The International Baccalaureate Diploma (IBD) program with certain required scores on IBD examinations;
  - Advanced Placement (AP) Program examinations with certain required courses; or
  - College-Level Examination Program (CLEP) examinations with certain required scores

The policy must establish the following provisions:

(1) Establish conditions for granting course credit, including the minimum required scores on exams;
(2) Identify specific course credit or other academic requirements, including the number of semester credit hours or other credit that will be granted.

Institutions must report their policy to the Coordinating Board, and must include a copy of the policy with student application materials (including web-site application materials).

Upon request of an applicant for admission and based upon information supplied by the applicant, an institution of higher education must provide certain information regarding these policies:

(1) The amount and type of course credit that would be granted to the applicant under the policy (presumably only if they were to be admitted);
(2) Any other academic requirement that the applicant would satisfy under this policy (e.g. admission requirements in foreign language proficiency).

For IBD holders, in general an institution must grant at least 24 semester credit hours(SCH) or equivalent course credit to an entering freshman for successful completion of the IBD program.

An institution may grant fewer than 24 SCH to an entering student under this policy if the student has scored less than 4 on any IBD examination administered as part of the diploma program. The institution may grant fewer SCH only with respect to courses that are related to the subject of the exam for which the student did not achieve the required score.
Texas Education Code, via SB 111 (79th Regular Session, Texas Legislature, 2005):

§ 51.968 UNDERGRADUATE COURSE CREDIT FOR HIGH SCHOOL STUDENTS COMPLETING POSTSECONDARY-LEVEL PROGRAM. (a) in this section:

(1) “Advanced Placement examination” means an examination administered through the Advanced Placement Program.

(2) “CLEP examination” means an examination administered through the College-Level Examination Program.

(3) “Coordinating board” means the Texas Higher Education Coordinating Board

(4) “Institution of higher education” means an institution of higher education, as defined by Section 61.003, that offers freshman-level courses.

(5) “International Baccalaureate Diploma Program” means the curriculum and examinations leading to an International Baccalaureate diploma awarded by the International Baccalaureate Organization.

(b) Each institution of higher education that offers freshman-level courses shall adopt and implement a policy to grant undergraduate course credit to entering freshman students who have successfully completed the International Baccalaureate Diploma Program, who have achieved required scores on one or more examinations in the Advanced Placement Program or the College-Level Examination Program, or who have successfully completed one or more courses offered through concurrent enrollment in high school and an institution of higher education.

(c) in the policy, the institution shall:

(1) establish the institution’s conditions for granting course credit, including the minimum required scores on CLEP examinations, Advanced Placement examinations, and examinations for courses constituting the International Baccalaureate Diploma Program; and

(2) based on the correlations identified under Subsection (f), identify the specific course credit or other academic requirements of the institution, including the number of semester credit hours or other course credit, that the institution will grant to a student who successfully completes the diploma program, who successfully completes a course through concurrent enrollment, or who achieves required scores on CLEP examinations or Advanced Placement examinations.

(d) Each institution of higher education shall report to the coordinating board the institution’s policy adopted under this section and shall include a copy of the policy with the institution’s undergraduate student application materials, including application materials available on the institution’s Internet website.

(e) On request of an applicant for admission as an entering freshman, an institution of higher education, based on information provided by the applicant, shall determine and notify the applicant regarding:

(1) the amount and type of any course credit that would be granted to the applicant under the policy; and

(2) any other academic requirements that the applicant would satisfy under the policy.

(f) The coordinating board, in consultation with the Texas Education Agency, shall:

(1) identify correlations between the subject matter and content of courses offered by each institution of higher education and the subject matter and content of courses and examinations in the International Baccalaureate Diploma Program, the Advanced Placement Program, and the College-Level Examination Program; and

(2) make that information available to the public on the coordinating board’s Internet website.

(g) Except as otherwise provided by this subsection, an institution of higher education shall grant at least 24 semester credit hours or equivalent course credit in appropriate subject areas to an entering freshman student for successful completion of the International Baccalaureate Diploma Program. The institution may grant fewer than 24 semester credit hours if the student received a score of less than four on an examination administered as
part of the diploma program. The institution may grant fewer credit hours only with respect to courses that are substantially related to the subject of that examination.

International Baccalaureate, AP, and CLEP Credit by Exam Institutional Policies
(Some institutions have separate links directly to IB, AP, and CLEP; others have a link to Credit by Exam, with further links to the different programs.)

4-Year Universities

Angelo State University: http://angelo.edu/services/registrars_office/documents/AP%20CLEP%20IB.pdf
Lamar University: http://dept.lamar.edu/adminsystems/pdfs/complete.pdf
Midwestern State University: http://admissions.mwsu.edu/exampolicies.asp
Prairie View A&M University: pending
Sam Houston State University: http://www.shsu.edu/~tst_www/
Stephen F. Austin State University: http://www.sfasu.edu/admissions/creditbyexam/
Sul Ross State University: http://www.sulross.edu/pages/6955.asp
Tarleton State University: http://www.tarleton.edu/testing/creditbyexam/index.html
Texas A&M International University:
  Advanced Placement http://www.tamiu.edu/catalog/current/stu-svcs.shtml#APP
  CLEP Exams http://www.tamiu.edu/catalog/current/stu-svcs.shtml#CLEP
  International Baccalaureate http://www.tamiu.edu/catalog/current/stu-svcs.shtml#IB
Texas A&M University: http://catalog.tamu.edu/09-10_UG_Catalog/gen_info/admissions/course_credit/index.htm (changes with each catalog)
Texas A&M University at Galveston: http://tamug.edu/acen/SATorIB.html
Texas A&M University- Corpus Christi: http://academicaffairs.tamucc.edu/docs/CLEP_AP_IBD.pdf
Texas A&M University-Kingsville:
  Advance Credit http://www.tamuk.edu/admission/AdvancedCredit.html
  CLEP http://www.tamuk.edu/admission/CLEP.html
  CEEB http://www.tamuk.edu/admission/CEEB.html
  Credit by Local Exam http://www.tamuk.edu/admission/CLE.html
  High School Dual Enrollment http://www.tamuk.edu/admission/HSDE.html
  International Baccalaureate http://www.tamuk.edu/admission/IBDPCP.html
Texas A&M University – Texarkana
  International Baccalaureate http://www.tamut.edu/ie/catalog/UGadmissions.html
  Advanced Placement & CLEP http://www.tamut.edu/ie/catalog/academicPolicy.html
Texas Southern University: pending
Texas State University – San Marcos: http://www.txstate.edu/trec/EFC--CBE-.html
Texas Tech University: http://www.depts.ttu.edu/testing/uce.php/
Texas Woman’s University: http://www.twu.edu/admissions/ib.asp
The University of Texas at Arlington:  http://www.uta.edu/universitycollege/prospective/testing-services/credit-by-examination/index.php

The University of Texas at Austin:  http://www.utexas.edu/academic/mec/cbe/ibcutscores.html

The University of Texas at Brownsville:  http://www.utb.edu/testing/Pages/TestingCreditbyExam.aspx
(active on and after January 24, 2011)

The University of Texas at Dallas:
  Advanced Placement  http://oue.utdallas.edu/undergraduate-advising/ap-credit
  CLEP  http://oue.utdallas.edu/undergraduate-advising/clep-credit
  International Baccalaureate  http://oue.utdallas.edu/undergraduate-advising/ib-credit

The University of Texas at El Paso:  http://academics.ute.edu/Default.aspx?tabid=24736

The University of Texas at San Antonio:  http://www.utsa.edu/testing/index.html

The University of Texas at Tyler:  http://www.uttyler.edu/schedule/documents/IBDiplomaPolicy.pdf

The University of Texas at Permian Basin:  http://aa.utpb.edu/registrar/international-baccalaureate-diploma-program/

The University of Texas – Pan American:
  Advanced Placement:  http://portal.utpa.edu/utpa_main/dess_home/admissions_home_new/ap_credit
  International Baccalaureate:  https://portal.utpa.edu/portal/page/portal/utpa_main/dess_home/admissions_home_new/admissions_images_main_site/International_Baccalaureate_(IB)_Credit.pdf
  CLEP:  https://portal.utpa.edu/portal/page/portal/utpa_main/dess_home/admissions_home_new/admissions_images_main_site/College_Level_Examination_Program_(CLEP)_Credit.pdf

University of Houston:  http://www.las.uh.edu/uts/brochure/credit_by_examination_brochure_by_test_program.pdf

University of Houston–Downtown: pending

University of Houston – Victoria:  http://www.uhv.edu/catalog/pdf/UHV_Catalog_2010-11.pdf (pp. 44-45, no list of courses)

University of North Texas:  http://www.unt.edu/credit

University of North Texas – Dallas:  http://www.unt.edu/unt-dallas/AP_CLEP.html

West Texas A&M University:  http://www.wtamu.edu/admissions/credit-by-examination.aspx

**Community Colleges**

Alamo Community College District:

Northwest Vista College (AACC):
  IBD and AP:  http://www.accd.edu/nvc/students/catalog/viewpage.asp?id=88&c=31#top
  CLEP:  http://www.accd.edu/nvc/students/admissions/pdfs/clep_flyer.pdf

San Antonio College (AACD):

St. Phillip’s College (AACD):


IBD: [http://www.alamo.edu/spc/admin/advising/docs/IB_Diploma_Program.pdf](http://www.alamo.edu/spc/admin/advising/docs/IB_Diploma_Program.pdf)

Alvin Community College: [http://alivincollege.edu/catalog/AcademicPoliciesRegs-extra.pdf](http://alivincollege.edu/catalog/AcademicPoliciesRegs-extra.pdf)

Amarillo College: [http://www.actx.edu/registrar/](http://www.actx.edu/registrar/)

Angelina College: [http://www.angelina.edu/admissions/index.html#Credit](http://www.angelina.edu/admissions/index.html#Credit)

Austin Community College: [http://austincc.edu/cataloghtml/assesment.php](http://austincc.edu/cataloghtml/assesment.php)

Blinn College: [http://www.blinn.edu/admissions/credit_by_exam_policy.html](http://www.blinn.edu/admissions/credit_by_exam_policy.html)

Brazosport College: [http://www.brazosport.edu/sites/FutureStudents/Admissions/Pages/IBDP.aspx](http://www.brazosport.edu/sites/FutureStudents/Admissions/Pages/IBDP.aspx)

Central Texas College: [http://www.ctcd.edu/student/creditbyexam.htm](http://www.ctcd.edu/student/creditbyexam.htm)


Clarendon College: [http://www.clarendoncollege.edu/students/credit_by_examination.php](http://www.clarendoncollege.edu/students/credit_by_examination.php)

Coastal Bend College: pending

College of the Mainland: pending

Collin College: [http://www.collin.edu/studentresources/testing/creditbyexam/ib.html](http://www.collin.edu/studentresources/testing/creditbyexam/ib.html)

Dallas County Community College District:

[https://www1.dcccd.edu/cat1011/ss/oep/ibd.cfm](https://www1.dcccd.edu/cat1011/ss/oep/ibd.cfm)

AND [https://www1.dcccd.edu/cat1011/ss/oep/cbe.cfm?loc=DCCCD](https://www1.dcccd.edu/cat1011/ss/oep/cbe.cfm?loc=DCCCD)

(theses will update with every catalog, and include all DCCCD campuses)

Includes:

- Brookhaven College (DCCCD)
- Cedar Valley College (DCCCD)
- Eastfield College (DCCCD)
- El Centro College (DCCCD)
- Mountain View College (DCCCD)
- North Lake College (DCCCD)
- Richland College (DCCCD)

Del Mar College: [http://www.delmar.edu/catalog/Testing_for_Credit.pdf](http://www.delmar.edu/catalog/Testing_for_Credit.pdf)

El Paso Community College: [http://www.epcc.edu/Catalog/Documents/Inter_Baccalaureate_Exa.pdf](http://www.epcc.edu/Catalog/Documents/Inter_Baccalaureate_Exa.pdf)

Frank Phillips College: [http://www.fpctx.edu/Students/Inst_AcademicAltCollegeCredit.htm](http://www.fpctx.edu/Students/Inst_AcademicAltCollegeCredit.htm)

Grayson County College: http://www.grayson.edu/WebSite/ApplyNow/apCredit.aspx

Hill College: http://www.hillcollege.edu/info/catalog/docs/Hill_College_Catalog_2009_2011.pdf (pp. 10-12)

Houston Community College System:

Howard College:
http://www.howardcollege.edu/index.php?option=com_content&view=article&id=989&Itemid=855

Kilgore College: http://www.kilgore.edu/coursecatalog.asp (see Academic Policies, p. 44)

Laredo Community College:
- CLEP Exam: http://www.laredo.edu/online_catalog/credit-by-examinationchallenge-exams.htm
- AP: http://www.laredo.edu/online_catalog/advanced-placement-ap-program.htm
- IBP: http://www.laredo.edu/online_catalog/international-baccalaureate-diploma-program-transcript.htm

Lee College: http://www.lee.edu/pdf/2010-2011/leecatalog_admission.pdf (does not yet include IBD info)

Lone Star College District: http://www.lonestar.edu/exam-credit.htm
- LSC – Cy-Fair
- LSC – Kingwood
- LSC – Montgomery
- LSC – North Harris
- LSC – Tomball

McLennan Community College: http://www.mclennan.edu/students/ib.html (general only, no list)

Midland College: www.midland.edu/admissions/apclepibd.php

Navarro College: pending

North Central Texas College: http://www.nctc.edu/Instruction/IBD-AP-CLEP.html

Northeast Texas Community College: http://www.ntcc.edu/catalog/2009-2010/admission.html#22

Odessa College: http://www.odessa.edu/dept/test/index.htm

Panola College: http://www.panola.edu/student-services/admissions/credit-by-exam.html (info on AP and IBD pending)

Paris Junior College: pending

Ranger College: http://rangercollege.edu/Admissions/International%20Baccalaureate.pdf

San Jacinto College District: http://www.sjcd.edu/node/4676

South Plains College: http://www.southplainscollege.edu/information-for/current-spc-students/College%20Credit%20by%20Examination_2010.pdf

South Texas College: pending

Tarrant County College: pending

Southwest Texas Junior College: http://www.swtjc.edu/media/72389/wstjc_credit_by_examination.pdf
((IBD information to be added in January 2011)

Trinity Valley College: http://www.tvcc.edu/instruction/advancecredit.aspx
Tyler Junior College: pending

Vernon College: http://www.vernoncollege.edu/Non-Traditional%20Education%20Brochure%20-%20March%202008.pdf

Victoria College: http://www.victoriacollege.edu/creditbyexam

Weatherford College: pending

Western Junior College: http://www.wtc.edu/creditbyexam/index.html

Wharton County Junior College: http://www.wcjc.edu/admin_offices_n/Student_Services/testing_services/THEA.asp

**State Colleges**

Lamar Institute of Technology: pending

Lamar State College at Orange:
- CLEP: http://www.lsco.edu/Testing/Students_Testing_CLEP.htm
- ADVANCED PLACEMENT: http://www.lsco.edu/Academics/PoliciesProcedures.htm#AP
- INTERNATIONAL BACCALAUREATE (IB) DIPLOMA PROGRAM
  http://www.lsco.edu/Academics/PoliciesProcedures.htm#IBD


**Texas State Technical Colleges:** http://www.system.tstc.edu/governance/sos/es/ES_2_10.pdf
- TSTC – Harlingen: http://www.harlingen.tstc.edu/Admissions/Credit_by_Examination.aspx
- TSTC – West Texas: http://www.tstc.edu/highschool/testing-westtexas
- TSTC – Marshall: http://www.tstc.edu/highschool/testing-marshall
- TSTC – Waco: http://www.tstc.edu/highschool/ap-wa