

QIRB Project Review Checklist

Application item	Characteristics of QI	Signs of “not QI” May require further discussion/clarification
Q#5 Project goals	Is the goal a QI goal? <ul style="list-style-type: none"> <li>• Process improvement</li> <li>• Improve patient experience or outcomes</li> <li>• Assess and/ or improve adherence to a standard</li> <li>• Measure rate of adoption, cost reduction, feasibility</li> <li>• Discovery of baseline data</li> </ul>	The goal is to benefit society or “the greater good”, expand knowledge in the field <ul style="list-style-type: none"> <li>• Develop or test the efficacy of a new intervention that has not been studied before</li> <li>• Establish clinical practice standards/ non-clinical standard procedures where none were already accepted</li> </ul>
Q#6 background	Are they addressing a performance gap? Who will benefit? Will study participants benefit?	They are addressing a knowledge gap. Who will benefit - Society? Science?
Q#7 procedures	What are the methods? Look for cyclical QI methods (PDSA). Does every participant receive the intervention?	Not cyclical design... a predetermined start and end date. Control groups, blinded care givers
Q#7 cont.	Results of the project are immediately fed back into the project setting	Project results will be analyzed after a set end point.
Q#7 cont.	Intervention is applied to all participants	Participants are split into groups
Q#8 Can team effect change	The project team should be in a position to effect change in the project setting.	The team wants access to data for patients / students that are not under their care.
Q#9 Ownership of data	Team should be asking to examine data that belongs to them.	The team wants access to data for patients / students that are not under their care.
Q#10 Data analysis	Measures of change over time	Measures that compare and contrast different groups.
Q#11 Ethical concerns	How does the team protect confidentiality?	There is more than a minimal risk to participants. Ethical concerns that are not properly mitigated, or not addressed at all.
Q#12 Funding	Is there outside funding?	If yes – then check with IRB as a precaution.
Q#12 cont.	Is the project conducted outside of TTUHSC?	If yes – Then a letter of support or other type of coordination may be needed.
Throughout	QI language	Does the author use any hallmark research terminology? Ex: “the researchers”, “descriptive study” etc...