SOM OP: 60.05, **Appropriate Use of Commercial Support**

**PURPOSE:** The purpose of this policy is to describe the appropriate use of commercial support in continuing medical education activities.

**REVIEW:** This policy will be reviewed on September 1st of each odd-numbered year by the Managing Director for Continuing Medical Education. If a revision to the policy is recommended, the CME Committee will review and approve changes.

**POLICY/PROCEDURE:**

1. **Policy.** It is the policy of the Department of CME to comply with Standard 3 of the ACCME Standards for Commercial Support relating to the appropriate use of commercial support.

2. **Procedures.**
   
   a. The project coordinator in the Department of CME shall make all decisions regarding disposition and disbursement of commercial support.
   
   b. The project coordinator shall document the terms, conditions, and purposes of the commercial support in a written agreement that is signed by both the coordinator and a representative of the commercial interest.
   
   c. At the conclusion of the educational activity, the project coordinator shall develop a final accounting of all income and expenses, including expenditures of funds from commercial interests.

3. **Restrictions.**
   
   a. A commercial interest may not give advice regarding teachers, authors, content, participants or other education matters as a condition of contributing funds.
   
   b. Funds provided through an educational grant from a commercial interest shall not be used to pay travel, lodging, honoraria, or personal expenses for participants of a CME activity.