



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™
School of Medicine

Policy and Procedure

NON-RRC REQUIRED AWAY ELECTIVE/ROTATION

PURPOSE: The purpose of this School of Medicine (SOM) Graduate Medical Education (GME) Policy and Procedure is to establish guidelines regarding Non-RRC Required Away Electives/Rotations.

REVIEW: This SOM Policy and Procedure will be reviewed on [September 1](#) of each even-numbered year by the GME Office, with recommendations for revision forwarded to the GME Coordinating Council by [September 30](#).

POLICY/PROCEDURE:

1. Any proposal for a resident's elective/rotation must be presented in writing by the Program Director on behalf of the resident to the Graduate Medical Education Committee for approval, along with the Program Director's recommendation. If the Program Director cannot endorse the request, the Program Director should not approve the request at the Program Director level.
2. The proposal must include goals and objectives, length of the elective/rotation, qualifications of the preceptor, and educational values of the elective/rotation. The source of funding, including salary for the period of such absence, shall be identified by the program.