



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™
School of Medicine

Policy and Procedure

CREDENTIALING FOR RESIDENTS (LICENSURE)

PURPOSE: To insure proper licensure of House Staff to deliver patient care.

POLICY/PROCEDURE:

Residents participating in post-graduate training within Texas Tech University Health Sciences Center School of Medicine shall have current valid Texas medical licensure documentation on file a copy of which, respectively, shall be on file in the campus Graduate Medical Education Office and on file in the residency department.

Guidelines

1. Responsibility for obtaining and maintaining a current license rests with the resident/fellow.
2. New House Staff who have not provided valid current licensure/permit documents as described shall not commence training that involves patient care.
3. Current House Staff whose licensure/permit status is void for any reason must:
 - a. Immediately cease any activities involving direct patient care;
 - b. Report the change immediately to the Program Director and campus GME Office; and,
 - c. Remain in non-patient care status until a current valid license/permit is obtained and on file in the campus GME Office and the residency department.
4. The resident's eligibility to continue in the program, i.e., participate in non-patient care activities is at the discretion of the Program Director for up to thirty (30) days, beyond which the program director must apply to the Graduate Medical Education Committee (GMEC) for an extension of time. Such participation must be defended with the Residency Review Committee program requirements and/or American Board of Medical Specialties certification requirements, otherwise the resident shall be obliged to take vacation time or leave without pay. In the event that a resident/fellow becomes ineligible for any reason, he/she is subject to suspension and/or removal from the program.
5. Licensure documentation includes either:
 - a. TMB institutional permit; or,
 - b. TMB resident basic medical license; or,
 - c. TMB independent practitioner license; and a
 - i. current Department of Public Safety (DPS) certificate; and a,
 - ii. current Drug Enforcement Administration (DEA) certificate.