How To Register for the TEAS® Assessment at PSI

Registering for the TEAS® Assessment at PSI is now available. Please note that registering for an assessment via PSI requires directly contacting PSI to schedule a specific time and date.

To Register Via ATI’s Online Store: ................................................................. 1

To Register Via ATI’s Online Store:

To access ATI’s Online Store, please go to www.atitesting.com. Click on the “Online Store” link in the upper right hand corner of the page or you can login with your Username and Password/Create a new account if needed and click on the “Online Store” link from the top navigation options in the upper right hand corner.
Step 1 – Registering at ATI:

- Click on “TEAS® at PSI” under the Register for Column.
➢ You can either choose to “Learn More” about how to take an assessment at PSI or “Register” for the assessment. Choosing your location is not a part of this Step.
Click on “Learn More”.

PRODUCT DETAILS

PSI Test Center, TEAS at PSI, Stilwell, KS, To Be Determined

- The first step is to determine if testing at a PSI test center is the right choice for you. Click here for test center locations near you. Desired testing center locations, on occasion, can be full for the date requested. Please be aware that an alternate location, date or time may be required.

- After you have completed registration and paid your registration fee, you will receive a receipt/confirmation email. This email contains the ID # required by PSI to complete your scheduling of the test.

- You may schedule online at www.psiexams.com or call PSI at 800-773-2927 to schedule the time and location to take the TEAS V. They will require the ID # from your purchase confirmation so please have this available. In the event that you need to reschedule your test, you must contact PSI 2 days before the scheduled test date.

- THERE IS A NO REFUND POLICY on a TEAS V Registration.

- After scheduling the TEAS V with PSI, you will receive an email confirmation with the test center location and directions.

- TEAS SELF PAY

| Price: $110.00 | Sale Price: $110.00 | Quantity: 1 |

Register

RELATED PRODUCTS

* The selected item has no related product *

TESTIMONIALS
Click on “Register”, you will be directed to a page where you can select a school to have your transcript sent. All schools that accept transcripts for the TEAS® are listed in the “Available Institutions” list. To select a school, click on the school and use the arrows to transfer it to your “Currently Selected Institutions” list. You will receive one complimentary transcript to the school of your choice with the assessment. Additional transcripts are $20 each.

Once you have selected an institution, click “Continue”.

Select additional institutions where you want to send your TEAS results

The first transcript is included with the assessment. Additional transcripts are $20 each.

Click on an Institution and then the right arrow to move it to the Currently Selected Institutions list.

Test Product (Free transcript included): $100.00
Test of Essential Academic Skills 4.0
1 Institutions
Total: $100.00

Cancel   Continue
- Whether you click on the “Register” button from the Session page or the Learn More page, you will be directed to the shopping cart. Please confirm that the shopping cart reflects the correct information as **PSI sales are final**. Click on the “Check Out” button.

- If you are not already logged into the site once you click on the “Check Out” button, you will be prompted to either login or create an account.
- Enter/Confirm your mailing address. **NOTE:** An additional set of fields is required for PSI registration. This set of fields is specific to the address information that is on your current identification and it will need to match to be given access to the PSI site when arriving to take your assessment. Please be sure to enter your information to proceed. Click “Proceed to Payment Details”.
You will then need to enter your Payment Details. This includes: card number, expiration date, and security code. Click the “Submit” button.
Once you click submit, you will receive a Customer Receipt which includes the information necessary for Step 2 and scheduling your session with PSI. You will need the “Student ID” to complete Step 2.

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**Assessment Technologies Institute Customer Receipt**

**Dear Melissa McCullop,**

Thank you for your order. Below are details regarding your online purchase.

**Order Information**

- **Order Number:** 62686
- **Date:** 9/23/2011 10:39:49 AM
- **E-Mail:** melissa.mccullop@atii.org
- **Phone:** 1-800-887-7061

**Account Information**

- **Account Number:** 22254
- **Direct ID:** 542322.20

**Promotion Code:**

**Payment Method:** Credit Card

**Options**

- **Order Subtotal:** $131.00
  - **Shipping Fee:** $3.00
  - **Tax:** $3.90
  - **Total:** $131.00

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**Additional Instructions**

- **The first step is to determine if testing at a PSI test center is the right choice for you.** CEUs are **required** for test center locations near you. Detailed testing center locations, on occasion, can be full for the date requested. Please be aware that an alternate location, date, or time may be required.

- **After you have completed registration and paid your registration fee, you will receive a receipt/confirmation email.** This email contains the ID # required by PSI to complete your scheduling of the test.

- **You may schedule online at www.psiexams.com or call PSI at 800-733-5907 to schedule the time and location to take the TEAS V.** They will require the ID # from your purchase confirmation so please have this available. In the event that you need to reschedule your test, you must contact PSI 2 days before the scheduled test date.

**THERE IS NO REFUND POLICY on a TEAS V Registration.**

- **After scheduling the TEAS V with PSI, you will receive an email confirmation with the test center location and directions.**

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If your purchase includes an Online Assessment, please follow the steps below to access your assessment:

**Step 1:** Go to www.atiello.com

**Step 2:** Log in using your ID and password.

**Step 3:** Select the My Assessments tab.

**Step 4:** Enter the assessment ID and Assessment ID in the Task assessments section.

Printed reports on the site require use of the free Adobe Acrobat Reader. This can be downloaded from [http://www.adobe.com/cn/products/reader/](http://www.adobe.com/cn/products/reader/)

Please keep this email for reference.

If you have not received this email, use your ID to log into your account.

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**Customer Support:** 800-887-7061

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**You May Begin.**

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If you are not the intended recipient, please contact the sender by reply email and delete all copies of the original message.
Step 2 – Scheduling your session at PSI

Once you have registered via ATI’s website you will need to contact PSI directly to schedule a specific time and date to take your assessment. You will need your “Student ID” from your ATI registration receipt to complete this step. Scheduling can be done by either calling their toll free number or via their online scheduling process. **Again, you will not be able to complete this step without first registering at ATI.**

Please navigate to [www.psiexams.com](http://www.psiexams.com). You will be directed to the following page. You can schedule your exam online or by Phone.
To Schedule by Phone:

- To schedule by phone, call 1.800.733.9267.

To Schedule by Online:

- Click on the “Schedule” button to begin the process. You will be directed to Sign In. **Please Note:** If you do not have an account at PSI, you will need to create a new account before you can complete this process. Please follow PSI’s online screen instructions to create a new web account. You will need your Student ID to complete the registration.
Once you have signed in the system will ask you questions in order to find your record. You will need to make the following selections:
- Select Organization: Certification/Professional Associations
- Select Sponsor Name: Test of Essential Academic Skills V (TEAS V)
- Enter your TEAS_ID_Number: This is ID number listed in the email you received.
- Click Submit.

Once your record is located you will be able to select a location, date, and time to take the assessment.