

Exposure Control and Incident Reporting For Employees



EXPOSURE CONTROL STOP • WASH • REPORT

- Report incident to Supervisor/Faculty/Preceptor
- If incident occurs 8-5 Mon-Fri, notify TTUHSC Employee Health/Infection Prevention and Control Office **ASAP 806-743-4005**; Cell # 806-252-1008 Fax: 806-743-2056
- If incident occurs after hours, week ends or holidays notify the house supervisor of the facility where incident occurred ASAP; and notify TTUHSC Employee Health/Infection Control Office the following business day.
- **IF INDICATED**, exposed person should initiate post-exposure medication within 4 hours.
- **TTUHSC Employees Health/Infection Prevention and Control Office will perform all follow-up procedures for exposures.**

Also, please follow the instructions below:

1. Notify Unit Safety Officer, Carolyn Brackett (806-743-2734) or Linda Lane 743-2728
2. Click and Print "Employee's Report of Injury" www.ttuhschool.edu/HSC/OP/OP70/op7013b.pdf
3. Complete and fax to Carolyn at 806-743-1622 or Loretta at 806-743-2056
4. Supervisor/Administrator's First Report of Injury/Illness/Accident: http://www.ttuhschool.edu/hsc/op/op70/op7013a.pdf
5. Other safety forms are available at http://www.ttuhschool.edu/admin/safety/injury.aspx

Contact Safety Services at 806-743-2597 or <http://www.ttuhschool.edu/admin/safety/>