

Exposure Control and Incident Reporting For *NON-Employees*



EXPOSURE CONTROL STOP • WASH • REPORT

- Report incident to Supervisor/Faculty/Preceptor
- If incident occurs 8-5 Mon-Fri, notify TTUHSC Employee Health/Infection Prevention and Control Office **ASAP 806-743-4005**; Cell # 806-252-1008 Fax: 806-743-2056
- If incident occurs after hours, week ends or holidays notify the house supervisor of the facility where incident occurred ASAP; and notify TTUHSC Employee Health/Infection Control Office the following business day.
- **IF INDICATED**, exposed person should initiate post-exposure medication within 4 hours.
- **TTUHSC Employees Health/Infection Prevention and Control Office will perform all follow-up procedures for exposures.**

In addition to following the instructions above:

* Notify - Unit Safety Officer: Carolyn Brackett (806-743-2734) or Linda Lane 743-2728
1. Click and Print "Unusual Occurrence Report": www.ttuhsoc.edu/son/documents/UnusualOccurrence.pdf
2. Complete and fax to Carolyn at 806-743-1622 or Loretta at 806-743-2056
3. Supervisor/Administrator's First Report of Injury/Illness/Accident: http://www.ttuhsoc.edu/hsc/op/op70/op7013a.pdf
4. Other safety forms are available at http://www.ttuhsoc.edu/admin/safety/injury.aspx

***** Please note: You and your medical insurance provider are responsible for the expense(s) of post-exposure treatment. This is not covered by Worker's Compensation.**

Contact Safety Services at 806-743-2597 or <http://www.ttuhsoc.edu/admin/safety/>