Grant Application Flow Chart

Research/Grant Interests

Search government and private Grant Opportunities
  eg. pivot.cos.com

Form grant application Team/Attend Webinar or Teleconference if available

Notify OSP/Send Letter of Intent (if required) and Set application Timeline (Project Narrative, Budget and Budget Narrative, Letter of support, biosketch, and other required documents).

Send application draft and Route Sheet to OSP at least 5 business days prior due date for review/approval

Things we can help with:

- Searching for grant opportunities;
- Searching the literatures for the background/literature review part of the project narrative;
- Preparing the budget and budget justification;
- Consulting for the statistical components as needed
- Preparing the draft letter of support;
- Formatting your final project narrative and filling the forms.

The Project Director/Project Investigator needs to:

- Set up the research Team;
- Preparing the technical part of the project narrative;
- Provide the biosketch, personal statement;
- Get the IRB approval as needed, if awarded.