

TTUHSC SOP COMMITTEE CHAIR'S ANNUAL REPORT

(Report Due June 1 following year of service)

COMMITTEE: ad hoc Research YEAR: 2006-2007

CHAIR: Anthony Burt CHAIR ELECT: V.S. Rao

MEMBERS AS APPOINTED BY THE DEAN OR ELECTED BY THE FACULTY:

Raja Mukherjee Caleb Bond
Sachin Shah Thomas Alkumskate

NUMBER OF MEETINGS HELD DURING MAY 1-APRIL 30: 12

MAJOR INITIATIVES UNDERTAKEN DURING THE YEAR AND A DESCRIPTION OF ACCOMPLISHMENTS, BARRIERS TO FURTHER PERFORMANCE, AND WORK REMAINING FOR NEXT YEAR'S COMMITTEE TO COMPLETE: (Note: List each major initiative, then describe in narrative or bullet form the information requested. Use another page if necessary.)

- 2006 Research Day 5 Grant writing workshop.
- Policy to make a standing committee.
- Review of Seed Grant Program.
- Review Seed grant proposals.

DUTIES AND RESPONSIBILITIES ASSIGNED BY SCHOOL BYLAWS:

- Research day organization/managers
- Seed grant proposals
- ~~update from the dean~~

DUTIES AND RESPONSIBILITIES ASSIGNED BY DEAN'S CHARGE:

- Policy to make standing committee - done (to be presented on May 7th)
- Review of the Seed grant program report - done.

WORK REMAINING FOR SUBSEQUENT COMMITTEE:

- 2007 Research Day agenda

Anthony Burt

Chair's Signature

7/30/07

Date Submitted