

Guidelines for Transfer of Program in the Graduate Program in Pharmaceutical Sciences

1. The Graduate Program Committee is responsible for overseeing the distribution of all state funded stipends and must approve and consent to any application for change of program to program within the Graduate Program in Pharmaceutical Sciences (M.S. to Ph.D. or Ph.D. to M.S.) for state funding to continue.
2. On recommendation by a student's major advisor, a student enrolled in the Masters program may submit to the Graduate Program Committee a request to transfer to the Ph.D. program after completing one full year of graduate study.
3. State funding for change of program status to Ph.D. is not guaranteed. The student's advisor may submit a request for state funding to the GPC who can, at their discretion, consider the request on a competitive basis with other pending applications for admission.
4. State funding will be terminated for Ph.D. students electing to change to the Masters program without advice and consent of their major advisor and of the Graduate Program Committee.
5. After completion of a Ph.D. student's first year of study, either the student's major advisor or the Graduate Program Advisor (if unassigned) in consultation with the student's Research Advisory Committee may decide, upon evaluation of didactic and research performance, that it is in the best interest of the student to transfer to the Master's program. The student's major advisor or Graduate Program Advisor is required to discuss his/her decision with the student and then submit a request for change of program to the Graduate Program Committee. A decision to transfer a student to the Master's program based on didactic and research performance will be final.
6. State funding for advisor approved Ph.D. to Masters program changes may continue at the discretion of the Graduate Program committee if circumstances for the change of program are deemed reasonable and appropriate.
7. Should state funding be terminated, the student will no longer be eligible for any tuition and fee waivers that were previously available from state funding and will be responsible for paying all out of state tuition and fees for the term of change of program and the remainder of their Masters studies.
8. Major advisors may choose to continue a student's funding from extra-mural funds available to them and in addition will be responsible for all applicable fees previously covered by state funding.
9. A decision allowing a student to transfer program to program within the Graduate Program in Pharmaceutical Sciences (M.S. to Ph.D. or Ph.D. to M.S.) will be final. No reversal of a program transfer will be considered or approved by the Graduate Program Committee.