

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
STAFF SENATE TASK FORCE**

COMMITTEE NAME: Staff Senate Task Force Planning Group	DATE/TIME/LOCATION OF MEETING: October 8, 2008 2:00 – 3:30 P.M. 2C101 (Lubbock); 4717 (Amarillo)
AGENDA	

CALL TO ORDER BY: Shelley Burson, Chair

MEMBERS Brenda Bobo, Michelle Broselow, Shelley Burson, Steve Cooper, Charla Cothrin, Linda Goldstein, Deborah Schalles, Desta Sharp, Paula Simpson

Attachments to Agenda Drafts of the following documents:

- Confidentiality Agreement
- Agreement to Serve
- Human Resources Review

APPROVAL OF MINUTES September 10, 2008

OLD BUSINESS	Presenter(s):
Agenda Item A. Bylaws: Quick review and highlighted items	Committee members
Agenda Item B. Staff Senate Mission, Vision and Values	Committee members
Agenda Item C. Other	

NEW BUSINESS	Presenter(s):
Agenda Item A. FORM REVIEW	Assigned members
<ul style="list-style-type: none"> • Confidentiality Agreement – Linda Goldstein and Desta Sharp • Agreement to Serve – Shelley Burson • Human Resources Review – Shelley Burson • Nomination Form – Debbie Schalles • Ballot – Charla Cothrin 	
Agenda Item B. Human Resources	Shelley Burson
Agenda Item C Pending response by Dr. Baldwin regarding whether or not Senators are required to have their immediately supervisor's approval to serve	Shelley Burson and possibly Mary Croyle
Agenda Item D Other	
Next Meeting: November 12, 2008	

ADJOURNMENT