

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER  
STAFF SENATE TASK FORCE**

<b>COMMITTEE NAME: Staff Senate Task Force Planning Group</b>	<b>DATE/TIME/LOCATION OF MEETING: January 14, 2009 2:00 – 3:30 P.M. 2C101 (Lubbock); 4717 (Amarillo)</b>
<b>AGENDA</b>	

**CALL TO ORDER BY:** Shelley Burson, Chair

**MEMBERS** Brenda Bobo, Michelle Broselow, Shelley Burson, Steve Cooper, Charla Cothrin, Linda Goldstein, Deborah Schalles, Desta Sharp, Paula Simpson

- Attachments to Agenda**
- Bylaws
  - Constitution
  - Mission, Vision and Values Statements
  - Confidentiality Agreement
  - Nomination Form
  - Agreement to Serve
  - Human Resources Review Form

**APPROVAL OF MINUTES** December 10, 2008

<b>OLD BUSINESS</b>	<b>Presenter(s):</b>
<b>Agenda Item A.</b> Bylaws and Constitution <ul style="list-style-type: none"> <li>• Odessa changed to Permian Basin on both documents</li> <li>• Final review before documents are submitted to TTUHSC staff for voting in the Spring of 2009</li> </ul>	Committee members
<b>Agenda Item B.</b> Finalize forms – final review of all forms <b>Agenda Item C.</b> Voting Parameters <ul style="list-style-type: none"> <li>• Mary Croyle will share with committee members her discussion with the remote sites regarding their feelings concerning this issue.</li> <li>• Committee members will need to make a decision regarding voting parameters.</li> </ul>	Committee members Mary Croyle and Committee members
<b>Agenda Item D.</b> Other	
<b>NEW BUSINESS</b>	<b>Presenter(s):</b>
<b>Agenda Item A.</b> Marketing Campaign <ul style="list-style-type: none"> <li>• Establish a Task Force</li> <li>• Discuss possible involvement from the Office of Communications and Marketing</li> <li>• Discuss possible involvement from President Baldwin</li> </ul>	Committee members
<b>Agenda Item B</b> Other	

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**Next Meeting: February 11, 2009**

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**ADJOURNMENT**

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SB:sb  
January 14, 2009 agenda