

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
STAFF SENATE TASK FORCE**

COMMITTEE NAME: Staff Senate Task Force Planning Group	DATE/TIME/LOCATION OF MEETING: September 10, 2008 2:00 – 3:30 P.M. 2C101(Lubbock); 335 (Amarillo)
MINUTES	

CALL TO ORDER BY: Shelley Burson, Chair

MEMBERS Brenda Bobo, Steve Cooper, Charla Cothrin, Linda Goldstein, D'esta Sharp,
Paula Simpson

MEMBERS ABSENT Michelle Broselow, Deborah Schalles

GUEST

APPROVAL OF MINUTES August 27, 2008 Minutes approved as submitted.

OLD BUSINESS	Presenter(s):
Agenda Item A. Bylaws Quorum section was revised. Voting section was revised. Attendance section revised. No change to Parliamentary Authority section. Adoption & Amendment section revised.	Committee members
Agenda Item B. Staff Senate Mission, Vision and Values Linda Goldstein rewrote the Mission. Committee was in favor of using her version in place of the previous one.	Committee members
Agenda Item C. Other: None	

NEW BUSINESS	Presenter(s):
Agenda Item A. Electronic Voting System Vince Fell gave a brief explanation of how the School of Allied Health Sciences uses Web Surveyor for electronic balloting. Paula Simpson provided information about system currently being used by the Faculty Senate.	Vince Fell
Agenda Item B. Statline Announcement Members expressed their feedback regarding the TTUHSC Statline announcement. Generally speaking, this was a well written announcement and will help in the initial stage of informing staff regarding the formation of the Staff Senate.	Committee members
Agenda Item C. Other: None.	
Next Meeting: October 8, 2008	

ACTION ITEM	Who is responsible	Due Date
Format Mission, Vision, and Values into a paragraph format rather than bulleted.	Paula Simpson	October 8, 2008

ADJOURNMENT: 3:20 p.m.