



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™

Answering Analysis Questions in Academic and Administrative Plans


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Hello! My name is Leslie Collins, and I am the primary administrator for Weave at the Texas Tech University Health Sciences Center. This presentation is one in a series of Weave training sessions that you can find on the Office of Institutional Planning and Assessment's website. You can find the link to view the other presentations, on the last slide of this presentation.

In this presentation, we will be discussing how to answer the Analysis Questions in your Academic and Administrative TTUHSC Weave plans.

WEAVE STRUCTURE		
<u>Phase I: Planning</u>		<u>Phase II: Assessment</u>
Mission Statement		Findings
Outcomes/Objectives <i>* Linked to Elements of the TTUHSC Strategic Plan</i>		Analysis Questions
Measures		Document Management
Achievement Targets		
<p align="center"><u>Weave Elements that are Not Required</u></p> <p align="center">Goals Action Plan Tracking Annual Reporting</p>		

In other Weave presentations posted to the OIPA website, we have discussed the Mission Statement, Student Learning Outcomes for Academic Program Plans, Outcomes/Objectives for Administrative Plans, Measures and Achievement Targets which are all elements of the Planning Phase of the Weave cycle. The Assessment Phase of the Weave cycle consists of reporting Findings and answering the 3 Analysis Questions. Uploading supporting documentation and linking those documents to appropriate parts of your Weave plan is the last step of the Assessment Phase.

It is also important to note that the Goals, Action Plan Tracking, and Annual Reporting are elements that you will see when you log into the Weave system. However, these elements are not required for your TTUHSC Weave plans.

ANALYSIS QUESTIONS



1. Review the achievement targets for 2013-2014 which were marked as *Partially Met* or *Not Met*. Describe in detail what actions you took in 2014-2015 to address those issues. Then summarize the impact of those actions on this year's findings. Upload any applicable documentation under Document Management. (NOTE: If you marked *Met* on all targets in 2013-2014, type *Not Applicable* and mark this question as Final.)
2. Review the achievement targets for 2014-2015 which were marked as *Partially Met* or *Not Met*. Describe how you intend to address these issues over the next year. If you marked *Met* on all targets, what specifically do you intend to do in 2015-2016 to promote continuous improvement in your area?
3. Provide a summary of your program, department, or unit's activities in 2014-2015. You might want to describe a major accomplishment or explain how your area contributed to the overall mission of TTUHSC. Upload any applicable documentation under Document Management.

This slide shows the actual Analysis Questions that you will see in the Weave system. The primary purpose of these Analysis Questions is to demonstrate or explain how you use data to promote continuous improvement over time, and to provide an opportunity to provide subjective commentary about your Findings.

1. The first question asks you to look at your Targets and Findings in the PREVIOUS cycle to see if you marked any as "Partially Met" or "Not Met." You then need to summarize in detail what actions you took in the current cycle to address those issues. Then, summarize the impact of those actions on this year's findings. Any supporting documentation that you have should be uploaded and linked directly to this question. If you marked "Met" on all Targets from the previous cycle, write "Not Applicable" and mark your answer as final. Do not leave the question blank.

2. The second question asks you to look at your current Achievement Targets and Findings. If you marked any as "Partially Met" or "Not Met," please describe how you intend to address these issues over the next year. If you marked all Targets as "Met," please describe specifically what you intend to do in the next year to promote continuous improvement in your area.

3. The third question asks you to provide a summary of your program, department, or unit's activities for the current cycle. You can describe major accomplishments or explain how your area contributed to the overall mission of TTUHSC.

Please provide any applicable documentation for each of these questions.

ANALYSIS QUESTIONS



<u>Excellent (3)</u>	<u>Acceptable (2)</u>	<u>Developing (1)</u>
<ul style="list-style-type: none"> Describe specific strategies that were implemented to improve previous year's findings marked as <i>Partially Met</i> or <i>Not Met</i>. Responses describe proposed continuous improvement strategies for current year's findings. Additional information is provided about the program's achievements. Overall, responses are thoughtful and well-written. 	<ul style="list-style-type: none"> Describe specific strategies that were implemented to improve previous year's findings marked as <i>Partially Met</i> or <i>Not Met</i>. Responses describe proposed continuous improvement strategies for current year's findings. Additional information is provided about the program's achievements. Responses are thoughtful but may contain some problems with grammar/usage/mechanics. 	<ul style="list-style-type: none"> Describe specific strategies that were implemented to improve previous year's findings marked as <i>Partially Met</i> or <i>Not Met</i>. Responses describe proposed continuous improvement strategies for current year's findings. Minimal information is provided about the program's achievements. Responses lack substance and may contain many problems with grammar/usage/mechanics.

In order to score a 3 in the Analysis part of your Weave plan, it must:

1. Describe specific strategies that were implemented to improve the previous year's findings, indicated by Question #1.
2. Describe proposed continuous improvement strategies for the current year's findings as indicated by Question #2.
3. Provide additional information about the program or department's achievements as indicated by Question #3.
4. Finally, responses should be thoughtful and well written.

Plans will score a 2 in this category if responses still contain all of the required elements of a 3, but contain some problems with grammar/usage/mechanics. Plans will score a 1 if minimal information is provided about the program's achievements, or if responses lack substance and contain problems with grammar/usage/mechanics. These Analysis Questions are a critical component of your Weave plan, and responses should reflect appropriate thought and consideration.

ADDITIONAL RESOURCES



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Contact:

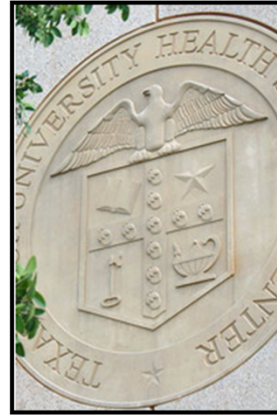
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Visit www.ttuhsc.edu/oipa/weave for more Weave resources!

Remember to visit the OIPA website for more training presentations on how to develop effective Mission Statements, Student Learning Outcomes for Academic Plans, Outcomes/Objectives for Administrative Plans, Measures, Targets, and Findings. Please contact me at any time with questions or concerns about answering Analysis Questions for your Weave plan! I am happy to help in any way I can!

Thank you for watching!