

Monthly Use Report									
<b>Vehicle ID #</b> _____									
Vehicle Custodian - _____				Vehicle Year/Make/Model: _____					
Report Month/Yr - _____		License # _____		Agency Code - 739					
<b>DATE</b>	Previous Month Odometer		<b>Purpose</b>	<b>Destination</b>	<b>Driver Last Name</b>	<b>Number of Passengers (per trip)</b>	<b>Fuel type</b> CNG=COMP.NAT.GAS D=DIESEL ELE=ELECTRICITY ETH=ETHANOL G=UNLEADEDGAS LPG=PROPANE MTH=METHANOL BSL=BIODIESEL		<b>Total Cost</b>
	<b>Trip/Daily Ending Odometer</b>						<b>Gallons</b>		
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
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22									
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27									
28									
29									
30									
31									
<b>ADD</b>	Month End Odometer		<b>Use additional pages as necessary.</b>				<b>Fuel data entry must be per transaction</b>		
<b>Count of Trips</b>		<b>total miles</b>	<b>Use totals from final page for Data Entry purposes.</b>			<b>Total Passengers/Mo.</b>			
		0							
<b>Incidental Lubricants / Fluids</b>					<b>Lubricant/Fluid Types</b>				
Date	Type	Qty.	Cost/each	Total Cost					
					Engine Coolant				
					Motor Oil				
					Gear Oil				
					Transmission Fluid				
					Brake Fluid				
					Hydraulic Fluid				
I certify that I have read the provisions of law quoted in the accompanying documents, that the foregoing report is correct, and that the operation and maintenance of this vehicle have been in accordance with lawful orders.									
Signature of Custodian: _____									
<a href="https://www.ttuhsu.edu/administration/documents/ops/op63/op6303b.pdf">For Interactive version: https://www.ttuhsu.edu/administration/documents/ops/op63/op6303b.pdf</a>									