Subrecipient Agency:
Federal Award Number(s):

OMB 2 CFR 200 requires direct recipients of federal awards to determine if their subrecipients have met the audit requirements of Subpart F and whether they are in compliance with federal laws and regulations.

According to our records, your institution received one or more federal sub-awards from Texas Tech University Health Sciences Center for our fiscal year ending August 31, ____. As a recipient of federal funds, we request certification from your organization that you are in compliance with 2 CFR 200 requirements for FY _____. Please check the appropriate items below and return this certification with all applicable documents.

[ ] We are not subject to the provisions of 2 CFR 200 because our organization:
  ___ expended no more than $750,000 in Federal Awards during the fiscal year ending in _____.
  ___ is for profit.
  ___ is exempt for other reasons (explain): _____________________________

[ ] Our 2 CFR 200 Audit is complete and:
  ___ no exceptions (material weaknesses, material instances of noncompliance, or findings) were noted. Please attach a copy of the audit report.
  ___ exceptions were noted. If your audit report contains findings of material weaknesses, material instances of noncompliance, or findings that have an impact on subcontract agreements with Texas Tech University Health Sciences Center, please attach a copy of the audit report and your audit response indicating the corrective action taken or planned to be taken and a timetable for implementation.

[ ] Our 2 CFR 200 audit is not yet complete. We expect our audit to be completed on ____/____/____. We will forward a copy of the audit report and advise you of the results upon completion.

Signature ____________________________________    Date ____________________________
Name/Title ___________________________________  Phone ___________________________

Please email form to:  GrantAccounting@ttuhsc.edu
Or send to:   Texas Tech University Health Sciences Center
  Office of Accounting Services - Grants Supervisor
  3601 4th Street, STOP 6274
  Lubbock, TX 79430-6274