

Notice of the Annual Campus Security Policy & Crime Statistics Report

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) [20 USC §1092(f), 34 CFR §668.46], Texas Tech University Health Sciences Center (TTUHSC) is required to distribute the information contained in this Annual Campus Security Policy and Crime Statistics Report (ASR) to all current and prospective students and employees. This information is also available on the Texas Tech Police Department (TTPD) website (http://www.depts.ttu.edu/ttpd/clery.php). This report also contains numerous links to websites with supplemental information.

For the purposes of this report, TTUHSC includes campuses located in Lubbock, Abilene, Amarillo, Dallas, Midland, and Odessa. The El Paso campus was previously a regional campus of TTUHSC, and has previously been included in this report. On May 18, 2013, then Texas Governor Rick Perry signed into law Senate Bill 120 of the 83rd Texas Legislative Session which authorized the creation of Texas Tech University Health Sciences Center El Paso (TTUHSCEP) as a component institution of the Texas Tech University System (TTUS). This Act took effect immediately and established TTUHSCEP as an independent institution of higher education. The statistics for TTUHSCEP have continued to be reported under the TTUHSC ASR until now, as the programs, personnel, services, and infrastructure necessary to obtain and support full accreditation and obtain an Integrated Postsecondary Education Data System (IPEDS) account with the U.S. Department of Education are now complete. TTUHSCEP will now publish a separate ASR for that institution. The TTUHSCEP ASR is available at the same link as the TTUHSC ASR (https://www.depts.ttu.edu/ttpd/clery.php).

This report contains statistics about specific crimes and related incidents that have been reported to the TTPD, local law enforcement agencies, Campus Security Authorities (CSAs), and other campus officials over the past three years. All incidents contained within this report have either occurred in or on campus buildings or property, in or on non-campus buildings or property, on (or near) property owned or controlled by TTUHSC, or public property within or immediately adjacent to and accessible from the campuses.

This report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims' assistance programs, student discipline policies, campus security resources, community safety alerts, crime prevention, access to campus facilities and properties, and personal safety tips.

The TTPD and the TTUHSC Department of Safety Services (Safety Services) strongly encourages the reporting of all criminal offenses and campus safety and security concerns. Appropriate information is provided in this publication on how to report crimes or security concerns.

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Policy for Preparing the Annual Security Report

The TTUHSC Campus Safety Survey Administrator (CSSA), Safety Services, and the TTPD are responsible for preparing and distributing the Annual Campus Security Policy and Crime Statistics Report (ASR) to comply with the Clery Act. The ASR is published by October 1st of each year and contains three years of selected campus crime statistics and certain campus security policy statements in accordance with the Clery Act.

The CSSA and TTPD compose the ASR and statistical information with input from various sources such as TTPD reports, local law enforcement agency reports, Campus Security Authority (CSA) reports, and other campus official reports. The TTUHSC "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" policy is located at the following link:

• https://www.ttuhsc.edu/administration/documents/ops/op76/op7640.pdf

Requirement for the Annual Security Report

The Crime Awareness and Campus Security Act was enacted in 1990 to assist students in making decisions which may affect their personal safety and to ensure that institutions of higher education provide students, prospective students, employees, and prospective employees information they may need to avoid becoming victims of campus crime. This Act amended the Higher Education Act of 1965, and was subsequently amended in 1992, 1998, 2000, and 2008. The Higher Education Act of 1998 and the subsequent amendments of the implementing regulations (34 CFR §668.46) significantly expanded institutional obligations under the Act. The Act was later renamed the "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" (Clery Act).

On March 7, 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) was signed into law. VAWA includes amendments to the Clery Act. These changes require institutions to disclose statistics, policies, and programs related to dating violence, domestic violence, sexual assault and stalking, among other changes.

Notifications for the Annual Security Report

Each year, all students, faculty, and staff at TTUHSC will receive e-mail notifications providing the website to access this report. In addition, an announcement on the TTUHSC announcements web portals will also feature the link to the ASR. Additional notices will be posted in common areas in campus buildings that are frequented by students, faculty, staff, and visitors.

Copies of this report may be obtained in person from the Texas Tech Police Department or online at the Police Department's website under "Campus Crime Report" located at the following link:

• http://www.depts.ttu.edu/ttpd/clery.php

You may also request that a copy be sent to you via electronic or U.S. Mail by contacting the TTPD during normal business hours: 8:00 am to 5:00 pm Monday thru Friday at 806-742-3931. Copies may also be requested from the TTUHSC Office of Student Services at 806-743-2300.

Reporting Crime

TTUHSC considers the safety of students, faculty, staff, patients, visitors, and other members of the campus communities a priority and encourages individuals to promptly report any of the following:

- On-campus emergencies;
- Criminal offenses;
- Suspected criminal offenses;
- Accidents; or
- Other emergencies or public safety related incidents or concerns.

If a crime or other serious incident is reported to the TTPD, local law enforcement, or a CSA, the appropriate authorities will be contacted and promptly respond to determine if immediate action is required or if a follow-up investigation is warranted. Crimes should be reported to TTPD, local law enforcement, or to a CSA to ensure timely warning notices are delivered to the campus (if needed), and for inclusion in the annual crime statistics.

Reporting Emergencies

Police, fire or medical emergencies can be reported by dialing 911 from any campus or off-campus telephone or cell phone. Calls will be answered by the local police department or county sheriff's office dispatch, depending on your location.

Callers should immediately advise the dispatcher that they are calling from the TTUHSC campus for on-campus emergencies. Off-campus calls for emergency assistance will be transferred to the nearest local law enforcement agency having jurisdiction.

Remember to always be ready to provide the following information:

- Your name, telephone number, and location;
- A clear and accurate description of the incident;
- A description of the perpetrator(s), if applicable; and
- Do not hang up allow the dispatcher to end the call.

Note: State Law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners when they provide medical services to a person they know or reasonably suspect of suffering from wounds inflicted by a firearm or is a result of an assault or other abusive conduct.

Reporting Off-Campus and Non-Emergencies

For a comprehensive list of non-emergency and administrative contact numbers for each of the TTUHSC campuses, please see the "Important Contact Numbers" section of this report.

The TTPD does not track, monitor or routinely receive notices of law enforcement proceedings against students for offenses that occur off campus other than by collecting the required statistics on crimes as required by the Clery Act. Students visiting off-campus student organizations should promptly report all crimes to the local police department. In the event that reports of off-campus criminal offenses committed by students, faculty or staff are received by the TTPD, by a designated CSA, or from an outside law enforcement agency, the reports will be referred for appropriate disciplinary action and will be included into applicable statistics as required.

Anonymous / Confidential Reporting

In certain instances, a crime victim may be reluctant to file a report fearing the "process" or the loss of his or her anonymity or privacy. In such circumstances, crime victims are encouraged to make a confidential report to the TTPD, local law enforcement, or one or more designated CSAs.

At minimum, crime victims will receive important counseling and referral information. Confidential reports are important because they provide valuable information that can enhance the safety of the campus community-at-large and such reports will provide a more accurate portrait of actual campus crime.

The purpose of a confidential report is to comply with the victim's wish to keep the matter confidential, while taking steps to ensure the future safety of the campus community.

If requested, TTPD, local law enforcement, or CSAs will provide only the statistical data to the TTPD for inclusion in this report.

Note: Student or employee assistance programs are not considered "Campus Security Authorities," but as a matter of policy they are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Campus Security Authorities (Non-Law Enforcement)

In addition to the TTPD or local law enforcement, crimes or incidents may also be reported to a *Campus Security Authority* (CSA). The definition of a "Campus Security Authority" according to federal law is: "An official of an institution who has significant responsibility for student and campus activities, including (but not limited to) student housing, student discipline, and campus judicial proceedings."

Although it is encouraged to report campus criminal activity directly to the TTPD or local law enforcement, in some instances members of the campus community may choose to file a report with a CSA. All CSAs will collect the required Clery Act statistical data. A copy of the "Clery Incident Report Form" is included in this report and can be found online at the following link:

• http://www.depts.ttu.edu/ttpd/Clery/CSA Form fillable.pdf

Any crime report made to a CSA shall be transmitted to the TTPD via e-mail (Police@ttu.edu) or campus mail as soon as possible. A list of CSAs by position for each campus is provided on the following page.

Following is a list of designated Campus Security Authorities at all TTUHSC campus locations:

Lubbock Campus Security Authorities

President, TTUHSC

Executive Vice President, Academic Affairs Assistant Vice President, Student Services Vice President, Human Resources

Director, Human Resources Senior Vice President, Research

Lubbock Campus Business Operations Official

School of Medicine:

Dean, SOM

Associate Dean, Student Affairs Associate Dean, Academic Affairs

School of Nursing:

Dean, SON

Associate Academic Dean, Student Affairs and Education Support Services

Graduate School of Biomedical Sciences:

Dean, GSBS

Senior Associate Dean

Associate Dean, Public Health

Assistant Dean, Student Affairs

Health Professions:

Dean, SHP

Associate Dean, Admissions and Student Affairs

School of Pharmacy:

Regional Dean, SOP

Abilene Campus Security Authorities

Abilene Campus Business Operations Official Director, Human Resources

School of Nursing:

Regional Dean, SON

Graduate School of Biomedical Sciences

Assistant Dean, GSBS

School of Pharmacy:

Regional Dean, SOP

Public Health:

Associate Dean, Public Health

Amarillo Campus Security Authorities

Amarillo Campus Business Operations Official

Director, Human Resources

School of Pharmacy:Dean, SOP

Regional Dean

Senior Associate Dean, Student Affairs & Admissions

School of Medicine:

Regional Dean, SOM

Graduate School of Biomedical Sciences:

Associate Dean, GSBS

School of Health Professions:

Regional Dean, SHP

Dallas Campus Security Authorities

Dallas Campus Business Operations Official

School of Pharmacy:

Regional Dean, SOP

Permian Basin (Midland/Odessa) Campus Security Authorities

Permian Basin Campus Business Operations Official Director, Human Resources

School of Medicine:

Regional Dean, SOM

School of Nursing:

Regional Dean, SON

School of Health Professions:

Midland Regional Dean, SHP Odessa Regional Dean, SHP

Faculty Advisors of Student Organizations

All faculty advisors of student organizations are also Campus Security Authorities.

Pastoral and Professional Mental Health Counselors

Although pastoral and professional mental health counselors are exempt from the reporting requirements of the Clery Act, they are encouraged to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual statistics, especially if the incident may pose an ongoing threat to the campus community.

Non-Campus Offenses

For non-campus offenses, personnel are encouraged to promptly report the offense to the proper local law enforcement agency.

Retaliation Prohibited

There will be no retaliation against any individual with respect to the implementation of any provision of the Clery Act. The TTUHSC "Employee Conduct, Coaching, Corrective Action and Separation from Employment" policy is located at the following link:

• https://www.ttuhsc.edu/administration/documents/ops/op70/op7031.pdf

Victim's Rights to Disciplinary Hearing Results

Upon written request, TTUHSC will disclose to the victim of an alleged crime of violence or sex offense, the results of any disciplinary hearing conducted by the Institution against the alleged student perpetrator. If the alleged victim is deceased as a result of the offense, TTUHSC will provide the results of said disciplinary hearing to the victim's next of kin, if so requested.

Emergency Notification

General Emergencies

In anticipation of, or response to an emergency, the TTUHSC Emergency Operations Center (EOC) may be activated to determine whether informational messages are warranted, develop the appropriate content of the informational messages, and determine who should be warned of the emergency.

TTUHSC has adopted the National Incident Management System (NIMS) in accordance with Homeland Security Presidential Directive (HSPD)-5. This system provides a consistent approach to the effective management of a wide range of emergencies and allows integrated response activities using a set of standardized procedures designed to improve interoperability between all levels of government, private sector, and non-governmental organizations. The TTPD or local campus administration will normally disseminate resulting warnings issued by the EOC by activating appropriate warning systems, with the exception that the EOC's Public Information Officer (PIO) may also disseminate emergency public information directly to the media.

Timely Warnings & Crime Alert Bulletins

The TTPD or local campus administration will issue Timely Warnings and Crime Alert Bulletins to each affected campus any time the TTPD or local campus administration is of the opinion that a crime, or series of crimes, poses an on-going risk to the campus community. This includes crimes against persons and property which do not necessarily constitute an "emergency."

Depending upon the circumstances surrounding a particular offense, non-emergency crime alert bulletins may be widely distributed, or may be limited to a clearly defined segment of the community (e.g., specific locations such as isolated buildings, facilities, laboratories, or computer users).

Crime Alert Bulletins will generally include a description of reported incidents such as type of crime, time, date, location, physical description and/or name of known offenders, connections to previously reported incidents, victim profiles, composite drawings, surveillance video stills, or other important information.

It is important to note that in some cases, law enforcement may withhold facts if releasing the information would compromise an ongoing investigation or the identity of the victim. Victim names are never included in crime alerts or timely warnings.

The distribution of these bulletins may include a combination of campus e-mail, TTUHSC announcements, electronic bulletin board postings, flyers, postcards, press releases, or other display methods in high traffic campus areas. Information will also be posted to the TTPD website. The information is available by clicking the link on the main page or can be directly accessed at:

• http://www.depts.ttu.edu/ttpd/crimealert.php

In the absence of specific Crime Alert Bulletins, a comprehensive "daily crime log" may be inspected in person at the TTPD. This log is also published on the TTPD website at:

• http://www.depts.ttu.edu/ttpd/daily/

Emergency Notification Systems for Significant and Time-Sensitive Emergencies

STAT!Alert – TTUHSC uses the "**STAT!Alert**" Emergency Notification System to provide the campus communities with information during an emergency. The system is designed to send timely information to students, faculty, and staff via e-mail, phone call, or text message. Electronic message boards, alerts to institutional and Emergency Preparedness websites, and audible sirens strategically located throughout the TTUHSC campuses may also be used.

STAT!Alert messages will contain sufficient information about the nature of an identified threat to assist members of the campus communities in taking appropriate action to protect themselves or their property. The **STAT!**Alert message will typically include:

- Identification of the affected campus;
- A readily understandable description of the type of crime or occurrence;
- The general location, date, and time of the offense or occurrence;
- A physical description of the suspect(s) or composite picture(s);
- Possible connection to other incidents:
- Date and time the alert was issued; and
- Suggested measures which members of the campus communities can take to help protect themselves and others.

TTUHSC will only use the **STAT!Alert** Emergency Notification System to provide official notification of critical emergencies (i.e., situations that pose an imminent threat to the campus community). TTUHSC will notify the campus community, through **STAT!Alert**, of any confirmed significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, and staff occurring on the campus. Personnel from the TTPD or local campus administration may coordinate to determine whether or not a significant emergency or dangerous situation exists by evaluating information received from entities which may include, but are not limited to the following:

- TTPD;
- Local law enforcement;
- Local fire department;
- National Weather Service; or
- Other agencies.

The **STAT!Alert** Emergency Notification System is not intended to replace the Crime Alert Bulletin (Timely Warning) requirement. They differ in that the Timely Warning requirement applies only to Clery reportable crimes, while the emergency notification system addresses a much wider range of threats (i.e., gas leaks, tornadoes, active shooter, etc.).

Activation of a **STAT!Alert** message is the responsibility of the TTPD and/or the local campus administration. Upon notification from one of the individuals authorized to issue a **STAT!Alert** message, TTPD and/or the local campus administration will, without delay, and taking into account the safety of the campus community, determine the content of the notification and initiate a **STAT!Alert** message, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The following personnel or departments are authorized to determine whether a **STAT!Alert** warning should be issued, formulate a warning if necessary, and disseminate it *without delay*:

Lubbock Texas Tech Police Department Safety Services Emergency Management Office of Communications and Marketing	Dallas Campus Business Operations Official Regional Dean, SOP
Abilene Campus Business Operations Official Safety Services Director, Building Operations	Midland/Odessa Campus Business Operations Official Safety Services Office of Communications and Marketing
Amarillo Campus Business Operations Official Safety Services Office of Communications and Marketing	

The **STAT!Alert** Emergency Notification System will only be used for significant emergencies such as:

- Building emergencies (e.g., rapidly spreading fire, hazmat/chemical spills)
- Campus closings or delays
- Potential life-threatening situations (e.g.: active shooters, bomb threats, terrorist threats)
- Extreme weather conditions (e.g., tornado, flash flood, severe winter weather)

Faculty, staff, and students are strongly encouraged to provide updated contact information for use with this service. Up to four telephone numbers may be registered to receive voice or text messages. TTY/TDD devices for the hearing impaired are also supported. All alerts will also be distributed via TTUHSC announcement bulletins through e-mail and via the following web link:

• http://www.ttuhsc.edu/emergency/

To provide updated registration information for use with the "STAT!Alert" system, please visit the following website:

• https://app4.ttuhsc.edu/hscprofile/

TTUHSC conducts pre-scheduled tests of **STAT!Alert** at least once per semester. These tests are initiated by the TTUHSC Office of Communications and Marketing and/or TTPD. After each test or alert, TTUHSC Information Technology Services and the Safety Services Division of Emergency Preparedness will analyze the functionality of each communication device with the notification system and recommend any changes or modifications necessary to improve performance.

Registering for STAT!Alert

Students, faculty, and staff who have a TTUHSC eRaider account and password may register for **STAT!Alert**. Emergency alerts may be sent to all campuses, or to a specific campus. To register for **STAT!Alert**, please visit the following website:

• https://app4.ttuhsc.edu/hscprofile/

Emergency Preparedness

Emergency Response & Evacuation Exercises

TTUHSC campuses partner with local, county, and state emergency management agencies within the cities and counties in which the campuses are located. The Safety Services Division of Emergency Preparedness, has primary institutional responsibility for emergency preparedness. Duties and responsibilities range from working with campus departments to assist in developing and exercising departmental plans, to developing and maintaining institutional emergency plans as required by rules, regulations, or policies.

TTUHSC will assist in facilitating appropriate training for campus emergency management personnel and emergency first responders, and will coordinate an annual emergency exercise to test plans and training. Each campus will perform a scheduled drill, tabletop exercise, functional

exercise or full-scale simulation and appropriate follow-through activities designed for assessment of emergency capabilities. Documentation of listed exercises will be retained for seven years. For more information about past exercises or to obtain a schedule of upcoming exercises, please contact the Safety Services Division of Emergency Preparedness at (806) 743-2597.

Links to Emergency Management Plans

For a comprehensive view of emergency operations procedures, including titles of all persons and organizations responsible for making related decisions, please refer to the following links:

- TTUHSC Emergency Preparedness Website:
 - o http://www.ttuhsc.edu/emergency/
- TTUHSC Emergency Management Plan Policy:
 - o http://www.ttuhsc.edu/administration/documents/ops/op76/op7601.pdf
- TTUHSC Emergency Management Plan:
 - o https://www.ttuhsc.edu/administration/documents/ops/op76/OP7601A.pdf

Additional Public Information Resources

TTUHSC President's Office http://www.ttuhsc.edu/president	TTUHSC Dallas Emergency Page http://www.ttuhsc.edu/emergency/dallas
TTUHSC Safety Services http://www.ttuhsc.edu/admin/safety	TTUHSC Lubbock Emergency Page http://www.ttuhsc.edu/emergency/lubbock
TTUHSC Abilene Emergency Page http://www.ttuhsc.edu/emergency/abilene	TTUHSC Midland Emergency Page http://www.ttuhsc.edu/emergency/midland/
TTUHSC Amarillo Emergency Page http://www.ttuhsc.edu/emergency/amarillo	TTUHSC Odessa Emergency Page https://www.ttuhsc.edu/emergency/odessa/

Security Services

Inter-Agency Police Services & Assistance Agreements

Due to the sophisticated resources required to properly investigate certain crimes, specifically those involving organized crime, mass violence, or terrorism, the TTPD will arrange for the assistance of outside law enforcement agencies. This may include local police departments, local sheriff's offices, the District Attorney's Office, Texas Department of Public Safety, Texas Alcoholic Beverage Commission, Federal Bureau of Investigation, United States Secret Service, Federal Bureau of Alcohol, Tobacco, Firearms and Explosives, United States Department of Homeland Security, as well as other local, state, and federal agencies. TTPD maintains professional working relationships with each of the listed agencies and routinely trains with other agencies to ensure a timely, efficient, and effective response to all crimes occurring on campus.

The TTPD often learns of off-campus crimes from other local law enforcement agencies when those agencies request assistance or when they routinely pass on information that may be of mutual interest. Since the premises of off-campus organizations are not within the TTPD's jurisdiction, its role in the investigations of criminal activity is usually limited to information sharing and coordination with other investigating agencies upon request.

Campus Security Personnel

The following TTUHSC campuses have a TTPD officer and/or TTPD Security Guard personnel present:

- TTUHSC Lubbock
- TTUHSC Abilene
- TTUHSC Amarillo
- TTUHSC Permian Basin (Midland/Odessa)

The TTUHSC campus at Dallas receives police services from local law enforcement and security services from contracted security service providers.

Campus Crime Reporting Disclosure and the Daily Crime Log

Institutions of higher education that have security or police departments are required to keep a chronological record of each crime reported to the department on a daily basis. This chronological record must include several details of each reported crime such as the date, time, nature, general location, and the disposition of the complaint.

NOTE: The Dallas campus does not have a security presence provided by the University; therefore, any incidents that occur on this campus are included in the local responding police department's daily crime log and any CSA reports received.

Police and security departments are also required to ensure that these records are made available to the public within **two business days** of the initial report unless such disclosure is prohibited by law, would jeopardize the safety of an individual, compromise an on-going investigation, would cause evidence to be destroyed, or a suspect to flee. The TTPD maintains a daily crime log on its website, located at the following link:

• http://www.depts.ttu.edu/ttpd/daily/

Access to Campus Facilities

Deans, Directors, or Department Heads are responsible for determining access to facilities under their control.

TTUHSC academic and administrative buildings are typically open to the public during normal business hours. Individual facilities may have specific hours of operation, which can vary depending upon factors such as the time of the year and operational requirements. Access to some buildings, or portions of buildings, may be limited to authorized personnel at various times. Card swipe systems, locks, and other means may be employed to limit access. The TTPD and

Security Officers generally are not assigned to specific academic or administrative buildings; however, they do patrol such areas on a regular basis.

It is unlawful for any person to trespass on the grounds of any state institution of higher education or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education. (Texas Education Code, Section 51.204)

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may remove any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property. (Texas Education Code, Section 51.209)

Maintenance of Campus Facilities

Institutional facilities operations and maintenance personnel are responsible for maintaining the buildings and grounds at all campuses owned by the institution. The facilities group addresses general maintenance, renovation, and repair projects, and may provide services for landscaping and grounds. Safety and security lighting has been placed in strategic locations on campuses. When individuals notice exterior lights are not working, they should report the location to TTUHSC facilities operations and maintenance services. Contact information can be found in the "Important Contact Numbers" section of this report for each location. Landscaping and grounds may be contracted at some campuses. Custodial services may be provided by institutional personnel or contractors.

Alcohol, Drugs, and Firearms Policies

Alcoholic Beverages

Being under the influence of alcohol or intoxication is prohibited on all TTUHSC campuses.

As an institution of higher education, TTUHSC is interested in the well-being of the campus communities and believes it to be important to prohibit the abusive or illegal use of alcoholic beverages. All members of the University communities and guests are required to comply with federal, state, and local laws regarding the distribution, possession, and consumption of alcoholic beverages. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. Consequences may result in criminal charges or arrest by the TTPD or local law enforcement and sanctions by the institution. Applicable policies are located at the following links:

- HSC OP 10.03: Alcohol & Illegal Drugs
- HSC OP 70.39: Drug-Free Workplace Policy
- TTUS Regents Rules, Chapter 03.02.1.i: Personnel, TTU System Community Conduct
- TTUHSC Student Handbook, Part II.D.1.

Illegal Drugs

Texas and Federal laws prohibit the manufacture, sale, delivery, possession, or use of a controlled substance without legal authorization. A controlled substance includes any drug, substance, or immediate precursor covered under the Texas Controlled Substances Act, Texas Health and Safety Code, Chapter 481, or the U.S. Department of Justice, Drug Enforcement Administration, Controlled Substances Act, 21 USC, Chapter 13, including, but not limited to opiates, barbiturates, amphetamines, marijuana, and hallucinogens. The possession of drug paraphernalia is also prohibited. Drug paraphernalia includes all equipment, products, and material of any kind that are used to facilitate, or intended or designed to facilitate, violations of the Texas Controlled Substances Act or the Federal Controlled Substances Act. Alleged violations of this law may result in criminal charges or arrest by the TTPD or local law enforcement and sanctions by the institution. Applicable policies are located at the following links:

- HSC OP 10.03: Alcohol & Illegal Drugs
- HSC OP 70.39: Drug-Free Workplace Policy
- TTUS Regents Rules, Chapter 03.02.1.i: Personnel, TTU System Community Conduct
- TTUHSC Student Handbook, Part II.D.2.

TTUHSC is committed to promoting responsible decision making regarding alcohol and drugs through educational programming, resources, and referrals. The TTUHSC Program of Assistance for Students (PAS) manages the alcohol and drug abuse rehabilitation program for TTUHSC students. The TTUHSC Department of Human Resources Employee Assistance Program (EAP) manages the alcohol and drug abuse rehabilitation program for TTUHSC faculty and employees. These programs also provide counseling and referral services. These programs can be found at the following links:

- TTUHSC Program of Assistance for Students (PAS)
- TTUHSC Employee Assistance Program (EAP)

Firearms, Weapons, & Explosives

Firearms, ammunition, explosive weapons, illegal knives, and other deadly weapons are prohibited on TTUHSC property except as specifically authorized by federal, state or local laws. Under Texas Penal Code Chapter 46, it is a felony to intentionally, knowingly, or recklessly possess a firearm, illegal knife or prohibited weapon (except as authorized by law) on the physical premises of a school or educational institution, to include any buildings or passenger transportation vehicles under the direct control of the educational institution.

Campus Carry

Texas Senate Bill 11 (SB 11) was signed into law by Texas Governor Greg Abbott in June, 2015, and is often referred to as "Campus Carry." It permits individuals with a Concealed Handgun License (CHL) or License to Carry (LTC), to carry a concealed handgun on public university campuses in Texas beginning August 1, 2016.

The law requires university presidents to develop policies and guidelines for their institutions. They may consult with students, staff and faculty and may consider the nature of the student population, specific safety concerns, and the uniqueness of the campus environment. The TTUHSC "Campus Carry" policy can be found at the following link:

• http://www.ttuhsc.edu/administration/documents/ops/op10/op1030.pdf

In April 2016, the Texas Tech University System Board of Regents reviewed the TTUHSC campus carry policy as part of efforts to implement the provisions of Senate Bill 11. The TTUHSC campus carry policy was developed with input from various stakeholders and through the efforts of the TTUHSC Campus Carry Working Group, which sought to balance the needs of their widely distributed campuses and diverse campus populations. Areas where campus carry is not allowed are posted with appropriate signs as required by Texas law.

Title IX Compliance

Certain Clery Act crimes are also considered to be Title IX violations and will be processed by TTUHSC as mandated under both statutory requirements.

TTUHSC is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from any form of unlawful discrimination. The institution is dedicated to fostering and supporting a culture of mutual respect and communication.

TTUHSC does not tolerate discrimination or harassment based on or related to sex, race, national origin, religion, age, disability, protected veteran status, genetic information, or other protected categories, classes, or characteristics. While sexual orientation and gender identity are not explicitly protected categories under state or federal law, it is TTUHSC's policy not to discriminate in employment, admission, or use of programs, activities, facilities, or services on these bases.

TTUHSC expects all members of its campus community to comply with the law. Members of the campus community who violate the institution's non-discrimination and anti-harassment policy and laws may be subject to disciplinary action, up to and including termination of employment, expulsion from the educational programs, or being barred from campus premises and events. The non-discrimination and anti-harassment policy applies to all institutional stakeholders, including students, faculty, staff, visitors, applicants for admission to or employment with the institution, as well as affiliates and others conducting business on the campuses. In addition to incidents that occur on the institutional campuses, the institution may investigate and take disciplinary action in response to incidents that take place during official functions of the institution or incidents that

have a substantial connection to the interests of the institution regardless of the location in which the incident(s) occur.

Pursuant to Title IX regulations (34 C.F.R. Part 106), the TTUHSC Title IX Coordinator and Deputy Title IX Coordinator(s) identified below are the designated institutional officials with primary responsibility for coordinating institutional compliance with Title IX and other federal and state laws and regulations relating to discrimination or misconduct on the basis of sex in education programs or activities.

Title IX Contacts

TTUHSC Lead Title IX Coordinator

Leslie Collins, J.D.
Title IX Coordinator, TTUHSC Office of the Provost 3601 4th Street, STOP 6262
Suite 330
Lubbock, TX 79430-6262
806-743-9861
leslie.collins@ttuhsc.edu

TTUHSC Deputy Title IX Coordinator (Faculty/Staff)

Charlotte Bingham
Assistant Vice Chancellor for Administration
Managing Director, Office of Equal Opportunity
Texas Tech University System
System Administration Building
Box 41073
Lubbock, TX 79409-1073
806-742-3627
charlotte.bingham@ttu.edu

Additional information regarding the TTUHSC "Safe Campus Commitment" and Title IX may be found at:

http://www.ttuhsc.edu/title-ix/

U.S. Department of Education Contact

U.S. Department of Education, Office of Civil Rights (OCR), Customer Service Hotline

- 0 800-421-3481
- o www.ed.gov/ocr

Title IX Supporting Operating Policies

- HSC OP 51.01: Equal Employment Opportunity and Affirmative Action Program
- HSC OP 51.02: Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws
- HSC OP 51.03: Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure

Sexual Assault, Dating Violence, Domestic Violence and Stalking

TTUHSC prohibits discrimination, harassment, or misconduct based on sex. Sexual misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. Sexual misconduct includes, but is not limited to, sexual assault, dating violence, domestic violence, and stalking. The following statements of policy address sexual assault, dating violence, domestic violence, and stalking, whether it occurs on or off campus, when it is reported to an institutional official.

Guidelines or Suggestions to Follow if Sexual Assault, Dating Violence, Domestic Violence, or Stalking Occurs

Immediately following a sexual assault, dating violence, domestic violence, or stalking occurrence:

- Go to a safe place as soon as you can.
- Contact the TTPD or local law enforcement (dial 911).
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. Most hospitals have a sexual assault program with trained examiners and a forensic unit offering detailed physical examinations, evidence collection, and expert testimony.
- Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic (as evidence may deteriorate), bag.
- In cases of sexual assault, domestic violence, dating violence, and stalking, preserve
 evidence by saving text messages, instant messages, social networking pages,
 communications, pictures, or other documents, that might be useful to police or
 investigators.
- Talk with police and/or counseling personnel to help explain your options, give you information, and provide you with emotional support. Support personnel may include:
 - A designated institutional official listed as a Title IX Coordinator or Deputy Title IX Coordinator
 - Program of Assistance for Students (PAS) 806-743-1327 or 800-327-0328 (24-hour)
 - Student Counseling Center 806-742-3674

- Health Services for Students
 - Abilene 325-670-5530
 - Amarillo 806-351-3777
 - Dallas 214-645-8690
 - Lubbock 806-743-2757
 - Permian Basin 432-335-5333
- o Employee Assistance Program 806-743-1327 or 800-327-0328 (24-hour)
- The local Sexual Assault or Rape Crisis Center (See campus-specific *Important Contact Numbers* below).

Medical Treatment (as applicable to the specific incident)

It is important to seek immediate and follow-up medical attention for several reasons: first, to assess and treat any physical injuries you may have sustained; second, to determine the risk of sexually transmitted diseases or pregnancy and take preventive measures; and third, to gather and preserve evidence that may assist in proving that the alleged criminal offense occurred or is occurring or may be helpful in obtaining a protection order. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished. If victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

Institutional Procedures for Reporting Sexual Assault, Dating Violence, Domestic Violence, and Stalking

All students, employees, and third parties are strongly encouraged to promptly report any incidents of sexual misconduct to TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or the TTUS Office of Equal Opportunity (EO). Additionally, individuals who wish to submit a complaint at TTUHSC may utilize the online reporting tool available on the TTUHSC Title IX website at the following link:

• http://www.ttuhsc.edu/title-ix/

It is the policy of TTUHSC to conduct investigations of all reported sexual assault, dating violence, domestic violence, and stalking complaints with sensitivity, compassion, patience, and respect for the victim. Responsible employees who have the authority to take action to redress an alleged violation or employees whom an individual could reasonably believe has this authority, have been given the duty of reporting such allegations to the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s). Responsible employees are not confidential reporting resources.

Disclosures made to licensed clinical or mental health professionals acting in their professional role in the provision of services are not subject to the foregoing mandatory reporting requirements. These employees include physicians, psychologists, nurses, counselors, and those performing services under their supervision. These employees are encouraged to provide students or employees with information and guidance regarding institutional reporting options

and available resources, but will not report or otherwise refer instances of sexual harassment or misconduct to institutional administrators without the student's or employee's express permission.

Students experiencing discriminatory or sexual misconduct should contact the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s) (see list above).

Nothing in any applicable policy shall prevent a student from presenting a charge of discrimination or other grievance covered by any applicable policy to an external agency, such as the United States Department of Education, Office of Civil Rights (OCR), 400 Maryland Avenue, SW, Washington, DC 20202-1100 (Customer Service Hotline: 800-421-3481) or

• http://www2.ed.gov/about/offices/list/ocr/index.html.

Retaliation is strictly prohibited against a person who files a complaint of discrimination, harassment, or sexual misconduct in good faith, opposes a charge or testifies, or assists or participates in an investigative proceeding or hearing. Retaliatory harassment is an intentional action taken by an accused individual or allied third party, absent legitimate non-discriminatory purposes, that harms an individual as reprisal for filing or participating in a grievance process.

Confidentiality of both complainant and responding party will be honored to such extent as is possible without compromising the institution's commitment to investigate allegations of discrimination, harassment, and sexual misconduct and only in instances where there is no credible threat to the safety of the complainant, respondent, or others. The willful and unnecessary disclosure of confidential information by anyone, including the alleged victim, regarding discrimination, harassment, or sexual misconduct complaints, to any person outside of the investigation process, may result in appropriate disciplinary measures against the offending party.

Complaints By or Against Students

Following are procedures for complaints by or against students:

- If a student has a complaint of sexual misconduct by another student, see Part IV in the TTUHSC Institutional Student Handbook at the following link:
 - https://www.ttuhsc.edu/student-
 services/documents/HSC_Institutional_Student_Handbook.pdf
- If a student has a complaint regarding sexual misconduct involving a student organization, see Part IV in the TTUHSC Institutional Student Handbook at the following link:
 - https://www.ttuhsc.edu/student-services/documents/HSC_Institutional_Student_Handbook.pdf)

- If a student has a complaint of sexual misconduct by an employee, the student should contact the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s) and/or utilize the online reporting tool available on the TTUHSC Title IX website at the following link:
 - o http://www.ttuhsc.edu/title-ix/

Alternatively, the student may contact the TTUS Office of Equal Opportunity (EO), at 806-742-3627. Student complaints of sexual misconduct by an employee will be investigated jointly by the Title IX Coordinator and the TTUS Office of EO.

The TTUS Office of Equal Opportunity website can be found at the following link:

- o http://www.texastech.edu/offices/equal-employment/index.php
- If a student employee has a complaint of sexual misconduct against an employee which occurs during the course and scope of employment with TTUHSC, the student should follow the procedure set forth for employees (see below).
- If an employee has a complaint of sexual misconduct against a student, the employee should contact the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s) and utilize the online reporting tool available on the TTUHSC Title IX website located at the following link:
 - o http://www.ttuhsc.edu/title-ix/

Employee Complaint Procedures, Including Student Employees

Following are employee complaint procedures (including student employees):

- If an employee has a complaint of sexual misconduct against another employee, the general provisions relating to employees and the employee complaint procedures set forth in TTUHSC policy shall apply. The applicable policy may be found at the following link:
 - o <u>TTUHSC OP 51.01</u>, Equal Employment Opportunity Policy and Affirmative <u>Action Program</u>

Complaints Involving Non-University Individuals

Following are procedures for complaints involving non-institutional individuals:

- If a non-institution individual has a complaint of sexual misconduct by a student or institutional employee acting in the scope of their student status or employment, the individual involved may file a report with either the TTUHSC Office of Student Services or the TTUS Office of EO, and the institution may investigate and take steps to address the situation.
 - The TTUHSC Office of Student Services website may be found at the following link:
 - https://www.ttuhsc.edu/student-services/

- The TTUS Office of EO website may be found at the following link:
 - http://www.texastech.edu/offices/equal-employment/index.php
- If an institutional employee or student has a complaint of sexual misconduct by a non-institutional party that affects the employee's work environment or student's educational program or activity, the employee or student may make a report to the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), TTUS Office of EO, or TTUHSC Office of Student Services. The institution may conduct an inquiry and take action, if possible, to prevent further misconduct. However, the institution's response may differ for complaints regarding third parties based on the level of control the institution has over the third party. Even though the institution's ability to take direct action against a third party may be limited, the institution may take steps to provide appropriate remedies for the employee or student and, where appropriate, the broader campus community.

General Complaint Process Guidelines

- While there is no deadline to file a complaint, to promote timely and effective review,
 TTUHSC strongly encourages individuals who believe they have experienced sexual
 misconduct to come forward promptly with their complaints and to seek assistance from
 the institution. Delays in reporting can greatly limit the institution's ability to stop the
 sexual misconduct, collect evidence, and/or take effective action against individuals or
 organizations accused of violating the policy.
- Individuals wishing to remain anonymous can file a complaint in any manner, including by telephone or written communication, with the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or the TTUS Office of EO. However, electing to remain anonymous may greatly limit the institution's ability to investigate an alleged incident, collect evidence, and/or take effective action against individuals or organizations accused of violating this policy.
- Both parties have the right to be accompanied by an advisor of the individual's choosing during all meetings, proceedings, and/or disciplinary hearings at which the individual is present. The role of the advisor will be limited to being present only; advisors are not allowed to actively participate in the process.
- All notices of the outcome of investigation, disciplinary proceedings, and appeals will be provided to the parties simultaneously.

Retaliation

Retaliation against a person who reports a potential violation, or assists someone with a report of a violation, or participates in any manner in an investigation, or in the resolution of a complaint is strictly prohibited and will not be tolerated. Retaliation includes, but is not limited to threats, intimidation, reprisals and/or adverse actions related to an individual's employment or education. TTUHSC will take appropriate steps to assure that a person who in good faith reports, complains about, or participates in an investigation will not be subjected to retaliation. Individuals who

believe they are experiencing retaliation are strongly encouraged to lodge a complaint with the institution using the same procedure outlined in this report.

Interim Measures

TTUHSC may implement interim measures as may be necessary to assure the safety and well-being of the participants in the complaint process, to maintain an environment free from harassment, discrimination, or retaliation, and to protect the safety and well-being of the campus communities. Appropriate institutional officials will decide if and what interim measures are necessary. Such interim measures may include, but are not limited to:

- Separating the complainant's and respondent's academic or working situations;
- Forbidding contact between parties involved in a complaint; or
- Suspending the right of the respondent to be present on campus or otherwise altering the institutional status of the respondent.

Other interim measures may be implemented dependent upon the respondent's relationship with the institution. These interim measures may be kept in place through the conclusion of any review, investigation, or appeal process.

Confidentiality

The confidentiality of both the complainant and the respondent will be honored by TTUHSC to the extent possible without compromising the institution's commitment and obligation to investigate allegations of sexual misconduct, to protect the campus communities, to the extent allowed by law. However, because the institution also has an obligation to maintain an environment free of sex discrimination, many institutional employees have mandatory reporting and response obligations and may not be able to honor a complainant's request for confidentiality.

The willful and unnecessary disclosure of confidential information by anyone, including the complainant or responding party, may affect the integrity of the investigation.

Students may make confidential reports to the Student Counseling Center. Likewise, employees may make confidential reports through the Employee Assistance Program. All complainants may also make confidential reports to local rape crisis centers or to other licensed clinical or mental health professionals acting in their professional role of providing those services.

Interference with an Investigation

Any person who knowingly and intentionally interferes with an investigation is subject to disciplinary action up to and including dismissal or separation from the institution. Interference with an investigation may include, but is not limited to:

- Attempting to coerce, compel, influence, or prevent an individual from providing testimony or relevant information;
- Divulging confidential information;

- Removing, destroying, or altering documentation relevant to the investigation; or
- Providing false or misleading information to the investigator or encouraging others to do so.

Training

The TTUHSC commitment to preventing and raising awareness of the harm resulting from sexual misconduct includes providing ongoing education to both employees and students. This report is published on the institution's website and information regarding this report and related policies is included in orientation materials for new students, faculty, and staff.

All TTUHSC employees must attend EO non-discrimination and sex/gender discrimination training including sexual assault, sexual harassment, and campus crime mandated reporter training within the first 30 days of employment. TTUHSC employees will receive supplemental EO non-discrimination and sex/gender discrimination training including sexual assault, sexual harassment, and campus crime mandated reporter training every two years. Other appropriate compliance training sessions will also be conducted on an ongoing basis. Training sessions will include information on how and where to report incidents of prohibited conduct, resources available, as well as, safe and positive options for bystander intervention. In addition, institutional employees and administrators responsible for implementing this policy, including the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), investigators, and hearing officers, receive ongoing training concerning offenses, investigatory procedures, due process requirements, and institutional policies related to or described in this report.

Compliance records for training requirements for employees are retained in TTUHSC's learning management system administered by its Department of Human Resources.

Websites and Other Resources

TTUHSC maintain websites which provide comprehensive information about sexual misconduct, reporting procedures, Title IX, available resources, remedial support options, and local support services.

- TTUHSC Title IX Compliance http://www.ttuhsc.edu/title-ix/
- TTUHSC Office of Student Services http://www.ttuhsc.edu/student-services/
- TTUS Office of Equal Opportunity http://www.texastech.edu/offices/equal-employment/
- TTUHSC Operating Policies & Procedures https://www.ttuhsc.edu/administration/operating-policies/default.aspx
- TTUHSC Program of Assistance for Students http://www.ttuhsc.edu/centers-institutes/counseling/pas.aspx
- TTUHSC Employee Assistance Program https://www.ttuhsc.edu/centers-institutes/counseling/about.aspx

Outside Agencies

CONTACT	TELEPHONE	ADDRESS
U.S. Equal Employment Opportunity Commission	800-669-4000	300 E. Main Drive, Suite 500 El Paso, Texas 79901
Texas Workforce Commission	512-463-2222	101 E. 15th Street Austin, Texas 78778
U.S. Department of Education, Office of Civil Rights	214-611-9600	1999 Bryan Street, Suite 1620 Dallas, Texas 75201

Institutional Procedures for Investigating Sexual Assault, Dating Violence, Domestic Violence, and Stalking

Upon notice of a sexual assault, dating violence, domestic violence, or stalking occurrence, TTUHSC will exercise due diligence in providing a prompt, fair, and impartial investigation and resolution transparent to the complainant and responding party. Investigations are designed to protect the safety of victims and promote accountability. When alleged or suspected discrimination, sexual harassment, sexual misconduct, or retaliation is experienced or observed by or made known to a responsible employee, the employee is responsible for reporting that information to the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or other designated institutional official. Once an individual discloses information to the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or other designated institutional official, he or she will be considered to have filed a complaint with the institution, and an investigation is initiated regardless of whether the complainant chooses to pursue criminal charges. The TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s) will appoint an investigator to the case. In assigning investigators to cases, the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s) examines the relationships of those involved for concerns regarding bias. Investigators may also decline the assignment if they believe they cannot render an unbiased decision. In that case, another investigator would be assigned.

Investigations and conduct proceedings will be conducted as indicated in TTUHSC Operating Policy 51.03. Investigations and conduct proceedings will use a "preponderance of evidence" standard (more likely than not that sexual harassment or sexual misconduct occurred).

Individuals conducting investigations receive training at least annually. Training includes investigation and grievance models to address sexual assault, dating violence, domestic violence, and stalking.

The following are the institution's investigation procedures:

If the responding party is a student...

The investigator will review the complaint and conduct a thorough, reliable, and impartial investigation of the reported incidents, which may include meeting with the party bringing the complaint, interviewing the responding party and any witnesses, collecting evidence, creating timelines, and receiving any additional relevant information. The extent of the investigation and its procedures will be determined by and at the discretion of the TTUHSC Title IX Coordinator

or Deputy Title IX Coordinator(s). An investigation is intended to collect and report detailed information regarding a reported incident involving TTUHSC students, and to provide sufficient information to determine if the incident warrants further institutional action. Conducting an investigation is not a process intended to "prove" a student did something wrong or to find a student responsible for a student rule violation.

The designated institutional official reviews the investigation report and makes a determination as to whether further investigation or conducting a hearing is warranted. The student conduct process provides that:

- Timely access to any information that will be used after the investigation or during formal and informal disciplinary meetings/hearings will be provided to the complainant, responding party, and appropriate officials.
- During the student conduct process the responding party and complainant have timely notice of meetings at which the complainant or responding party, or both, may be present. However, the conduct hearing panel may accommodate concerns for personal safety, well-being, or fears of confrontation of the complainant, responding party, or other witnesses during the conference at the discretion of the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s).
- The complainant and responding party have the right to be assisted by an advisor that they choose at their own expense. However, the complainant and the responding party are responsible for presenting their own information.

After the conduct hearing, a decision is provided by the hearing officer panel, consisting of three members, who determine whether a violation of student rules occurred. Additionally, sanctions are determined by the hearing officer panel, if applicable. One or any combination of the following sanctions may be imposed for a student conduct code violation: expulsion, suspension, conduct probation, conduct review, restrictions, restitution, community or institutional service, educational requirements, letter of enrollment block, letter of reprimand, and interim suspension.

The goal of the disciplinary process is to resolve complaints within 60 days excluding any appeal period; however, this time period may vary depending on the complexity of the investigation, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of evidence, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of the evidence, delays for concurrent criminal investigations, breaks between academic semesters, and other delays. Decisions, including any sanctions, are provided simultaneously and in writing to both the complainant and responding party. Sanctions imposed as a result of an individual being found responsible for charges may be appealed by the complainant or the responding party. Procedures for the complainant or the responding party to appeal the sanctions are provided with the decision documentation. Changes to results occurring based on appeal are provided to both the responding party and complainant simultaneously and in writing.

If the responding party is a faculty employee (including graduate students or postdoctoral students working in their capacity as instructors)...

The investigator will review the complaint, interview witnesses, if applicable, determine what occurred, and provide a report on the merits of the complaint to the appropriate administrator. The extent of the investigation and its procedures will be determined by and at the discretion of the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or the TTUS Office of EO. The appropriate administrator reviews the report and forwards a recommendation to the appropriate academic official who then renders a final decision, including any sanctions (if applicable). Disciplinary actions may include suspension without pay, transfer, demotion, reduction in pay, extended suspension with pay, dismissal, and restitution.

The goal is to resolve complaints within 60 days excluding any appeal period; however, this time period may vary depending on the complexity of the investigation, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of evidence, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of the evidence, delays for concurrent criminal investigations, breaks between academic semesters, and other delays. Decisions, including any sanctions, are provided simultaneously and in writing to both the complainant and responding party. The finding of the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or TTUS Office of EO is final and not appealable by either party. However, if either party disagrees with the imposed disciplinary action or lack thereof because the disciplinary action imposed substantially varies from the range of disciplinary actions normally imposed for similar infractions, he or she may appeal within 5 business days to the TTUHSC Title IX Coordinator. Additionally, if the disciplinary action recommended is tenure revocation, proceedings will be pursuant to HSC OP 60.01: Tenure and Promotion Policy. After an appeal, changes will be provided to both the responding party and complainant simultaneously and in writing.

If the responding party is a non-faculty employee (including graduate students or postdoctoral students working in other areas) or an unrelated third party...

The investigator will review the complaint, interview witnesses, if applicable, determine what occurred, and provide a report on the merits of the complaint to the designated official. The extent of the investigation and its procedures will be determined by and at the discretion of the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s), or the TTUS Office of EO. The designated official reviews the report and forwards a recommendation to the appropriate administrator who renders a final decision, including any sanctions (if applicable). Disciplinary actions may include suspension without pay, transfer, demotion, reduction in pay, extended suspension with pay, dismissal, and restitution.

The goal is to resolve complaints within 60 days excluding any appeal period; however, this time period may vary depending on the complexity of the investigation, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of evidence, severity and nature of the alleged conduct, availability of individuals participating in the process, availability of the evidence, delays for concurrent criminal investigations, breaks between academic semesters, and other delays. Decisions, including any sanctions, are provided in writing to the responding party. The finding of the TTUHSC Title IX Coordinator or Deputy

Title IX Coordinator(s), or TTUS Office of EO is final and not appealable by either party. However, if either party disagrees with the imposed disciplinary action or lack thereof because the disciplinary action imposed substantially varies from the range of disciplinary actions normally imposed for similar infractions, he or she may appeal within 5 business days to the TTUHSC Title IX Coordinator or Deputy Title IX Coordinator(s). Changes to results occurring based on appeal are provided to the responding party in writing.

Sex Offense Prevention

Sex offense prevention and education programs for students, faculty, and staff are offered through the Crime Prevention Division of TTPD and/or other programs provided through the TTUHSC Office of Student Services or the TTUHSC Department of Human Resources at each campus. These programs are provided during new student, faculty, and staff orientation programs. This training promotes the awareness of sexual assault, dating violence, domestic violence, stalking, and other forms of harassment or sexual misconduct; encourages students, faculty, and staff to report sex offenses; educates students about the detrimental effects of victim-blaming attitudes; and strives to ensure that campus personnel do not discourage victims from reporting harassment or sexual misconduct.

On-Campus Sex Offenses

Student victims of on-campus harassment or sexual misconduct are encouraged to report the incident to the TTPD or local law enforcement. Crisis counseling is also available through the TTUHSC Program of Assistance for Students (PAS) at 806-743-1327 or 800-327-0328 (24-hour).

Faculty and staff victims of on-campus sex offenses are encouraged to report the incident to the TTPD or local law enforcement. Crisis counseling is also available through the TTUHSC Employee Assistance Program (EAP) at 806-743-1327 or 800-327-0328 (24-hour).

Off-Campus Sex Offenses

Student, faculty, and staff victims of off-campus sex offenses are encouraged to report the incident to local law enforcement at 911.

The TTUHSC Office of Student Services, upon request, will assist students who are victims of harassment or sexual misconduct in notifying local law enforcement agencies and will assist victims of in facilitating alternative housing arrangements in the community.

The TTUHSC Office of Human Resources, upon request, will assist faculty and staff who are victims of sex offenses in notifying local law enforcement agencies and will assist victims of sex offenses in facilitating alternative housing arrangements in the community.

Sex Offender Information

Campus affiliated registered sex offender information is available (by appointment) at TTPD during normal business hours. Please call (806) 742-3931 for more information.

Relevant websites where public registered sex offender data may be found are located at the following links:

- http://www.depts.ttu.edu/ttpd/links.php
- https://records.txdps.state.tx.us/sexoffender/
- http://www.nsopr.gov

Crime Prevention

Active Shooter Education

During new student orientation and new employee orientation, guidance on how to recognize and survive active shooter incidents is presented. Educational video presentations are available at the following links:

- Run. Hide. Fight. (English and Spanish) https://hscweb.ttuhsc.edu/emergency/run-hide-fight.aspx
- TTPD Active Shooter Presentation http://www.depts.ttu.edu/ttpd/Active_Shooter.php
- Shots Fired (Student Version) https://hscweb.ttuhsc.edu/emergency/shots-fired-student.aspx
- Shots Fired (Faculty & Staff Version) https://hscweb.ttuhsc.edu/emergency/shots-fired-employee.aspx
- FEMA Emergency Management Institute IS-907 "Active Shooter: What You Can Do" online training program https://training.fema.gov/is/courseoverview.aspx?code=IS-907

Program of Assistance for Students (PAS)

TTUHSC provides the Program of Assistance for Students (PAS) as a resource to promote health and wellness in personal and academic life. PAS counselors are trained in addressing all types of problems including family and relationship problems, depression, excessive stress or anxiety, alcohol and drug abuse and other problems in living.

- 806-743-1327
- 800-327-0328 (24-hour)
- http://www.ttuhsc.edu/student-services/mental.aspx

Employee Assistance Program (EAP)

TTUHSC provides the Employee Assistance Program (EAP) as a resource to provide quality counseling and assistance for individuals, couples, families, and workgroups in an environment

that enhances and encourages the positive self-image of the client and family, and preserves human dignity. Counselors are trained in addressing all types of problems including family and relationship problems, depression, excessive stress or anxiety, alcohol and drug abuse and other problems in living.

- 806-743-1327
- 800-327-0328 (24-hour)
- https://www.ttuhsc.edu/centers-institutes/counseling/about.aspx

Crime Line

Anyone having information about unsolved crimes can report the information via Crime Line. The information will be forwarded to the applicable agency having jurisdiction. Callers can remain anonymous. Listed as "Crime Line" or "Crime Stoppers" in the Important Contact Numbers for each campus.

Criminal Activity Notices

Students and employees may be regularly provided with information regarding non-violent crimes that occur on campus through TTUHSC Announcements or other appropriate means. Information is also available through the TTPD Daily Crime Logs at the following link:

• http://www.depts.ttu.edu/ttpd/daily/.

Student Counseling Center

The Student Counseling Center (http://www.depts.ttu.edu/scc/) can assist individuals who are victims of crime, and may be contacted by telephone at 806-742-3674. Additionally, students may use this resource as a place to turn to for counseling services, mental health issues, depression and other issues that may affect their ability to cope within the campus community.

Safety Lighting

Safety lighting has been placed in strategic locations on all campuses. When individuals notice exterior lights are not working, they should report the location to TTUHSC Facilities & Safety Services Operations for the affected campus at the numbers found in the Important Contact Numbers for each campus. TTUHSC Facilities and Safety Services information can be found at the following link:

• https://www.ttuhsc.edu/facilities/default.aspx.

Student Concerns

The TTUHSC Office of Student Services serves as a liaison and listening ear for all Students. Contact information is provided in Important Contact Numbers for each campus. TTUHSC Student Services information can be found at the following link:

https://www.ttuhsc.edu/student-services/default.aspx

Faculty and Staff Concerns

The TTUHSC Office of Human Resources serves as a liaison and listening ear for faculty and staff. Contact information is provided in Important Contact Numbers for each campus. TTUHSC Human Resources information can be found at the following link:

• https://www.ttuhsc.edu/human-resources/default.aspx

TTUHSC Operating Policies

TTUHSC Security Operating Policies (HSC OP 76)

https://www.ttuhsc.edu/administration/operating-policies/op76.aspx

- HSC OP 76.01, Emergency Management Plans https://www.ttuhsc.edu/administration/documents/ops/op76/op7601.pdf
- HSC OP 76.02, Identification/Access Badges https://www.ttuhsc.edu/administration/documents/ops/op76/op7602.pdf
- HSC OP 76.08, Violence and Workplace Threats https://www.ttuhsc.edu/administration/documents/ops/op76/op7608.pdf
- HSC OP 76.15, Severe Weather Warning and Alert Systems https://www.ttuhsc.edu/administration/documents/ops/op76/op7615.pdf
- HSC OP 76.17, Bomb Threat Procedures
 https://www.ttuhsc.edu/administration/documents/ops/op76/op7617.pdf
- HSC OP 76.23, Employee Training and Procedures for Handling Armed Robbery Incidents
 https://www.ttuhsc.edu/administration/documents/ops/op76/op7623.pdf
- HSC OP 76.40, Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act https://www.ttuhsc.edu/administration/documents/ops/op76/op7640.pdf
- HSC OP 76.41, Texas Tech Police https://www.ttuhsc.edu/administration/documents/ops/op76/op7641.pdf

TTUHSC Human Resources Operating Policies (HSC OP 70)

https://www.ttuhsc.edu/administration/operating-policies/op70.aspx

- HSC OP: 70.10, Non-Faculty Employee Complaint Procedures https://www.ttuhsc.edu/administration/documents/ops/op70/op7010.pdf
- HSC OP: 70.20, Employment Background Screening Policy https://www.ttuhsc.edu/administration/documents/ops/op70/op7020.pdf
- HSC OP: 70.31, Employee Conduct, Coaching, Corrective Action, and Termination https://www.ttuhsc.edu/administration/documents/ops/op70/op7031.pdf
- HSC OP: 70.38, Employee Assistance Program https://www.ttuhsc.edu/administration/documents/ops/op70/op7038.pdf

TTUHSC Equal Employment/Affirmative Action Policies (HSC OP 51)

https://www.ttuhsc.edu/administration/operating-policies/op51.aspx

- HSC OP: 51.01, Equal Employment Opportunity and Affirmative Action Program https://www.ttuhsc.edu/administration/documents/ops/op51/op5101.pdf
- HSC OP: 51.02, Non-Discrimination and Anti-Harassment Policy and Complaint Procedure for Violations of Employment and Other Laws https://www.ttuhsc.edu/administration/documents/ops/op51/op5102.pdf
- HSC OP: 51.03, Sexual Harassment, Sexual Assault, Sexual Misconduct, and Title IX Policy and Complaint Procedure https://www.ttuhsc.edu/administration/documents/ops/op51/op5103.pdf

TTUHSC Campus Carry Policy (HSC OP 10)

https://www.ttuhsc.edu/administration/operating-policies/op10.aspx

 HSC OP: 10.30, Regulations for the Carrying of Concealed Handguns by License Holders

https://www.ttuhsc.edu/administration/documents/ops/op10/op1030.pdf

Crime Statistics

TTPD, in collaboration with TTUHSC, has the responsibility to identify reportable crimes, collect and report crime statistics to the U.S. Department of Education, the Texas Department of Public Safety, the FBI and to the general public. Statistical reporting requirements (types of crimes, definitions, and geographic locations) vary depending upon the governmental recipient. FBI mandated reporting is different from the U.S. Department of Education's Clery reporting. For example: The Clery Act requires reporting of student disciplinary referrals that are not required by either state or federal law enforcement. The Clery Act also mandates the collection

of crime data from non-law enforcement personnel, identified as "Campus Security Authorities" (CSAs).

This report contains crime statistics that have been compiled from the 2018 calendar year and a reprint of the previous two years. The reported crime statistics have been compiled from data collected from a number of sources including the TTPD, state, county, and local law enforcement agencies, and non-commissioned CSAs.

Crime statistics gathered by TTPD are collected and reported on an annual calendar year basis. CSAs submit "reportable crimes" using the Clery Incident Report Guidelines. Any reportable crime made to a CSA can be transmitted to the TTPD via website, email, fax, or campus mail.

Reporting Locations

On Campus

Statistics are gathered for any building or property owned or controlled by TTUHSC within the same reasonable contiguous geographic area and used by the institutions in direct support of the institution's educational purpose, including buildings or property owned by the institution but controlled by another person which is frequently used by students.

Non-Campus Property

Any non-campus property or building owned or controlled by the institutions that is frequently used by students and is not within the same reasonably contiguous geographic area of the institution, or any property owned or controlled by a student organization that is officially recognized by the institution and is directly under the control of institutional officials.

Public Property

Public property located immediately adjacent to and accessible from campus, including: thoroughfares, sidewalks, streets, public lands, parks and recreation areas.

Statistical Reports

The most commonly reported crimes at each campus of TTUHSC include theft of unattended books, backpacks, purses, wallets, electronics and bicycles. The burglary of open, unlocked, or unattended offices and motor vehicles is also common. It should be noted that a number of these types of crimes do not meet the definition of report requirements of the Clery Act, and may not be included in statistics.

Referrals for violation of the Code of Student Conduct, as described in the Student Handbooks, are included in these statistics.

Not every crime is reportable under the Clery Act; therefore, the statistics contained in this report are Clery Act specific and are divided into general categories of crime: criminal offenses, sexual

assault, hate crimes, violence against women, and certain arrests and referrals for disciplinary actions.

Clery Act Crimes

Criminal Offenses

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft

Sexual Misconduct & Relationship Violence

- Rape
- Fondling
- Incest
- Statutory Rape
- Domestic Violence
- Dating Violence
- Stalking

Hate Crimes*

- Larceny Theft
- Simple Assault
- Intimidation
- Destruction / Damage / Vandalism of property

(*Only when the commission of the offense was motivated by bias.)

Alcoholic Beverages

Use, possession, sale, delivery, manufacture, or distribution of alcoholic beverages is prohibited at TTUHSC except as expressly permitted by institutional policy. Being under the influence of alcohol and/or intoxication is also prohibited.

By Clery Act definition, "drunkenness" and "driving under the influence" are not applicable violations and are not included in this report. (i.e. Public Intoxication; Driving While Intoxicated)

Narcotics or Drugs

Use, possession, sale, delivery or distribution of any narcotic, drug or medicine prescribed to someone else, controlled chemical compound, controlled chemical precursor, or other controlled substance or drug-related paraphernalia is prohibited at TTUHSC except as expressly permitted by law. Being under the influence of narcotics or drugs, except as permitted by law, is also prohibited.

Firearms, Weapons, & Explosives

Firearms, ammunition, explosive weapons, illegal knives and other deadly weapons are prohibited on TTUHSC property except as specifically authorized by federal, state or local laws.

Violence Against Women Act

In addition to the above-mentioned criminal offenses, and under the Violence Against Women Reauthorization Act, TTUHSC also reports the following sexual assault, relationship violence, and hate crimes.

- **Domestic Violence** Domestic Violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of a victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or had cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence** The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: length of the relationship, type of relationship, and the frequency of interaction between the persons involved in the relationship.
- **Stalking** Stalking means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or other's safety, or to suffer substantial emotional distress.

Hate Crimes

Hate crimes include all primary crimes defined in the Clery Act, as well as the following crimes if the commission of the offense was motivated by bias:

• Larceny-Theft – Larceny-Theft includes the crimes of Pocket Picking, Purse Snatching, Shoplifting, Theft from Building, Theft from Coin Operated Machine or Device, Theft from Motor Vehicle, Theft of Motor Vehicle Parts or Accessories, and All Other Larceny

- **Simple Assault** Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- **Intimidation** Intimidation means to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to a physical attack.
- **Destruction/Damage/Vandalism of Property** Destruction/Damage/Vandalism of Property means to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Crime Statistics Tables

Over the next few pages, this report will contain crime statistics specific to each individual TTUHSC campus. Those campuses include the following locations:

- TTUHSC Lubbock
- TTUHSC Abilene
- TTUHSC Amarillo
- TTUHSC Dallas
- TTUHSC Permian Basin (Midland)
- TTUHSC Permian Basin (Odessa)

Important Note: TTUHSC does not own, operate, maintain, or lease student residential housing or facilities. Therefore, Clery Act requirements to provide missing student or fire prevention policies do not apply.

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Property Property Property Property Property Property Crimes Residence Public Non Residence Campus Public Non Residence Campus Public Non Campus Halls Campus Campus Halls Other Property Other Property Halls Other Property **CLERY CRIMES** Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A N/A n n Negligent Manslaughter Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) Robbery N/A N/A N/A N/A Aggravated Assault N/A N/A N/A Burglary N/A N/A N/A Motor Vehicle Theft N/A Arson N/A N/A N/A 0 0 0 **ARRESTS** Weapons N/A 0 0 0 Drugs N/A N/A 0 0 0 Alcohol N/A N/A 0 0 0 REFERRALS Weapons N/A N/A N/A 0 0 0 0 0 N/A Drugs N/A N/A N/A Alcohol N/A N/A 0 0 0 On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Crimes Property Property Property Property Property Property Campus Public Residence Campus Public Non Residence Campus Public Property Campus Other Campus Property Campus Property **VAWA OFFENSES** N/A N/A N/A Domestic Violence N/A Dating Violence N/A N/A n N/A 0 0 Stalking N/A N/A HATE CRIMES Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A Negligent Manslaughter N/A Sex Offense N/A N/A N/A n (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) N/A N/A N/A Robbery N/A Aggravated Assault N/A N/A N/A N/A N/A Burglary N/A Motor Vehicle Theft N/A N/A N/A N/A N/A Arson Larceny - Theft N/A N/A Simple Assault N/A N/A N/A Intimidation N/A N/A N/A N/A Vandalism N/A N/A

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CLERY CRIMES																		
Murder / Non-Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Negligent Manslaughter	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Rape)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Forcible Fondling)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense (Incest)	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Sex Offense	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
(Statutory) Robbery	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Aggravated Assault	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Burglary	0	N/A	0	0	0	0	N/A	0	0	0	1	N/A	1	0	0	0	0	0
Motor Vehicle Theft	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Arson	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
ARRESTS																		
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Drugs	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
Alcohol	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
REFERRALS																		
Weapons	0	N/A	0	0	0	0	N/A	0	0	0	0	N/A	0	0	0	0	0	0
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Domestic Violence Dating Violence Stalking HATE CRIMES Murder / Non-Negligent Manslaughter Negligent Manslaughter	0 0 0	Prop Residence Halls N/A N/A N/A	Campus Other	Property Public Property 0 0 0	Non Campus 0 0 0	0 0 0	Prop Residence Halls N/A N/A N/A	Campus Other	Property Public Property 0 0 0	Non Campus 0 0 0	0 0 0	On- Ca Prop Residence Halls	2018 ampus erty Campus Other 0 0 0	Ot Property Public Property 0 0 0	Non Campus 0 0 0	Unit C 2 0 1 6 0 0 0 0	2 0 1 7	2 0 1 8 0 0
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TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Property Property Property Property Property Property Crimes Residence Public Non Residence Campus Public Non Residence Campus Public Non Campus Halls Campus Campus Halls Other Property Other Property Halls Other Property **CLERY CRIMES** Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A N/A n Negligent Manslaughter Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) Robbery N/A N/A N/A Aggravated Assault N/A N/A N/A Burglary N/A N/A N/A Motor Vehicle Theft N/A N/A Arson N/A N/A N/A 0 0 0 **ARRESTS** Weapons N/A N/A 0 0 0 Drugs N/A N/A 0 0 0 Alcohol N/A N/A N/A 0 0 0 REFERRALS Weapons N/A N/A N/A 0 0 0 0 0 Drugs N/A N/A N/A Alcohol N/A N/A N/A 0 0 0 On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Crimes Property Property Property Property Property Property Campus Public Residence Campus Public Non Residence Campus Public Property Campus Other Campus Property Campus Property **VAWA OFFENSES** N/A N/A N/A Domestic Violence Dating Violence N/A N/A N/A 0 0 Stalking N/A N/A N/A HATE CRIMES Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A Negligent Manslaughter N/A Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) N/A N/A N/A Robbery Aggravated Assault N/A N/A N/A N/A N/A N/A Burglary Motor Vehicle Theft N/A N/A N/A n N/A N/A N/A Arson Larceny - Theft N/A N/A Simple Assault N/A N/A N/A Intimidation N/A N/A N/A Vandalism N/A N/A N/A

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Property Property Property Property Property Property Crimes Residence Public Non Residence Campus Public Non Residence Campus Public Non Campus Halls Campus Campus Halls Other Property Other Property Halls Other Property **CLERY CRIMES** Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A N/A n Negligent Manslaughter Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) Robbery N/A N/A N/A Aggravated Assault N/A N/A N/A Burglary N/A N/A N/A Motor Vehicle Theft N/A N/A N/A Arson N/A N/A N/A 0 0 0 **ARRESTS** Weapons N/A N/A 0 0 0 Drugs N/A N/A 0 0 0 Alcohol N/A N/A N/A 0 0 0 REFERRALS Weapons N/A N/A N/A 0 0 0 0 0 Drugs N/A N/A N/A Alcohol N/A N/A N/A 0 0 0 On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Crimes Property Property Property Property Property Property Campus Public Residence Campus Public Non Residence Campus Public Property Campus Other Campus Property Campus Property **VAWA OFFENSES** N/A N/A N/A Domestic Violence Dating Violence N/A N/A N/A 0 0 Stalking N/A N/A N/A HATE CRIMES Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A Negligent Manslaughter N/A Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) N/A N/A N/A Robbery Aggravated Assault N/A N/A N/A N/A N/A N/A Burglary Motor Vehicle Theft N/A N/A N/A n N/A N/A N/A Arson Larceny - Theft N/A N/A Simple Assault N/A N/A N/A Intimidation N/A N/A N/A Vandalism N/A N/A N/A

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Property Property Property Property Property Property Crimes Residence Public Non Residence Campus Public Non Residence Campus Public Non Campus Halls Campus Campus Halls Other Property Other Property Halls Other Property **CLERY CRIMES** Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A N/A n Negligent Manslaughter Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) Robbery N/A N/A N/A Aggravated Assault N/A N/A N/A Burglary N/A N/A N/A Motor Vehicle Theft N/A N/A N/A Arson N/A N/A N/A 0 0 0 **ARRESTS** Weapons N/A N/A 0 0 0 Drugs N/A N/A 0 0 0 Alcohol N/A N/A N/A 0 0 0 REFERRALS Weapons N/A N/A N/A 0 0 0 0 0 Drugs N/A N/A N/A Alcohol N/A N/A N/A 0 0 0 On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Crimes Property Property Property Property Property Property Public Campus Residence Campus Public Non Residence Campus Public Property Campus Other Campus Property Campus Property **VAWA OFFENSES** N/A N/A N/A Domestic Violence Dating Violence N/A N/A N/A 0 0 Stalking N/A N/A N/A HATE CRIMES Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A Negligent Manslaughter N/A Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) N/A N/A N/A Robbery Aggravated Assault N/A N/A N/A N/A N/A N/A Burglary Motor Vehicle Theft N/A N/A N/A n N/A N/A N/A Arson Larceny - Theft N/A N/A Simple Assault N/A N/A N/A Intimidation N/A N/A N/A

N/A

N/A

Vandalism

N/A

HEALTH SCIENCES CENTER On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Property Property Property Property Property Property Crimes Residence Public Non Residence Campus Public Non Residence Campus Public Non Campus Halls Campus Campus Halls Other Property Other Property Halls Other Property **CLERY CRIMES** Murder / Non-Negligent N/A N/A N/A Manslaughter N/A O N/A N/A n Negligent Manslaughter Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) Robbery N/A N/A N/A Aggravated Assault N/A N/A N/A Burglary N/A N/A N/A Motor Vehicle Theft N/A N/A Arson N/A N/A N/A 0 0 0 **ARRESTS** Weapons N/A N/A 0 0 0 Drugs N/A N/A 0 0 0 Alcohol N/A N/A N/A 0 0 0 REFERRALS Weapons N/A N/A N/A 0 0 0 0 0 Drugs N/A N/A N/A Alcohol N/A N/A N/A 0 0 0 On- Campus Other On- Campus Other On- Campus Other Unfounded Total Total Total Crimes Property Property Property Property Property Property Residence Campus Public Residence Campus Public Non Residence Campus Public Property Campus Other Campus Property Campus Property **VAWA OFFENSES** N/A N/A N/A Domestic Violence Dating Violence N/A N/A N/A 0 0 Stalking N/A N/A N/A HATE CRIMES Murder / Non-Negligent N/A N/A N/A Manslaughter N/A N/A Negligent Manslaughter N/A Sex Offense N/A N/A N/A (Rape) Sex Offense N/A N/A N/A (Forcible Fondling) Sex Offense N/A N/A N/A (Incest) Sex Offense N/A N/A N/A (Statutory) N/A N/A N/A Robbery Aggravated Assault N/A N/A N/A N/A N/A N/A Burglary Motor Vehicle Theft N/A N/A N/A n N/A N/A N/A Arson Larceny - Theft N/A N/A Simple Assault N/A N/A N/A Intimidation N/A N/A N/A

N/A

N/A

Vandalism

N/A

CLERY INCIDENT REPORT FORM

FOR

NON-POLICE CAMPUS SECURITY AUTHORITIES TEXAS TECH UNIVERSITY SYSTEM

The purpose of CLERY is to encourage reporting and the accurate collection of campus crime statistics to promote crime awareness and to enhance campus safety through reliable statistical records. The purpose of this report form is to provide a uniform procedure for documenting the (What, When, Where) of certain reportable crimes and/or non-criminal hate motivated incidents that have occurred within one of the four reporting locations and which have been reported to a Campus Security Authorities (CSA) other than the Texas Tech Police Department. Data collected on this form is to be used to increase public safety, not to identify the victim; therefore, no personal identifying information shall be included on this form. All cooperating victims who do not wish to remain anonymous should be directed to the Texas Tech Police Department or the law enforcement agency having jurisdiction where the crime occurred.

It is the policy of Texas Tech University and Texas Tech University Health Sciences Center to encourage victims and/or witnesses to crime(s) to report such crimes to the police and/or to a designated Campus Security Authority. (A complete list of Campus Security Authorities (CSA's) can be found in the Annual Clery Report which is available at www.depts.ttu.edu/ttpd/. For the purposes of CLERY, CSA's are required to document certain reportable crimes and non-criminal hate motivated incidents which have been reported to them and which have occurred in the following locations:

- 1) **On-campus property:** Offense statistics for any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the University in direct support of, or in a manner related to, the University's educational purpose, including buildings or property the location described herein that is owned by the University but controlled by another person and which is frequently used by students.
- 2) On-campus residential life buildings
- 3) **Non-campus property:** Offense statistics for non-campus property or building owned or controlled by the University that is frequently used by students and is not within the same reasonably contiguous geographic area of the institution, or any building/property that is owned or controlled by a student organization that is officially recognized by the institution.
- 4) **Public property:** Offense statistics for public property located immediately adjacent to and accessible from campus, including: thoroughfares, sidewalks, streets, lands, parks and beaches.

For CLERY purposes, the student status (yes/no) of the offender or the victim is not a relevant fact as to whether or not this report form is to be completed. If a violation of one of the 14 listed offenses occurs, documentation is required.

CLERY documentation is not satisfied by simply directing/referring the reporting party to the police department. In order for the University to satisfy the statistical reporting requirements of the Clery Act, all CSA's are required to complete this form when certain any of the specified offenses list below are reported to them. Nonetheless, a person reporting a crime shall also be encouraged to report the crime to the Tevas Tech Police Department

the Texas Tech Police Depart		. Nonetheress, a perso	arreporting a crime shall c	iiso be elicodiag	ed to report the crime to
a. a	Arson V	Veapons Violations	Motor Vehicle Theft	Rape	Dating Violence
	Robbery	Orug Abuse Violations	Aggravated Assault	☐ Incest	☐ Domestic Violence
Negligent Manslaughter	Burglary L	iquor Law Violations	Statutory Rape	Fondling	Stalking
Hate Crime (Please Select	Sub-Type)	Category of Prej	iudice		
☐ Theft ☐ Intimidat	tion Simple As	ssault Ethnicity	Sexual Orientation	National Ori	gin
☐ Destruction/Damage/Va	andalism of Property	Race	Gender	☐ Disability	
Hate Incident (any non-crim	ninal incident)	Religion	Gender Identity	☐ Disability	
On-campus (academic build	dlings) Date of Inci	dent:			
On-campus (housing / dom	nitories)				
On-campus (public property / streets / parkir	Time of Inc	ident:			
Non-Campus Property					
(off-campus property belonging	CSA Tracki	ng #			
Unknown					
Name of CSA receiving report:	CSA's Dep	artment	Dept. Address or Mail S	Stop	
Reporting Party:	<u> </u>	Was a Police R	eport Filed?		
☐ Victim ☐ Witne	ess D Suspect		Yes No Unknown		
Other:		Specify Departr	ment:		

Date of Police Report:	Case Number:		Officer Name:		
Sex Offenses: Sex offenses are of spe offense typically desires confidentiality designated Campus Security Authority. evaluated and the campus community a	and anonymity; as a result he Because the sex offender m	ne/she will off nay continue	en seek a reporting to pose a threat to the	source other than law ne community, the threa	enforcement such as a at potential needs to be
Known offender (friend, classmate, a	acquaintance, date, etc.)	Alcohol inve	olved: Offender	Victim	✓ Dating
University affiliated offender (UStud	dent Staff Faculty)	Drugs invol	ved: Offender	☐ Victim	— ☐ Married
University affiliated victim (Stude	ent Staff Faculty)	Narcotics in	volved: Offender	☐ Victim	☐ Co-Habitating
Unknown offender (stranger)		Weapon inv	olved: Yes	☐ No	CO-Habitating
☐ Victim was injured please describ	oe injung		escribe weapon:		
victim was injured please describ	e ilijuly.				
Brief Description of Crime or Incident:					

Please return completed forms to: Texas Tech Police Department, Attn: Crime Prevention, MS 3041, Campus.

Important Contact Numbers

Texas Tech University Health Sciences Center - Lubbock

Emergency Services	Number
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Texas Tech Police Department (non-emergency)	806-742-3931
Lubbock Police Department (non-emergency)	806-775-2865
Lubbock Police Department Homeless Outreach Team	806-775-2975
Lubbock County Sheriff's Office (non-emergency)	806-775-1400
Texas Department of Public Safety (non-emergency)	806-472-2800
Lubbock Crime Line	806-741-1000
Lubbock EMS (non-emergency)	806-775-8725
Lubbock Fire Department (non-emergency)	806-775-2632
Lubbock Rape Crisis Center	806-763-3232
Lubbock Suicide Prevention (24/7)	806-765-8393 / 1-800-784-2433
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing	806-743-2143
TTUHSC Facilities & Safety Services	806-743-2070
TTUHSC Facilities & Safety Services Southwest Campus	806-743-7900
TTUHSC Office of General Counsel - Lubbock	806-743-2986
TTUHSC Information Technology	806-743-1234
TTUHSC Department of Safety Services	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Texas Tech University Health Sciences Center – Abilene

Emergency Services	Number
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Abilene Police Department (non-emergency)	325-673-8331
Taylor County Sheriff's Office (non-emergency)	325-674-1300
Texas Department of Public Safety (non-emergency)	325-695-0988
Texas Tech Police Department – Abilene (Security Office)	325-696-0438
Texas Tech Police Department – Lubbock (non-emergency)	806-742-3931
Abilene Crime Line	325-676-8477 / 1-800-868-8477
Abilene EMS (non-emergency)	325-794-5400
Abilene Fire Department (non-emergency)	325-676-6676
Abilene Rape Crisis Center	325-677-7895
Abilene Suicide Prevention (24/7)	1-800-273-8255
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing (Lubbock)	806-743-2143
TTUHSC Facilities & Safety Services – Abilene	325-696-0436
TTUHSC Facilities & Safety Services Permian Basin	432-703-5091
TTUHSC Office of General Counsel - Lubbock	806-743-2986
TTUHSC Information Technology – Abilene	325-696-0550
TTUHSC Information Technology – Lubbock	806-743-1234
TTUHSC Department of Safety Services – Abilene	325-696-0549
TTUHSC Department of Safety Services – Lubbock	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources – Abilene	325-676-0458
TTUHSC Office of Human Resources – Lubbock	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Texas Tech University Health Sciences Center - Amarillo

Emergency Services	Number
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Texas Tech Police Department – Amarillo	806-679-4392
(non-emergency)	
Amarillo Police Department (non-emergency)	806-378-3038
Randall / Potter County Sheriff's Office	Randall County – 806-468-5800
(non-emergency)	Potter County – 806-379-2900
Texas Department of Public Safety (non-emergency)	806-468-1400
Texas Tech Police Department – Lubbock (non-emergency)	806-742-3931
Amarillo Crime Stoppers	806-374-4400 / 1-800-242-8477
Amarillo EMS (non-emergency)	806-358-7111
Amarillo Fire Department (non-emergency)	806-378-9360
Amarillo Rape Crisis Center	806-374-5433 / 1-800-749-9026
Amarillo Suicide Prevention (24/7)	806-359-6699 / 1-800-692-4039
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing Amarillo	806-414-9695
TTUHSC Facilities & Safety Services Amarillo	806-414-9670
TTUHSC Office of General Counsel – Lubbock	806-743-2986
TTUHSC Information Technology – Amarillo	806-414-9550
TTUHSC Information Technology – Lubbock	806-743-1234
TTUHSC Department of Safety Services – Amarillo	806-414-9929
TTUHSC Department of Safety Services – Lubbock	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources – Amarillo	806-414-9950
TTUHSC Office of Human Resources – Lubbock	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Texas Tech University Health Sciences Center - Dallas

Emergency Services	Numbers
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Dallas Police Department (non-emergency)	214-744-4444
VA Police (VA Campus non-emergency)	214-857-0412
Dallas County Sheriff's Office (non-emergency)	214-653-3450
Texas Department of Public Safety (non-emergency)	214-651-1859
Texas Tech Police Department – Lubbock (non-emergency)	806-742-3931
Dallas Crime Stoppers	214-373-8477
Dallas EMS	214-886-7000
Dallas Fire Department	214-987-5380
Dallas Rape Crisis Center	214-590-2926
Dallas Suicide Prevention (24/7)	972-233-2233
TTUHSC Dallas Administrative Offices	214-372-5300 / 214-654-9404
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing Permian Basin	806-743-7607
TTUHSC Facilities & Safety Services – Abilene	214-358-9034
TTUHSC Facilities & Safety Services Permian Basin	432-703-5091
TTUHSC Office of General Counsel – Lubbock	806-743-2986
TTUHSC Information Technology - Dallas	214-358-9550
TTUHSC Information Technology – Lubbock	806-743-1234
TTUHSC Department of Safety Services – Abilene	325-696-0549
TTUHSC Department of Safety Services – Lubbock	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources – Lubbock	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Texas Tech University Health Sciences Center - Dallas (Continued)

Dallas VA Security & Public Services Notices

VA North Texas is serviced by VA Federal Officers who provide 24 hour patrols of the facility and parking lots. For general police assistance dial 70411 from facility phones. Otherwise, dial 911.

http://www.northtexas.va.gov/docs/IG_Public_Notice.pdf

Texas Tech University Health Sciences Center, Permian Basin Campus - Midland

Emergency Services	Number
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Midland College Police Department (non-emergency)	432-685-4734
Midland Police Department (non-emergency)	432-685-7108
Midland County Sheriff's Office (non-emergency)	432-688-4600
Texas Department of Public Safety (non-emergency)	432-498-2355
Texas Tech Police Department – Lubbock (non-emergency)	806-742-3931
Midland Crime Stoppers	432-694-8477
Midland EMS (non-emergency)	432-685-7332
Midland Fire Department (non-emergency)	432-685-7332
Midland Rape Crisis Center	432-682-7273
Permian Basin Suicide Prevention (24/7)	432-333-2527 / 1-866-627-4747
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing Permian Basin	806-743-7607
TTUHSC Facilities & Safety Services – Odessa	432-703-5091
TTUHSC Office of General Counsel – Lubbock	806-743-2986
TTUHSC Department of Safety Services – Odessa	432-703-5485
TTUHSC Department of Safety Services – Lubbock	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources – Odessa	432-703-5147
TTUHSC Office of Human Resources – Lubbock	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Texas Tech University Health Sciences Center, Permian Basin Campus - Odessa

Emergency Services	Number
Police (Emergencies Only)	911
Emergency Medical Services	911
Fire	911 / pull station alarm
Poison Control Center	1-800-222-1222

Other Services	Number
Odessa Police Department (non-emergency)	432-335-4961
Ector County Sheriff's Office (non-emergency)	432-335-3050
Texas Department of Public Safety (non-emergency)	432-332-0637
Texas Tech Police Department – Lubbock (non-emergency)	806-742-3931
Odessa Crime Stoppers	432-333-8477
Odessa EMS (non-emergency)	432-257-0502
Odesa Fire Department (non-emergency)	432-257-0502
Odessa Rape Crisis Center	432-333-2527
Permian Basin Suicide Prevention (24/7)	432-333-2527 / 1-866-627-4747
TTUHSC Program of Assistance for Students (PAS)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Employee Assistance Program (EAP)	806-743-1327 or 800-327-0328 (24-hour)
TTUHSC Office of Communications and Marketing Permian Basin	806-743-7607
TTUHSC Facilities & Safety Services – Odessa	432-703-5091
TTUHSC Office of General Counsel – Lubbock	806-743-2986
TTUHSC Department of Safety Services – Odessa	432-703-5485
TTUHSC Department of Safety Services – Lubbock	806-743-2597
TTUHSC Office of Student Services	806-743-2300
TTUHSC Office of Human Resources – Odessa	432-703-5147
TTUHSC Office of Human Resources – Lubbock	806-743-2865
National Drug Hotline	1-800-521-7128
Higher Education Center for Alcohol, Drug Abuse and Violence Prevention	1-212-269-7797

Emergency Codes

Other General Services – All Campuses

Other General Services	Number
Child Abuse Hotline	800-252-5400
Mental Health Crisis Line	915-779-1800
U.S. Department of Education Office of Civil Rights	800-421-3481
Clery Center	484-580-8754
National Drug Hotline	800-521-7182
National Drug Abuse Hotline	800-241-9746
National Clearinghouse Alcohol & Drug Abuse	800-655-2255
National Sexual Assault Hotline	800-656-4673
National Domestic Violence Hotline	800-799-7233