

REGISTRATION GUIDE

1. Log into WebRaider <https://webraider.ttuhs.edu> with your eRaider name and password.
2. Select TTU MyTech Tab
3. Select Registration
4. Select Add or Drop Classes.
5. Search for class or enter CRN number.

The screenshot displays the 'REGISTER FOR CLASSES' page. At the top, there are navigation links: 'Home Self Service', 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. The page title is 'REGISTER FOR CLASSES' and the current term is 'Spring 2016 - LBK Med and GSBS'. Below the title, there are three tabs: 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Find Classes' tab is active, showing search criteria fields for 'Subject', 'Course Number', and 'Keyword'. Below these fields are 'Search', 'Clear', and 'Advanced Search' buttons. The bottom section of the screenshot shows a 'Class Schedule for Spring 2016 - LBK Med and GSBS' grid with columns for days of the week and rows for time slots from 12am to 7am. To the right of the grid is a 'Summary' table with columns for Title, Details, Hours, CRNs, Schedule Type, Status, and Action. The table lists several courses, all with a 'Registered' status.

Title	Details	Hours	CRNs	Schedule Type	Status	Action
Advanced Cell Biology	OBGM 6320, 001	3	20681	Lecture	Registered	None
Advanced Training in Ultraso	OGMS 5007, 001	1	20965	Laboratory	Registered	None
Educational Project in Biome	GGMS 5310, 001	3	20956	Independen	Registered	None
Research	OGMS 7000, 001	1	20957	Research	Registered	None
Responsible Conduct of Res	GSBS 5101, 001	1	20905	Lecture	Registered	None
Topics in Graduate Medical S	GGMS 5099, 005	1	20992	Lecture	Registered	None

6. To change variable credit hour courses, select the Schedule and Options tab.

This screenshot shows the 'REGISTER FOR CLASSES' page with the 'Schedule and Options' tab highlighted in yellow and circled in red. The search criteria section is visible, showing the term 'Spring 2016 - LBK Med and GSBS' and input fields for 'Subject', 'Course Number', and 'Keyword'. Below the input fields are 'Search', 'Clear', and 'Advanced Search' buttons.

7. Your registered course list will be similar to the example below:

REGISTER FOR CLASSES						
Find Classes	Enter CRNs	Schedule and Options				
Summary						
Term: Spring 2016 - LBK Med and GSBS						
Title	Details	Hours	CRN	Schedule Type	G	
Advanced Cell Biology	GBCM 6320, 001	3	20881	Lecture	S	
Advanced Training in Ultrasound	GGMS 5007, 001	<u>1</u>	20965	Laboratory	S	
Educational Project in Biomedical Sciences	GGMS 5310, 001	3	20956	Independent Study	S	
Research	GGMS 7000, 001	<u>1</u>	20957	Research	S	
Responsible Conduct of Research	GSBS 5101, 001	1	20905	Lecture	S	
Topics in Graduate Medical Sciences	GGMS 5099, 005	<u>1</u>	20992	Lecture	S	
Total Hours Registered: 10 Billing: 10 CEU: 0 Min: 0 Max: 17						

8. Variable credit hour courses will have underlined numbers.

REGISTER FOR CLASSES						
Find Classes	Enter CRNs	Schedule and Options				
Summary						
Term: Spring 2016 - LBK Med and GSBS						
Title	Details	Hours	CRN	Schedule Type	G	
Advanced Cell Biology	GBCM 6320, 001	3	20881	Lecture	S	
Advanced Training in Ultrasound	GGMS 5007, 001	<u>1</u>	20965	Laboratory	S	
Educational Project in Biomedical Sciences	GGMS 5310, 001	3	20956	Independent Study	S	
Research	GGMS 7000, 001	<u>1</u>	20957	Research	S	
Responsible Conduct of Research	GSBS 5101, 001	1	20905	Lecture	S	
Topics in Graduate Medical Sciences	GGMS 5099, 005	<u>1</u>	20992	Lecture	S	
Total Hours Registered: 10 Billing: 10 CEU: 0 Min: 0 Max: 17						

9. Click on the underlined number of the course hours. A text box will open and you may enter the correct number of hours (usually between 1 to 9 hours depending on course).

