



SEVIS TRANSFER RELEASE FORM

(Transfer from Texas Tech University)

Date: _____

1. Name: _____
Family name First name Middle initial

2. Texas Tech Student ID number: _____

3. SEVIS ID number: **N**_____

4. Semester admitted at new school:_____

5. To which school do you plan to transfer? _____

School address: _____

Phone Number: _____ Fax Number:_____

What is their SEVIS School Code? _____

6. Have you received a definite letter of admission to the above named school? _____

NOTE TO STUDENT: Once the SEVIS record release date passes, Texas Tech University will no longer have access to your SEVIS file and can make no modifications to your transfer request or any other information. Upon the release date of SEVIS record, the new school may issue a transfer I-20. The student is required to contact the International Office at the new school within 15 days of the program start date listed on the new school's I-20.

By my signature below, I am certain of my intent to transfer from Texas Tech University. Please release my SEVIS record to the school named above.

Student's Signature: _____ **Date:** _____

SEVIS Record Release Date: _____

(Last day of the current semester or last day of employment with Texas Tech. This cannot be a date in the past.)

***Return completed form and copy of admission letter/email to your F-1 student counselor as PDF, JPG, or GIF attachment(s).**

***If you are still on OPT/STEM OPT, your work authorization ends on your SEVIS Record Release Date. On-campus employment ends on your SEVIS Record Release Date if it's prior to your I-20 program end date/graduation date.**

***This form only takes care of the F-1 transfer. You will need to work with your department and/or the Office of the Registrar to close out any academic issues prior to transferring.**