

Provost Job Summary

Position Summary

The Provost is the chief academic officer of the University and has responsibility for the University's academic affairs. The Provost collaborates with the President and Deans in setting overall academic priorities for the University and allocates funds to carry these priorities forward. Reporting to the President, the Provost provides leadership to all academic areas so they reflect the mission of the institution. The Provost is an advocate for all academic programs, providing leadership to faculty and academic staff to ensure consistent quality standards in curriculum and programs that meet the needs of students. The Provost oversees the academic integrity of the university and provides leadership in long-range planning; budgeting; curriculum; and program development; and leads efforts to expand interprofessional education (IPE) experiences across all schools and campuses. The Provost will have direct supervision of all academic services and student-related Title IX activities. The Provost ensures compliance with various accreditation agencies as well as state accreditation and regulation. The Provost shall serve on the Council of Deans, Operations, and the President's Executive Council.

Our team members consistently live out our vision and mission at TTUHSC through our Values:

ONE TEAM	Unite and include diverse perspectives to achieve our mission
KINDHEARTED	Exceed expectations with a kind heart, helping hands and a positive attitude
INTEGRITY	Be honorable and trustworthy even when no one is looking
VISIONARY	Nurture innovative ideas, bold explorations and a pioneering spirit
BEYOND SERVICE	Create and deliver positive defining moments.

Level of Interaction

Amount of and type of supervision given to subordinates	Oversees Institutes of the Health Sciences Center to include Academic Services, Title IX Coordinator, Anatomy, Student Affairs, all Simulation activities, and the Council of Distinguished Educators (CoDE), an advisory board to the Office of the Provost.
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Qualifications

Minimum Qualifications	Doctoral degree (PhD) or equivalent; or more than eleven years related experience and/or training; or equivalent combination of education and experience.
Position Specific Qualifications	Terminal degree in health care or related field.
Preferred Knowledge, Skills and Abilities	Successful experience working in a similar position with an accredited health sciences center. Experience working in and promoting a values-based culture. Supervisory and administrative experience with excellent communication skills, strong budget management experience and demonstrated history of strategic management. Administrative experience in a complex organizational setting. Administrative experience in a comprehensive higher education or health sciences center setting. Experience responding to or managing public health crises. Experience with higher education and/or health care policies. High standards of integrity and ethics in both performance and leadership. Ability to maintain confidentiality and recognize importance of discretion. Demonstrated record of taking action to support diversity, equity and inclusive excellence