

Courier Service - Lubbock

Within TTUHSC:

The Courier Service, is responsible for delivering non-narcotic drugs and other accountable items requiring tracking and a signature transfer. The service is available between the 3601 4th Street location and other designated TTUHSC facilities.

Items That Will Not Be Transported.

- Animals;
- Personal mail or items;
- Office supplies;
- Cash or checks; and
- Bulky or heavy items.

Delivery to Other Institutions:

It is a violation of federal law to distribute mail between two entities without postage, though there are a few exceptions. Mail Services exchanges mail with TTU campus and UMC daily, but because mail delivery times are different at each institution, there may be a delay in delivery to the recipient, so please plan accordingly. Pieces that do not have a TTU mail stop number may be further delayed. All mail designated for UMC should be clearly marked UMC.

[TTU Mail Stops](#)

Questions:

Receiving@ttuhsc.edu

806.743.2092

Procedures are subject to change at any time and without notice.