

## **SPECIAL SERVICES (ACCOUNTABLE MAIL)**

### **Certified Mail**

Certified is available for First Class Packages and Priority Mail. The service provides the sender with a mailing receipt, and a record of delivery may be verified online after the piece has been delivered. Certified Mail may also be tracked online. No insurance cover is provided. A return receipt, providing proof of delivery, may be obtained for an additional fee.

### **Return Receipt**

A return receipt is available for Certified and Express Mail shipments. As the sender's proof of delivery, the return receipt identifies the article number, who signed for the piece and the day it was delivered. The return receipt is optional.

### **Signature Confirmation**

Signature Confirmation can be put on a mailing at an additional cost. This will require a signature from the individual or business to which you are sending, indicating they received the mailing. The signature **cannot** be viewed online. The number can be tracked online to show delivery.

### **Delivery Confirmation**

Delivery Confirmation is put on all Priority Mail and First Class packages free of charge. This number may be tracked online. Depending on the address to which you are sending, the tracking number may only show that the post office received the mailing, and not the actual individual or business.