

# Texas Tech Addresses

## 3601 4th Street Address:

Texas Tech University Health Sciences Center  
Department Name  
Any additional information (Building, room number, person’s name, etc.)  
3601 4<sup>th</sup> Street STOP XXXX  
Lubbock, Texas 79430-XXXX  
Note: STOP numbers are only used with 3601 4<sup>th</sup> Street. They are assigned to off-site departments for campus mail use only.

## TTU Campus:

Texas Tech University  
Department Name  
Any additional information (Building, room number, person’s name, physical address, etc.)  
Box 4XXXX  
Lubbock, Texas 79409-XXXX  
Note: “Box 4” is added to the 4-digit mail stop. It is not at a post office so DO NOT put ‘PO Box’.

## El Paso Preferred Address:

Texas Tech University Health Sciences Center El Paso  
Department Name  
Any additional information (Building, room number, person’s name, physical address, etc.) |  
MSC XXXXX  
5001 El Paso Drive  
El Paso, Texas 79905-2827  
NOTE: El Paso is attempting to standardize all incoming mail and deliveries to 5001 El Paso Drive with the MSC on the line above. It is not being well received. Use the address your customer wants.

## Any other Address:

Name of Institution  
Department Name  
Any additional information (Building, room number, person’s name, etc.)  
Address, Suite or Room number  
City, Texas 7XXXX-XXXX



Always verify addresses and zip codes at [https://tools.usps.com/go/ZipLookupAction\\_input](https://tools.usps.com/go/ZipLookupAction_input).

Example of a Properly Addressed Incoming Mail Piece:

Person or Business Sending to you Address City, State ZipCode	Postage
Receipient's Name Texas Tech University Health Sciences Center Department Name 3601 4th St. STOP XXXX (Dept. STOP number for XXXX) Lubbock, TX 79430-XXXX (Dept. STOP number for XXXX)	