

**STEP 3:**  
**Global Learning Virtual Exchange**  
**Pre-implementation Summary**  
**Final Approval**

*Due date: 30 days prior to date of exchange*

Please provide a written summary below of your virtual exchange. Summary must cover the items listed below. Upon completion, forward the summary to the dean, chair, Office of Global Health, and school Global Health Steering Committee.

- Collaborative partner
- School, course, and level in which the virtual exchange will occur
- Program occurrence (beginning & end dates)
- Number of participants
- Plan and outcomes, including any collaborative project (e.g., student presentations)
- Assessment of outcomes

Summary:

## Approval

**Approval: Program Director or Chair**

**Program Director or Chair:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approval: Dean**

**Dean:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**For OGH Use Only!**

Date Received:

Date Reviewed:

Signature: