



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER.
School of Health Professions

2023
2024

NEW STUDENT

HELPFUL CONTACTS

SHP Student Affairs

806.743.3220
shp.studentaffairs@ttuhsc.edu
www.ttuhsc.edu/health-professions
Office Location: 3BC100

SHP Enrollment Management

806.743.3220
shp.enrollmentmanagement@ttuhsc.edu
www.ttuhsc.edu/health-professions
Office Location: UC 105

TTUHSC Student Affairs

806.743.2300
<https://www.ttuhsc.edu/student-affairs/default.aspx>
Office Location: 2C400

TTUHSC Office of Financial Aid

806.743.3025
financial.aid@ttuhsc.edu
<https://www.ttuhsc.edu/financial-aid>
Office Location: 2C400

TTUHSC Office of the Registrar

806.743.7347
www.ttuhsc.edu/registrar
Office Location: 2C400

TTUHSC Student Business Services

806.743.7867
sbs@ttuhsc.edu
www.fiscal.ttuhsc.edu/studentbusserv
Office Location: 6630 South Loop 289 & Quaker, Suite H

Texas Tech Police

806.742.3931
police@ttu.edu
www.depts.ttu.edu/ttupd

TTUHSC Family Medicine

806.743.1000
Office Location: 1st Floor Medical Pavilion

Parking Services

806.743.2557
parking@ttuhsc.edu
www.fiscal.ttuhsc.edu/parking
Office Location: 1B429

IT Solutions Center

806.743.1234
ITSolutions@ttuhsc.edu
www.ttuhsc.edu/it/is/itsolutioncenter/
Location: Preston Smith Library, Suite 160

Preston Smith Library

806.743.2200
www.ttuhsc.edu/libraries
Office Location: 3601 4th Street, West of ACB

The Counseling Center for Students

806.743.1327
<https://www.ttuhsc.edu/centers-institutes/counseling/>
24 Hour Crisis Line:
1.800.327.0328
Office Location: 1A300

TTUHSC Office of Institutional Health - Immunizations

mecole.campbell@ttuhsc.edu
806.743.7455
www.ttuhsc.edu/Institutional-health

TTUHSC Writing Center (online only)

806.743.3638
writing.center@ttuhsc.edu
<https://app4.ttuhsc.edu/WritingCenter/>

Social Media

Facebook: www.facebook.com/ttuhsc.shp/
Twitter: @TTUHSC_SHP
Instagram: ttuhsc_shp

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*Photos courtesy of TTUHSC
Office of Communications and Marketing*

LORI RICE-SPEARMAN, PH.D.

Welcome to Texas Tech University Health Sciences Center. I'm delighted you chose our vibrant learning community for this chapter in your career. You are joining a school that excels in educating health professionals to become leaders in their respective disciplines, whether as practitioners, educators, or researchers.

The School of Health Professions offers a wide variety of programs and coursework led by excellent faculty members who enrich the learning experience with theoretical and clinical expertise. Through online and classroom instruction, laboratory simulations, and clinical rotations, students are guided and prepared for successful health care careers.

The School of Health Professions is an integral part of our university's efforts to positively impact health education, research, and patient care, and I look forward to having you join in our mission.

Lori Rice-Spearman, Ph.D.

President, Texas Tech University Health Sciences Center



DAWNDRA SECHRIST, OTR, PH.D.

Welcome to the School of Health Professions (SHP)! We are an integral part of the Texas Tech University Health Sciences Center (TTUHSC) offering over twenty different degree programs ranging from a certificate to clinical and research doctoral programs. We are one of the largest schools of health professions in the nation delivering programs both online and face-to-face on our Lubbock, Amarillo, Midland and Odessa campuses. We prepare health professionals who will meet the evolving healthcare needs of the 21st century. The SHP remains focused on developing and presenting educational programs of the highest quality in a diverse and student-centered learning environment.

We offer learning opportunities that exceed nationally recognized standards of technical competence, while simultaneously developing the professional insight and service-oriented compassion that will enable graduates to excel throughout their professional careers. The SHP faculty, students, and alumni represent the very best in the complement of innovation, education, and clinical skills offered in service to the people of Texas and the nation.

As a SHP student, you will spend some of the most challenging and fulfilling years of your life immersed in a captivating academic environment. You will be working alongside remarkable clinicians and researchers to broaden your knowledge, advance discoveries and make significant contributions to your health professions discipline.

I encourage you to put to use every resource TTUHSC SHP has to offer. Take advantage of your time here, work hard, enjoy yourself and welcome to the Red Raider family!

Dawndra Sechrist, OTR, Ph.D.

Dean, School of Health Professions



TTUHSC MISSION STATEMENT

As a comprehensive health sciences center, our mission is to enrich the lives of others by educating students to become collaborative healthcare professionals, providing excellent patient care, and advancing knowledge through innovative research.

TTUHSC VISION STATEMENT

TTUHSC has a new vision that will set the direction for our approach to the future of health. Transform health care through innovation and collaboration.

SHP MISSION STATEMENT

The mission of the TTUHSC School of Health Professions is to enhance the quality of life of those we serve by delivering exemplary holistic student-centered education and cultivating research opportunities, while championing interprofessional and clinical care partnerships that are innovative and relevant to the communities we serve.

SHP VISION STATEMENT

The TTUHSC School of Health Professions will be a premiere school that uses innovation and collaboration across education, scholarship, and clinical care for West Texas communities and beyond.

VALUES BASED CULTURE

From filling out paperwork for a work order to interacting with visitors or patients on campus, our principles drive everything we do. These five values describe how we live out our vision and mission at TTUHSC.



ONE TEAM

UNITE AND INCLUDE DIVERSE PERSPECTIVES TO ACHIEVE OUR MISSION

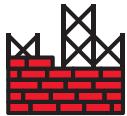
- Empower and energize one another to create positive growth
- Collaborate through open communication
- Hold ourselves and each other accountable by giving and accepting constructive feedback
- Foster a fun and healthy environment that encourages team spirit
- Recognize and celebrate contributions and achievements



KINDHEARTED

EXCEED EXPECTATIONS WITH A KIND HEART, HELPING HANDS AND A POSITIVE ATTITUDE

- Assume good intentions
- Listen first to understand
- Treat all consistently with compassion, respect and an open mind
- Acknowledge each other with courtesy
- Respond rather than react



INTEGRITY

BE HONORABLE AND TRUSTWORTHY EVEN WHEN NO ONE IS LOOKING

- Be honest regardless of the outcome
- Make ethical choices in every situation
- Honor commitments
- Be transparent in your purpose, expectations and actions
- Protect and conserve institutional resources



VISIONARY

NURTURE INNOVATIVE IDEAS, BOLD EXPLORATIONS AND A PIONEERING SPIRIT

- Promote an innovative environment that embraces appropriate risk
- Be resilient and confident when faced with challenges
- Inspire continuous curiosity
- Demonstrate and inspire commitment to life long learning and personal development



BEYOND SERVICE

CREATE AND DELIVER POSITIVE DEFINING MOMENTS

- Anticipate the needs of each individual and respond with a generous heart
- Invest in the well-being, safety and success of all by going the extra mile
- Be solution-oriented, create the pathway to a win-win resolution
- Deliver excellence in everything we do

The TTUHSC School of Health Professions has facilities in four locations in West Texas: Amarillo, Lubbock, Midland and Odessa. Each campus has state-of-the-art resources to provide our students and faculty with the technology and facilities they need for academic study, research and patient care.

Lubbock

- ATHLETIC TRAINING
- AUDIOLOGY
- MEDICAL LABORATORY SCIENCE
- MOLECULAR PATHOLOGY
- OCCUPATIONAL THERAPY
- PHYSICAL THERAPY (DPT)
- PHYSICAL THERAPY (SC.D.)
- REHABILITATION SCIENCE (PH.D.)
- REHABILITATION SCIENCE (SC.D.)
- SPEECH, LANGUAGE, AND HEARING SCIENCES
- SPEECH-LANGUAGE PATHOLOGY

Amarillo

- PHYSICAL THERAPY (DPT)

Odessa

- PHYSICAL THERAPY (DPT)

Midland

- PHYSICIAN ASSISTANT STUDIES

Online

- ADDICTION COUNSELING
- CLINICAL MENTAL HEALTH COUNSELING
- CLINICAL REHABILITATION COUNSELING
- HEALTHCARE ADMINISTRATION
- GRADUATE CERTIFICATE IN HEALTH INFORMATICS AND DATA ANALYSIS
- GRADUATE CERTIFICATE IN HEALTH SYSTEMS POLICY AND MANAGEMENT
- GRADUATE CERTIFICATE IN HEALTHCARE FINANCE AND ECONOMICS
- GRADUATE CERTIFICATE IN HEALTH SYSTEMS ENGINEERING AND MANAGEMENT
- GRADUATE CERTIFICATE IN LONG TERM CARE ADMINISTRATION
- HEALTHCARE MANAGEMENT
- MEDICAL LABORATORY SCIENCE
- POST-PROFESSIONAL DOCTOR OF OCCUPATIONAL THERAPY (OTDP)

HELPFUL WEBSITES

CAREER SERVICES

The School of Health Professions promotes each student's success by providing career development to all of our students. The Texas Tech University Career Center works closely with our school to provide opportunities that include career assessments, resume and cover letter critiques, mock interviews, personal statement critiques, salary negotiation assistance, and career events.

For additional information, and access to career development resources, visit the SHP Career Services website:

www.ttuhs.edu/health-professions/career-services/

SHP OFFICE OF TECHNOLOGY SERVICES

Office of Technology Services | Fabian A. Blanco, M.Ed. - Assistant Dean for Technology Services

The SHP Office of Technology Services works in direct cooperation with the TTUHSC Information Technology (IT) Division to provide comprehensive academic technology support services for all SHP students. We are here to help you, so please do not hesitate to contact us!

Phone: 806.743.3117

E-mail: shp.techsupport@ttuhsc.edu

Website: www.ttuhs.edu/health-professions/technology-services/

Hours of Operation:

Monday - Friday
8:00am - 5:00pm

Location:

3C-335

SAKAI

Sakai is the online classroom environment used by TTUHSC. You can find technical support information at any time within each course by clicking on "IT Support" in the left navigation menu.

Website: <https://elearn.ttuhs.edu/>

STUDENT EMERGENCY CONTACT INFORMATION

Students must keep their Emergency Contact Information current. To do so, visit webraider.ttuhs.edu and sign in. Select the "MyTech (for Students)" tab and look in the "Personal Information" box. Click "Update Emergency Contacts" and fill in your information.

STUDENT RESOURCES WEBSITE

For your convenience, please bookmark the student resources page link:

<https://student.ttuhs.edu/health-professions/>

SHP SCHOLARSHIPS

The School of Health Professions has scholarships dedicated to currently enrolled students. In addition, there are general scholarships funded by private foundations and organizations. Recruitment scholarships are administered by the School of Health Professions Office of Admissions and Student Affairs. Scholarships given to incoming students will be based on the admissions application including all information that is provided by that application and the application process (e.g. grade point average, GRE scores (if applicable), interview, written essay, extracurricular/volunteer activities.) Recruitment scholarships given to incoming students are not automatically renewed.

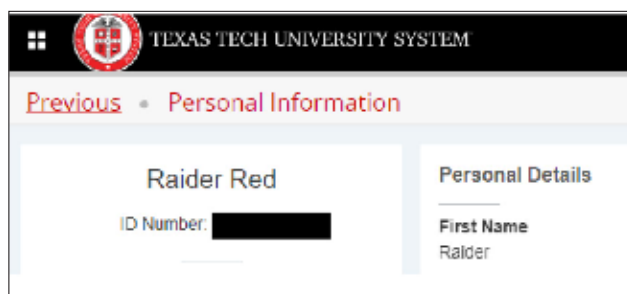
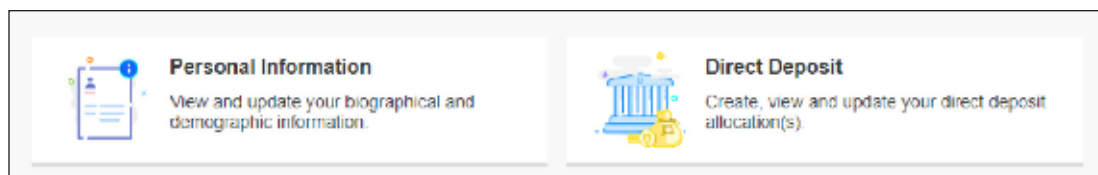
The SHP Scholarship application is available each year in April. Awards are announced by July and are applied to the fall/spring semesters. School of Health Professions offers competitive scholarships to qualified students. Students will be notified of additional scholarship opportunities as they become available. Please watch for emails from shp.studentaffairs@ttuhsc.edu and the scholarship web page.

<https://student.ttuhsc.edu/health-professions/current/scholarships.aspx>

ENROLLMENT MANAGEMENT

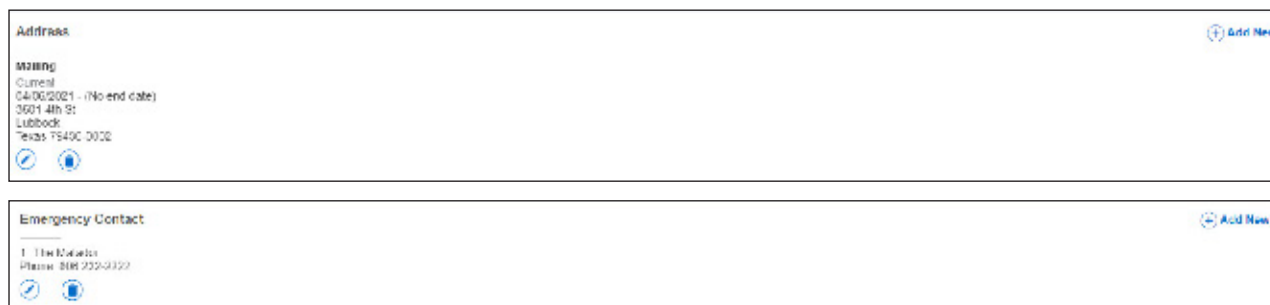
Every student is assigned a unique R number. Texas Tech University Health Sciences Center uses this number, instead of a social security number, to identify you. All students should know their R number. You can find your R number in your webraider portal as shown below.

- Click on personal information
- Your ID Number is located in the left-hand corner under your name.



We require our students to keep their personal information up to date. You can update your information in your webraider portal as shown below.

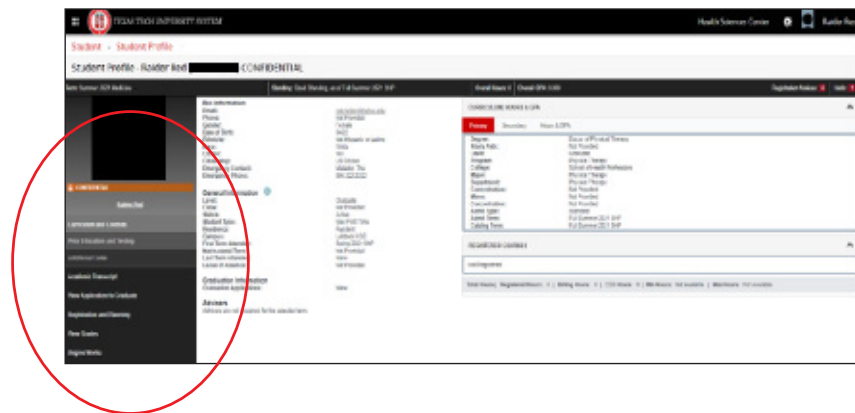
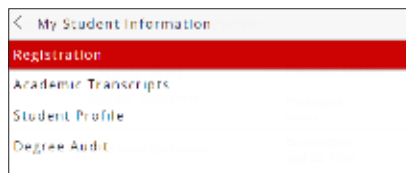
- Click Personal Information
- Then click the pencil under the information you would like to update or click on add new to create a new entry.



Students can access registration, unofficial transcripts, request official transcripts, degree works, enrollment verifications, and graduation application through their webraider portal as shown below.

Enrollment verifications are available after the 12th class day of each regular Fall, Spring and Summer terms (6th class day for 8 week terms).

- Click on the four squares in the top left-hand corner of your screen.
- Then click on the Banner tab
- Select My Student Information
- Then select Student Profile
- Options will be listed on the left-hand side under the picture.





DEGREEWORKS

DegreeWorks is a degree audit system designed to assist you along your path to graduation.











HOW DO I GET TO DEGREEWORKS?

<http://portal.texasstech.edu/>

DegreeWorks is accessed from the MyTech tab in the portal by clicking on DegreeWorks. You will be taken automatically to your program. In the event you are in two programs, there will be a drop down box for you to choose the degree:

WHAT DOES MY DEGREEWORKS AUDIT SHOW ME?

The DegreeWorks Audit will show your progress towards your degree/certificate completion. Courses are set up based on the catalog you entered under. Courses are identified as either **Complete (green)**, **In Progress (blue)**, or **Still Needed (red)**. As items are completed, they are checked off as Complete. Your audit should assist you in determining progress, deciding courses to register in and determining estimated graduation. Additionally, your school and the Office of the Registrar will use this audit to confirm that you have completed all requirements for graduation.

| | Course | Title | Grade | Hours | Term | Repeated |
|--|--|---------------|----------------------|-------|------|----------------------|
|  REQUIRED HPHM CORE COURSES | | | | | | |
|  | Financial Management for Clinical Supervisors | HPHM 4302 | Finance | B | 3 | Spring 2021 SHP |
|  | Principles of Personnel Management for Clinical Supervisors | HPHM 4303 | Human Resources | A | 3 | Spring 2021 SHP |
|  | Mgt of Clinical Support Services in Healthcare Organizations | Still needed: | 3 Hours in HPHM 4304 | | | |
|  | US Healthcare System | Still needed: | 3 Hours in HPHM 4311 | | | |
|  | Community Health Issues | Still needed: | 3 Hours in HPHM 4313 | | | |
|  | Quality Assurance/Risk Management | Still needed: | 3 Hours in HPHM 4314 | | | |
|  | Statistics for Healthcare Supervisors | HPHM 4317 | Statistics | IP | [3] | Full Summer 2021 SHP |
|  | Healthcare Law/Ethics | Still needed: | 3 Hours in HPHM 4318 | | | |
|  | Principles of Health Economics and Policy | Still needed: | 3 Hours in HPHM 4334 | | | |

WHAT IF I DON'T UNDERSTAND WHAT IS ON MY DEGREEWORKS?

You may contact the SHP Office of Admissions and Student Affairs at: shp.enrollmentmanagement@ttuhsc.edu.



HSC STUDENT AFFAIRS

TTUHSC INSTITUTIONAL STUDENT HANDBOOK

This student handbook covers information for all students attending Texas Tech University Health Sciences Center. The handbook includes information on disciplinary and misconduct policies, ethical and professional standards, student immunizations, tuition and fees, contact information, information regarding registration of student organizations, student travel information and general information regarding TTUHSC policies and procedures.

<https://www.ttuhsc.edu/student-affairs/handbook.aspx>

STUDENT FEE SUPPORT BASED SERVICES

Students can find information about student fee support based services for every campus at:

<https://www.ttuhsc.edu/student-affairs/campus-resources.aspx>

STUDENT GRIEVANCES (NON-ACADEMIC)

Policies and procedures for student complaints can be found on the HSC Student Affairs website and in the TTUHSC Student Handbook. Online form available for reporting grievances:

<https://cm.maxient.com/reporting.php?TexasTechUnivHSCSS>

FINANCIAL AID

Website: www.ttuhsc.edu/financial-aid

Email: financial.aid@ttuhsc.edu

Phone: 806.743.3025

Academic Classroom Building, Room 2C400 | Stop 8310 | Lubbock, Texas 79430

Information regarding the application process, types of aid, outside scholarship searches, disbursement dates, and more can be found on the Student Financial Aid website.

It is estimated that the average Graduate Health Professions student will leave school with at least \$55,000 in Federal Direct loan debt (subsidized and unsubsidized loans) and \$28,000 in private alternative loan or Graduate Plus loan debt. The average Undergraduate student will leave school with at least \$35,000 in Federal Direct loan debt (subsidized and unsubsidized loans). You should create a budget and only borrow the amount you need to cover your expenses.

A very conservative approach is recommended in evaluating your financial needs while attending school, especially if you are relying on loans as a primary source of income.

ITEMS THAT ARE COVERED BY FINANCIAL AID:

- Tuition and Fees
- Books and supplies (including lab equipment)
- Housing and food
- Transportation
- Health insurance
- Personal and miscellaneous (medical, dental, clothing, cleaning, etc.)
- Travel and living expenses for away rotations
- Transportation costs for residency/job interviews
- State Professional License Exam
- Computer (budget adjustment form & proof of expense required; may only be submitted once during degree plan)

ITEMS THAT ARE NOT COVERED BY FINANCIAL AID:

- Automobile payments
- Consumer debt (credit cards, loan payments)

It's important to avoid consumer debt from credit cards and other consumer loans that will be difficult to support on a financial aid budget. Live within your budget and resist spontaneous spending.

Remember, all loans must be repaid!

HOW DO I PAY FOR SCHOOL?

Savings – Live frugally now and while in school

Family – Use cash gifts from family and friends for school costs

Scholarships – School, outside organizations, scholarship web searches

Financial Aid – Apply every year

Financial aid awards include grants, scholarships and student loans.

WHO IS ELIGIBLE TO RECEIVE FINANCIAL AID?

- To be eligible to receive financial aid, you must be accepted and matriculated in a degree-granting program.
- Health Professions students classified as “leveling” may be eligible to receive student loans only, while progressing toward a regular student status. Contact our office for details.
- Health Professions students classified as “provisional” are not eligible to receive financial aid.
- To be eligible to receive financial aid, students must be enrolled at least half time

Undergraduate students – all semesters: At least 6 hours

Graduate students: 5 hours fall/spring; 3 hours summer

HOW DO I APPLY FOR SCHOOL OF HEALTH PROFESSIONS SCHOLARSHIPS?

The School of Health Professions has scholarships dedicated to currently enrolled students. In addition, there are general scholarships funded by private foundations and organizations. Recruitment scholarships are administered by the School of Health Professions Office of Admissions and Student Affairs. Scholarships given to incoming students will be based on the admissions application including all information that is provided by that application and the application process (e.g. grade point average, GRE scores (if applicable), interview, written essay, extracurricular/volunteer activities). Recruitment scholarships given to incoming student are not automatically renewed.

Please contact the School of Health Professions Student Affairs Office at 806.743.3220 for any questions regarding School of Health Professions scholarships.

HOW DO I APPLY FOR FINANCIAL AID?

TTUHSC Financial Aid award year begins with the summer semester each year. As such, you will complete the new year's FAFSA each year to apply for financial aid. Complete a 2023-2024 FAFSA (Free Application for Federal Student Aid) for the upcoming school year.

Go to: <https://studentaid.gov/h/apply-for-aid/fafsa> | You will need a FAFSA User ID and password.

Please note: We are Texas Tech University Health Sciences Center. Our FAFSA school code is: 016024

- If you are entering a graduate/professional program, you are now considered an independent student on the FAFSA. This means you are no longer required to provide parent information on your FAFSA.
- However, students who enter a grad/professional program with less than 72 completed college hours will still be considered an undergraduate student and may be required to provide parent information on the FAFSA. Please check with our office if you are not sure if you fall into this category.
- Students completing a FAFSA are encouraged to use the IRS Data retrieval tool when completing their FAFSA.

This tool allows the Federal Processor to access your tax return information directly from the IRS.

- Students who do not use the data retrieval tool, as well as those with unique filing situations, may be selected for verification. This means additional forms will be required before your financial aid file can be processed.
- Once your FAFSA has been processed, the data will be sent to our office. Please allow at least 5 business days for the data to be reviewed and processed.
- You will receive an email from the Student Financial Aid Office if we need any additional information to finish processing your file.
- All Student Financial Aid emails are sent to your TTUHSC Student Email Account. Please be sure to check this account for correspondence from our office.

MANAGING YOUR STUDENT LOANS

Making the step to a School of Health Professions program is one of the best investments you can make. Smart management of education loans is essential to making the investment pay off!

Know your rights & responsibilities of your Federal Student Loans

As a borrower, you have the right to:

- Written information about your loan obligations, including consolidation
- A copy of your Master Promissory Note (MPN) either before or at the time your loan is disbursed
- A grace period and an explanation of what this means
- Notification, if you are in a grace period or repayment, no later than 45 days after a lender assigns, sells or transfers your loan to another lender/loan servicer
- A disclosure statement, received before you begin to repay your loan, that includes information about interest rates, fees, the balances you owe, and a loan repayment schedule
- Deferment or forbearance of repayment for certain defined periods, if you qualify and request it
- Prepayment of your loan in whole or in part anytime without an early repayment penalty
- Documentation that your loan is paid in full
- An explanation of default and its consequences

As a borrower, you are required to:

- Participate in entrance and exit counseling programs
- Repay the loan according to the repayment schedule even if you do not complete the academic program, you are dissatisfied with the education you received, or you are unable to find employment after you graduate
- Notify your lender/loan servicer of any changes in academic status, your name, address, phone number, your social security number, or changes in your employer information
- Notify your loan servicer of anything that affects your ability to repay or impacts your eligibility for deferment or cancellation of the loan
- Make monthly payments on your loan after your grace period ends, unless you have a deferment or forbearance

Notify your loan servicer of anything that affects your ability to repay or impacts your eligibility for deferment or cancellation of the loan.

ORGANIZE & KEEP ACCURATE RECORDS

- Keep Copies of EVERYTHING
- Keep all loan documents and financial aid information in one place
- Organize and record loans by type
- Document calls and record names every time you speak to your lender

MINIMIZE YOUR DEBT

- Borrow conservatively
- If possible, pay interest while in school

Consider what your monthly payment will be: \$125.00 per month for every \$10,000 borrowed

- The lower the monthly payment, the higher the overall cost

QUESTIONS CONCERNING STUDENT BUSINESS SERVICES (SBS) PROCESSES

Please contact Student Business Services (SBS) at 806.743.7867 for questions regarding:

- Tuition and fee information, tuition payment options, and payment plans
- How refunds are processed or how to set up direct deposit information
- How to submit 3rd party payment information

WEB RESOURCES

| | |
|---------------------------------------|--|
| US Department of Education | www.studentaid.ed.gov/sa |
| FinAid-Student Guide to Financial Aid | www.finaid.org |
| Texas Financial Aid Information | www.collegeforalltexas.com |
| FastWeb Scholarship Search | www.fastweb.com |
| Air Force Scholarship Opportunities | www.airforce.com/education/ongoing-education |
| Army Scholarship Opportunities | www.goarmy.com/amedd/allied-health.html |
| Navy Scholarship Opportunities | www.navy.com/what-to-expect/education-opportunities |
| Rural Health Info Hub | www.ruralhealthinfo.org/topics/scholarships-loans-loan-repayment |

For questions regarding registration, enrollment verifications, deferments, and establishing residency please contact:

TTUHSC Office of the Registrar | 806.743.7347 | Room 2C400, Lubbock Campus

TTUHSC 3601 4th Street STOP 8310 | Lubbock, TX 79430

STUDENT DISABILITY SERVICES

Website: www.ttuhsc.edu/disability/

Email: DisabilityServices@ttuhsc.edu

Phone: 806.743.1926

Academic Classroom Building, Room 2C400 | STOP 8310 | Lubbock, Texas 79430

Student Disability Services provides services for students with disabilities and encourages accessibility within the learning experience by educating the campus community on related issues.

Students should contact TTUHSC Student Disability Services if accommodations are needed. The process for accommodations includes completing an application and providing documentation of the disability to Student Disability Services. A meeting with Student Disability Services staff will follow, and the student will then be able to present and discuss accommodations with faculty. Letters of Accommodation are renewed every semester.

STUDENT LIFE

Website: <https://www.ttuhschool.edu/student-life/>

Email: Student.Life@ttuhsc.edu

Phone: 806.743.2302

Academic Classroom Building, Room 2C400 | STOP 8310 | Lubbock, Texas 79430

Student Life is here to help students make the most of their TTUHSC experience, bringing together the people, places and programs that support their growth, wellness and success both within and outside of the classroom. Through student programming and more than 100 student organizations, TTUHSC offers activities year-round to fulfill professional and personal interests.

STUDENT HEALTH INSURANCE REQUIREMENT

Per OP 77.19, all students must obtain and maintain health insurance coverage that is Affordable Care Act (ACA) compliant while enrolled at the Texas Tech University Health Sciences Center (TTUHSC), except those enrolled in a 100% distance program. A list of 100% distance programs can be found at the link below.

<https://www.ttuhschool.edu/student-life/documents/Programs-Do-Not-Require-Insurance.pdf>

1. The term “100% distance program” means the entirety of the degree program is online, with no face to face or onsite academic, research, or clinical component.
2. “Affordable Care Act (ACA) compliant” is defined as coverage which accepts preexisting conditions and meets the criteria of Minimum Value and Essential Health Benefits.
 - a. Minimum Value covers at least 60 percent of the total allowed cost of benefits that are expected to be incurred under the plan.
 - b. Essential Health Benefits include: hospitalization, ambulatory services, emergency services, maternity and newborn care, mental health and substance abuse treatment, prescription drugs, lab tests, preventative services, pediatric services, rehabilitative and “habilitative” services.

Per OP 77.03, TTUHSC requires that all non-immigrant F-1 students have health insurance coverage as a condition of enrollment. This guarantees that both TTUHSC and the non-immigrant students are in compliance with United States federal regulations and guidelines.

TTUHSC will add the fee for the university sponsored student health insurance plan to students’ tuition and fee accounts each semester at the time they register. Students will have the ability to opt-out of the student health insurance plan by submitting a waiver request if they have qualifying alternative insurance. If the waiver request is approved, the fee will be removed or refunded. If a student has an approved waiver for the fall semester, the approved waiver will carry over to the spring and summer semesters. It is the student’s responsibility to ensure their alternative insurance is active during this time. A new waiver request will be required each fall or the first semester a student begins a program. All information about the university sponsored student health insurance plan and the waiver process can be found on the Office of Student Life website: <https://www.ttuhschool.edu/student-life/health-insurance.aspx>.

Any student who does not comply with the Student Health Insurance requirement may have a hold placed on their account and will not be able to register for the next semester or receive their diploma if graduating.

STUDENT ORGANIZATIONS

To view information related to student organizations, visit:

<https://www.ttuhschool.edu/student-life/student-organizations.aspx>

STUDENT GOVERNMENT ASSOCIATION

The Texas Tech University Health Sciences Center Student Government Association advocates for and represents student needs and interests. Collaborating with students, faculty, student organizations, administration and the community, we strive to promote a campus climate that is inclusive, supportive, and student centered.

Visit <https://www.ttuhsc.edu/student-government/> for more information.

REGISTRAR

Website: <https://www.ttuhsc.edu/registrar>

Email: registrar@ttuhsc.edu

Phone: 806.743.7347

Academic Classroom Building, Room 2C400 | STOP 8310 | Lubbock, Texas 79430

The Registrar's Office is responsible for providing services to students and alumni including enrollment verifications, degree verifications, name changes, and residency reclassifications. These services, and more, can be accessed through the HSC WebRaider portal at portal.ttuhsc.edu. Students can also view their unofficial transcript and request an official HSC transcript through the WebRaider portal.

ADDRESS OF RECORD

Students must maintain accurate permanent and local addresses with the Registrar's Office. Addresses are used for various purposes including student billing and official state and federal reporting. Maintaining an accurate address and telephone number is also important for use by University officials and/or student organizations. Students can update their address through the WebRaider Portal under "My Personal Information" or through their "Action Items".

ENROLLMENT REPORTING

At least every 60 days, the Registrar's Office reports students' enrollment status to the National Student Clearinghouse. If you feel that there is an error in your enrollment status, please contact us at 806.743.7347.

FERPA

Access to student personal information is governed by the Family Educational Rights and Privacy Act (FERPA). Texas Tech University Health Sciences Center Registrar's Office is committed to maintaining students' records with the utmost respect and confidentiality. To view students' rights under FERPA and the TTUHSC OP regarding student records, please visit the Student Confidentiality (FERPA) section at www.ttuhsc.edu/registrar.

VETERANS RESOURCE CENTER

Website: <https://www.ttuhsc.edu/veterans-resource-center/>

Email: vrc@ttuhsc.edu

Phone: 806.743.7549

Preston Smith Library, Room 218 | MS 7782 | 3601 4th Street, Lubbock, Texas 79430

The TTUHSC Veterans Resource Center (VRC) is here to assist veterans, service members, and family members with their Federal benefits and Hazlewood Exemption, as well as programs such as Green Zone Training and Veteran-to-Veteran Mentorship, and more.

- Programs include: Chapter 30, Chapter 31, Chapter 33, Chapter 35, Chapter 1606, and Hazlewood

STUDENT RESOURCES

STUDENT BUSINESS SERVICES

VIEWING MY EBILL – TUITION STATEMENT

To view your eBill Tuition statement, View your current account activity, Make a payment, or Add authorized users to your online student billing account.

To find the eBill on your WebRaider Portal:

HSC MyTech tab > Manage My Finances > Student Business Services > Make a Payment/View eBill

TUITION DUE DATES

View when your Tuition payments are due and what the Payment Plan due dates are for each semester.

To find Tuition due dates on your WebRaider Portal:

HSC MyTech tab > Manage My Finances > Student Business Services > TTUHSC Student Business Services > DUE DATES

www.fiscal.ttuhsc.edu/studentbusserv/duedates.aspx

TUITION PAYMENT PLAN OPTIONS

Payment Plans are not available for all terms, such as short summer terms or 8 week term courses. Payment Plans must be done manually, there is no electronic payment option. Information about Payment Plans can be found on the Student Business Services website.

Payment Plans are a manual process, for information on how to make a payment via the payment plan:

HSC MyTech tab > Manage My Finances > Student Business Services > TTUHSC Student Business Services > Tuition and Fees > Payment Plans

www.fiscal.ttuhsc.edu/studentbusserv/paymentplans.aspx

WHAT FORMS OF PAYMENTS ARE ACCEPTED?

Online – Credit Cards (Discover, American Express, MasterCard, and Visa). *There is a 3% credit card service fee added (Minimum \$3).* Personal Check (Web Check) or Debit Card (no fee added)

Mail – Personal Checks, Money Orders, Cashier Checks: *Student Business Services– TTUHSC, PO Box 5868, Lubbock, TX 79408*

In Office – Personal Checks, Money Orders, Cashier Checks, Cash. *Located on the Southwest Campus 6630 S. Quaker Ave, Suite H, Lubbock, TX 79414*

QUESTIONS REGARDING YOUR TUITION BILL

Student Business Services handles your Tuition Account along with any questions regarding tuition bills, payments, refunds, or payment of Short Term/Emergency Loans.

806.743.7867 | sbs@ttuhsc.edu

SETTING UP DIRECT DEPOSIT

Get all Student refunds faster. Direct Deposit refunds take 2-3 business days whereas a paper check can take 7-10 business days to be received.

To set up Direct Deposit through the WebRaider Portal:

HSC MyTech tab > Manage My Finances > Student Business Services > My Direct Deposit

FINANCIAL RESPONSIBILITY AGREEMENT

Registration in classes at TTUHSC constitutes a financial responsibility to the institution as well as the State of Texas. Students are required to agree to the Financial Responsibility Agreement when registering for classes each semester. If you did not sign the form during registration, when logging into the portal, you will be redirected to sign the financial responsibility agreement before proceeding. If you did not register yourself for classes you will be required to sign the agreement to avoid cancellation of your classes.

You can find the form on the website as well at:

www.fiscal.ttuhsc.edu/studentbusserv/collateral/sbs-financial-responsibility-agreementform.pdf

TTUHSC WRITING CENTER

Submit your drafts here: <https://app4.ttuhsc.edu/writingcenter/>

Questions? Email: writing.center@ttuhsc.edu

Students can use their eRaider to log in and upload their paper in either Microsoft Word or PDF. Please note: The Writing Center website allows uploads from only one document, no larger than 10 MB. The Writing Center takes 72 hours (not including weekends and university holidays) to return drafts to the students' school email address. This is a free service and students can submit two drafts per week.

Students should also upload any assignment prompt, assignment rubric, or any other description of the assignment in Word or PDF form.

WHAT WE DO

Tutors will comment on:

- Overall focus, logical arrangement, and flow of your paper
- Thesis statements
- Organization
- Outlining
- Transitions
- Cohesion
- Introductions and conclusions

WHAT WE DON'T DO

- Grammar, punctuation, and spelling errors
- Formatting and citation errors
- Tutors will not "correct" or "edit" for grammar, punctuation, or spelling errors.
- If there are repeated sentence-level concerns, we will point out a few patterns of errors, expecting that you will study these patterns and fix the errors yourself.
- We do not "fix" manuscript formatting or documentation.
- We will not "check" the paper's adherence to a chosen or assigned style (APA, AMA, Chicago, etc.)

DEVELOPMENT OF ARGUMENT AND INTEGRATION OF RESEARCH

Tutors will comment on:

- Development of argument
- Coherence of ideas
- Paragraph development, length, structure, and unity
- Integrating academic research from other sources in appropriate ways

EMERGENCY PREPAREDNESS

In the event of an emergency, this site will be updated with information about the nature of the incident, how to remain safe and, after the event, the point at which safety has been restored.

www.ttuhsc.edu/emergency/

TTUHSC uses STAT! Alert, an Emergency Alert Notification System to communicate important alerts and emergency response information to students, faculty, and staff.

MIDLAND CAMPUS STUDENTS

Students located in Midland will also enroll in CHAP Alert for emergency alert notifications on the Midland College campus.

<https://www.midland.edu/services-resources/police/chap-alerts.php>

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER PARKING SERVICES-LUBBOCK

- All students are required to purchase a student parking permit if they plan on parking on the TTUHSC Lubbock campus.
- Students are not allowed to park at UMC unless you have specifically received parking permission by UMC Health System.
- Students may purchase a parking permit online at the Parking Services website: www.fiscal.ttuhsc.edu/parking
- Once you are on the Parking Services website, click on the **Employee/Student Dashboard** then sign in with your eRaider credentials. Next, click on Purchase a Parking Permit. Please complete the transaction by selecting your parking permit, adding your vehicle information and processing your payment.
- Students will have the option to purchase a 9, 12 or 14 month permit. The 9 month permit expires May 31 and the 12 and 14 month permits expire August 31. If you are selecting a permit for the summer months, please select a 12 month permit. You will only be paying for June, July and August. Students using the TTUHSC Lubbock parking lots are required to renew their parking permit at the end of August each year.
- Once you purchase a parking permit, you will need to stop by the Parking Services office in room 1B429 to pick up your parking sticker. Parking permits will not be mailed. They must be picked up in person.

If you find out that your mailing address is not correct, you may skip past this. We do not need your correct address to complete the purchase online. You may update this at a later time in your WebRaider student portal.

- Parking permit fees cannot be added to your student tuition account. You must pay for the parking permit fee on the Parking Services website.
- If you need to use cash or check to purchase your parking permit, please stop by the Parking Services office complete your purchase
- Students are NOT allowed to park in any patient or visitor parking when attending any school related functions. This includes but is not limited to attending class, events, specialized training, shadowing physicians, or meeting with faculty/staff.
- If you have to drive a different vehicle other than your registered vehicle, please call Parking Services at [806.743.2557](tel:806.743.2557) to let us know you are in a different vehicle.
- Students that have 3 or more unpaid citations with TTUHSC Parking Services are subject to receiving a Lubbock County Citation from the Texas Tech Police Department.

Questions or concerns? Please contact TTUHSC Parking Services at [806.743.2557](tel:806.743.2557) or at parking@ttuhsc.edu

MIDLAND CAMPUS PARKING

Student parking on the Midland College Campus is free with a displayed permit. Parking permit forms will be distributed during orientation. On the first day of orientation, park in the parking lot on the North side behind the TTUHSC PA building.



TTUHSC IT

The IT Solution Center is the primary point of contact for all of your IT support needs.

If you have a computer issue, or software problem, the IT Solution Center has the answer. The IT Solution Center's online knowledge base, SolveIT, contains an ever-expanding database of IT knowledge and solutions. If your IT problem is not found on SolveIT, you can always open a work order online for assistance from our team of IT Solution Center Technicians.

You can access SolveIT at SolveIT.ttuhs.edu or contact the IT Solution Center to assist you with all your technology questions, including the following, most commonly requested services:

ERAIDER

eRaider is the institution-wide login process, or digital identity, that allows faculty, staff and student access to online information and services at TTUHSC. For eRaider activation and password assistance, visit eraider.ttuhs.edu or contact the IT Solution Center.

WEB MAIL

You can access your TTUHSC email from any Internet connection using the Outlook Web App (OWA). Point your web browser to mail.ttuhs.edu and log on with your eRaider username and password.

EMPLOYEE & STUDENT SOFTWARE BENEFITS

Through exclusive licensing agreements, TTUHSC faculty, staff, and students may obtain licensed software products at no cost. The agreement grants Student and Work-At-Home rights, whereby software may be installed on computers at home to perform TTUHSC related work. Visit hscweb.ttuhs.edu/IT/IS/itsolutioncenter/media/ for more information.

WIRELESS SERVICES

WiFi connectivity is available on all TTUHSC campuses and is accessible by eRaider authentication. The TTUHSC WiFi connection can be installed on any computer equipped with a wireless network adaptor. Employees and students should connect to the wireless network named HSC-AIR.

TTUHSC IT SOLUTION CENTER

Call Monday - Friday, 8am - 5pm

Visit ITSolutions.ttuhs.edu for walk-in support times and locations.

Lubbock: 806.743.1234

Abilene: 325.696.0550

Amarillo: 806.414.9550

Dallas: 214.358.9550

Permian Basin: 432.703.5500

E-mail: ITSolutions@ttuhs.edu

Website: ITSolutions.ttuhs.edu | SolveIT.ttuhs.edu

TTUHSC LIBRARIES

www.ttuhsc.libguides.com

STUDY SPACE

Each campus library has study rooms with display monitors and glass boards. There is an online room reservation system for group projects and study. Each campus library has a computer lab that you can use. A list of software programs is available at <https://ttuhsc.libguides.com/computers/software>.

PRINTING

The library offers a free printing service (PaperCut). Each January 1st and July 1st, any PaperCut account with a balance below \$100.00 are automatically reset to \$100.00. In addition to PaperCut, the library provides 3D and poster printing services.

BOOKS & EBOOKS

Use the library's online catalog, KOHA to locate print books and ebooks. Go to the catalog on the library website (labeled "Books and eBooks"). In the upper right corner, log in with your eRaider username and password. After that, edit the "Personal Details" section, and that's it! The library no longer issues physical cards.

SCHOOL OF HEALTH PROFESSIONS RESOURCES SCHOOL PROGRAM

The library has a page dedicated to helpful resources that are most relevant to those in the School of Health Professions. This page is not the sum total of resources available to you (all resources are available to everyone!), but is intended to be an ideal place to begin when working on assignment or other research. At the top of the library website, locate the tab labeled "Schools" and mouse over it. Select "Health Professions".

FINDING FULL TEXT ARTICLES AND EJOURNALS

The library has a search box that you can search for articles and journals. The search box is located above the Popular Databases box. Enter your search terms and click "Search". Use the "Source type" filter to limit to journals. There are additional filters for peer-reviewed journals and online only. Use the Access Options pull-down menu to access the full-text.

ORDERING A BOOK OR ARTICLE (INTERLIBRARY LOAN)

If you need a book or article that the library doesn't have, we're happy to order it for you! Click "Interlibrary Loan" on the library's website and fill out the form! First time users will need to create an account by logging in with their TTUHSC eRaider account. All ILL requests are free.

CITATION MANAGEMENT

The library provides free access to EndNote and RefWorks. Both tools allow you to save and convert your citations to the various style formats such as AMA, APA, or Chicago.

ASK A LIBRARIAN

If you ever need research assistance, help finding an article, etc., please don't hesitate to contact us! Look for the Chat Live button. From there, you can e-mail, call, text, or chat with us! You can also request a zoom meeting with the Research Librarians (Monday-Friday, 8AM-5PM CT). Remember, contact us early and often! We can help save you time and frustration when dealing with difficult assignments or research.

SHP LIBRARY LIAISON:

Daniel Stuart, MLS, AHIP

806.743.6986 | daniel.stuart@ttuhsc.edu

TEXAS TECH POLICE DEPARTMENT

The Texas Tech Police Department is a fully functional police department. State licensed and certified peace officers patrol the campus 24 hours a day, 365 days a year, on a shift basis. Our goal is to provide a safe and secure environment to live, learn, and educate. It is our desire to create a community in which citizens can safely reach their full academic potential. Our department provides all police services, as well as an array of security services, to the Texas Tech community.

We strive to keep the campus safe, but remember criminal activity is unpredictable, and can happen at any time. Theft is the number one offense on campus. Most thefts are crimes of opportunity, meaning people leave their property unsecured and unattended.

The Texas Tech Police Department has police officers and personnel who are available to give presentations and discuss crime prevention topics to any student, faculty, or staff, such as:

- Active Shooter
- Campus Carry
- Burglary/Theft Prevention
- Alcohol/Drug Awareness
- Personal Safety
- Campus Safety

For further information concerning crime statistics, go to the website: www.depts.ttu.edu/ttpd

We highly recommend the bicycle registration program offered by Texas Tech Transportation and Parking Services (E-Mail: parking@ttu.edu)

For further information, contact the Texas Tech Police Department at:

Phone: 806.742.3931

E-mail: police@ttu.edu

Address: 413 Flint Avenue,
Lubbock, Texas 79409

Midland Campus Students

Information for the Midland College Police can be found at: <https://www.midland.edu/services-resources/police/index.php>





INTERPROFESSIONAL PRACTICE AND EDUCATION (IPE) AT TTUHSC

ADVANTAGES OF IPE

Health care professionals who learn together, work better together. Interprofessional practice and education (IPE) is a powerful tool to establish links between the education system and the health care delivery system. As a leader in health care education, TTUHSC's overarching goal for IPE is to prepare all health professions students for deliberately and collaboratively working together to reach a common goal of well-coordinated, high quality patient-centered care. Classroom instruction alone is not enough to prepare students for collaborative practice. There must be opportunities for multiple professions working together inherent in the process; the focus of IPE is students, faculty, and preceptors linking their own professional roles with students, faculty, and preceptors in other professions to promote teamwork for safe, quality, and cost-effective care.

MISSION

The mission of the Office of Interprofessional Education at TTUHSC is to inspire and transform future health care professionals through collaborative learning of interprofessional methods in student education, faculty development, and preceptor training to advance the overall health and well-being of the West Texas community and beyond.

IPE CORE CURRICULUM

To ensure that our learners will be able to work effectively in teams, we need to educate them in learning environments where the model is interprofessional collaborative care. To this end, all incoming TTUHSC students, regardless of school affiliation, will be required to complete the IPE Core Curriculum prior to graduation. The IPE core curriculum is composed of two components including successful completion of a non-credit online course ($\geq 70\%$ accuracy on the knowledge post-tests) and successful participation in at least one registered IPE learning activity. Failure to complete the IPE core curriculum will result in delayed graduation. Students should consult their academic/program advisor and/or school catalog for additional information.

CONTACT US

Office of Interprofessional Education

ipe@ttuhsc.edu | 806.743.2028 | www.ttuhsc.edu/interprofessional-education

OFFICE OF GLOBAL HEALTH

PROMOTING GLOBAL HEALTH EDUCATION AT TTUHSC

- Monthly lecture series
- Monthly film series
- Cultural events and other activities
- Global Health Alliance student organization
- Medical Spanish Club

FOSTERING INTERNATIONAL PROGRAMS FOR STUDENTS

- Faculty-led programs
- Spanish immersion
- Internships & practicums abroad

For more information about the Office of Global Health and the global health programs offered at TTUHSC, please visit the Office of Global Health website at: www.ttuhsc.edu/global-health/ or email globalhealth@ttuhsc.edu.

TTUHSC ALUMNI ASSOCIATION/TTUHSC OUR LEGACY NOW STUDENT FOUNDATION

Our Legacy Now Student Foundation is a student-led organization designed to provide emergency financial assistance to students experiencing unanticipated hardship. Students needing assistance can apply online where the student board reviews and selects recipients. Since its inception in September 2015, the foundation has awarded over \$105,000 to 107 students experiencing unexpected financial hardship.

Our Legacy Now raises funds through student, faculty, staff, and alumni donations. Our Legacy Now is also an official student organization at TTUHSC.

www.ttuhsc.edu/our-legacy-now
Our Legacy Now Student Foundation

www.ttuhsc.edu/alumni
TTUHSC Alumni Association

Your membership dues to the TTUHSC Alumni Association allow you to have the opportunity to continue building connections of a lifetime, provide deserving students with scholarships, join us at alumni events, gain access to continuing education programs, access to select library services, and a free subscription to the university magazine, Pulse.



QUALITY ENHANCEMENT PLAN

ARE YOU READY TO LIVE WELL BEYOND?

Not only does TTUHSC seek to produce graduates who are knowledgeable in their fields, but we also want to develop individuals who prioritize self-care and seek to achieve healthy balances across multiple dimensions of their lives. With this in mind, TTUHSC faculty, staff, and students have developed a five-year project to focus on student wellness, with a specific emphasis on emotional intelligence. Known as the *Well Beyond* initiative, the project is a component of TTUHSC's process to seek reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). As part of this process, TTUHSC is required to develop a Quality Enhancement Plan, or QEP. This is a focused project to improve a specific aspect of student learning or student success across the institution, regardless of academic program or campus affiliation. Through the *Well Beyond* initiative, TTUHSC students will learn to achieve healthy balances in their lives and cultivate appropriate strategies for responding to their emotions. Ultimately, we desire for our graduates to be better equipped to persevere through challenges not only as students, but also as future healthcare professionals and researchers.

For help to support your overall well-being, please visit our website for more information, resources, and strategies for growth: <https://www.ttuhscc.edu/live-well>



SHP STUDENT ORGANIZATIONS

| | |
|--|----------|
| ATHLETIC TRAINING STUDENTS ASSOCIATION | (ATSA) |
| CLINICAL LABORATORY SCIENCE STUDENT ASSOCIATION | (CLSSA) |
| MOLECULAR PATHOLOGY | (MP) |
| NATIONAL STUDENT SPEECH LANGUAGE HEARING ASSOCIATION | (NSSLHA) |
| PHYSICIAN ASSISTANT SOCIETY | (PAS) |
| PI THETA-EPSILON | (PTE) |
| STUDENT ACADEMY OF AUDIOLOGY | (SAA) |
| SPORTS MEDICINE INTEREST GROUP | (SMIG) |
| STUDENT NEUROLOGICAL PHYSICAL THERAPY ASSOCIATION | (SNPTA) |
| STUDENT OCCUPATIONAL THERAPY ASSOCIATION | (SOTA) |
| STUDENT ORTHOPEDIC MANUAL PHYSICAL THERAPY ASSOCIATION | (SOMPTA) |
| STUDENT PEDIATRIC PHYSICAL THERAPY ASSOCIATION | (SPPTA) |
| STUDENT PHYSICAL THERAPY ASSOCIATION | (SPTA) |

ALPHA ETA HONOR SOCIETY

The Alpha Eta Honor Society is a national organization started on August 31, 1973, was chartered in 1975 and is composed of both students and faculty in the allied health professions. The purpose of the Society is the promotion and recognition of significant scholarship, leadership, and contributions to the allied health professions. There are more than 90 active Alpha Eta Chapters affiliated with colleges and universities across the United States. The national organization enjoys a rich tradition of scholarship and service. The motto for the Society is “Together We Serve.”

The Texas Tech University Health Sciences Center Chapter of Alpha Eta began in January 1991 and is comprised of faculty, undergraduate and graduate students in the School of Health Professions (SHP). In 1991, there were 15 members from three departments. Today, Alpha Eta includes over 900 members and more than 50 faculty members from all programs and departments within the SHP.

Alpha Eta members are nominated in the fall by their respective program’s faculty members based on scholarship, leadership and achievement. No more than 20 percent of a specific program’s graduating class can be inducted into the honor society. Undergraduate students must maintain a minimum GPA of 3.5, and graduate students a minimum GPA of 3.8 to be considered for membership. Typically, selected students are inducted in the final year of their respective program.

Inducted members are recognized at a Graduation Honor Ceremony in the spring and are presented with honor cords to wear during commencement. Alpha Eta strives to participate in a service project each year.

Hesper Holland, M.S., CCC-SLP

Alpha Eta Chapter President | hesper.holland@ttuhsc.edu



TTUHSC STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is the recognized governing body for students at Texas Tech University Health Sciences Center. It consists of representatives from each of the disciplines within TTUHSC as a whole (Health Professions, Pharmacy, Biomedical Sciences, Medicine, Nursing, and Branch Campuses). These representatives assist in the promotion, coordination and direction of student affairs and activities affecting the student body as an entity, as well as encourage communication among the individual schools that compose the Health Sciences Center.

SGA Officers are elected in April, with outgoing Senators relinquishing duties at a banquet in April. Senators are elected annually by plurality vote of their program in order to represent the interests of their respective programs in the SGA Senate. All members of the Student Senate must be registered students at TTUHSC with a GPA of 2.5 or more current and cumulative.

For more information about the SGA, please visit our website at:

www.ttuhschool.edu/student-government, or email us at TTUHSC.SGA@ttuhsc.edu

STUDENT FEE SUPPORT BASED SERVICES

PROGRAM OF ASSISTANCE FOR STUDENTS

www.ttuhschool.edu/centers-institutes/counseling/pas.aspx

The Program of Assistance for Students is a free and confidential counseling resource to promote health and wellness in your personal and academic life. Counselors are trained in addressing all types of problems. Individual and relationship counseling is available.

- 8 free counseling sessions per fiscal year (September 1 to August 31)
- Available to traditional and online learners
- Additional mental health resources on our website: www.ttuhschool.edu/counseling

In Lubbock:

Counseling Center at TTUHSC
806.743.1327 or
counselingcenter@ttuhsc.edu

In Amarillo:

Professional Counseling and
Biofeedback Center (PCBC)
806.356.0404

In Midland/Odessa:

Samaritan Counseling Center
432.563.4144

PAS 24-HOUR CRISIS LINE: 806.743.1327 OR 1.800.327.0328

If you are in immediate crisis and one of the following applies to you:

- You feel you are in immediate danger of harming yourself
- You feel you are in immediate danger of harming someone else
- You have recently been assaulted or had a traumatic experience

Please do one of the following:

- Call 911 – you will be connected with the police who can help you get emergency services
- Call the Starcare Crisis Team 806.740.1414
- Go to your local emergency room

Self-Help Resource:

Login to <https://us.taoconnect.org/> using TTUHSC email





AMARILLO CAMPUS

- Program of Assistance for Students (Counseling Services)
- Therapy Assistance Online (TAO) <https://us.taoconnect.org/>
- Golds Gym- 806.359.5438
- Student Travel – supplemental funding for conferences, paper presentations, no lobbying
- Registered Student Organizations - supplemental funding for activities/events
- TTUHSC Student Government Association - supplemental funding for student organization special projects.

Students rotating to other regional campuses will need to Opt In to utilize the services on that specific campus by contacting Student Business Services (SBS). They can opt in any time during the semester. The Opt In service is in effect for the entire semester and cannot be canceled during that same semester. Students can contact the SBS office at 806.743.7867 or SBS@ttuhsc.edu if they need additional information.

The Opt In form can be found at: <http://www.fiscal.ttuhsc.edu/studentbusserv/>

Cindy Veigel | 806.414.9003

MIDLAND CAMPUS

- Program of Assistance for Students (Counseling Services)
- Therapy Assistance Online (TAO) <https://us.taoconnect.org/>
- Planet Fitness Midland- 32.689.4600
 - Student will receive authorization form each semester student service fees are paid
- Student Travel – supplemental funding for conferences, paper presentations, no lobbying
- Registered Student Organizations - supplemental funding for activities/events
- TTUHSC Student Government Association - supplemental funding for student organization special projects.
- TTUHSC PA Student Badge provides access to the Midland College library and other services on campus (excludes fitness center).

Students rotating to other regional campuses will need to Opt In to utilize the services on that specific campus by contacting Student Business Services (SBS). They can opt in any time during the semester. The Opt In service is in effect for the entire semester and cannot be canceled during that same semester. Students can contact the SBS office at 806.743.7867 or SBS@ttuhsc.edu if they need additional information.

The Opt In form can be found at: <http://www.fiscal.ttuhsc.edu/studentbusserv/>

Alma Gomez | 432.703.5145

ODESSA CAMPUS

- Program of Assistance for Students (Counseling Services)
- Therapy Assistance Online (TAO) <https://us.taoconnect.org/>
- Mission Fitness Gym, Midland/Odessa- 432.640.6400
- Student Travel – supplemental funding for conferences, paper presentations, no lobbying
- Registered Student Organizations - supplemental funding for activities/events
- TTUHSC Student Government Association - supplemental funding for student organization special projects.

Students rotating to other regional campuses will need to Opt In to utilize the services on that specific campus by contacting Student Business Services (SBS). They can opt in any time during the semester. The Opt In service is in effect for the entire semester and cannot be canceled during that same semester. Students can contact the SBS office at 806.743.7867 or SBS@ttuhsc.edu if they need additional information.

The Opt In form can be found at: <http://www.fiscal.ttuhsc.edu/studentbusserv/>

Alma Gomez | 432.703.5145

LUBBOCK CAMPUS

- Program of Assistance for Students (Counseling Services)
- Therapy Assistance Online (TAO) <https://us.taoconnect.org/>
- Student Travel – supplemental funding for conferences, paper presentations, no lobbying
- Registered Student Organizations - supplemental funding for activities/events
- TTUHSC Student Government Association - supplemental funding for student organization special projects.
- Texas Tech University ID card provides access to the library, use of facilities on their campus and discounts from some community businesses.

Erin Justyna | 806.743.3451 | erin.justyna@ttuhsc.edu

ADDITIONAL SERVICES PROVIDED BY TEXAS TECH UNIVERSITY

- Student Legal Services* | 806.742.3289
**These services maybe limited due to Confidentiality regulations.*

For additional information on campus resources, please visit:

<https://www.ttuhsc.edu/student-affairs/campus-resources.aspx>

STUDENT ID BADGE

Below is the important information you need to know about your HSC Identification Badge.

THIS ID REPLACES ANY OLD TEXAS TECH IDS YOU MAY HAVE HAD

Your badge/ID will serve both as your HSC identification badge that must be worn at all times while on campus per HSC OP 76.02 and your Student ID to access your residence hall, dining plan, the rec center, athletic events, and academic spaces. Any access granted to you for the Health Sciences Center will be housed on your ID. Any old Texas Tech IDs you may have had will no longer work and should be turned into the University ID Office or shredded.

THE PICTURE:

- Your photo will be taken at orientation or you may submit photo online at:
http://www.depts.ttu.edu/unvid/photo_submit.php
- Sample photos are on the “Submit a photo” page
- Photo guidelines:
 - Color photo, white or off-white, smooth background, you must be looking straight at the camera (no side/profile pictures), no borders on the photo, no other people may be in the photo with you, do not wear anything that will obstruct the view of your face/head, IE: hats, sunglasses, etc.
 - File format
 - Type: jpg
 - Dimensions: square at least 300x300 pixels
 - Size: File cannot exceed 50KB

If taken at Orientation, every effort will be made to have your photo ID ready the same day. If you are a distance education student your ID will be mailed to you. You need a government issued photo ID to obtain a student badge/ID.

ID REPLACEMENT

- When enrolling in the university, you will receive your first School of Health Professions ID for free. This will be your permanent Texas Tech University Health Sciences Center badge/ID and you will not receive a new badge/ID each year. Lost, stolen, and damaged cards are subject to a replacement fee.
- Because your Badge/ID may have security-cleared access, you will need to fill out a replacement form to replace your badge. TTUPD controls access and we must communicate the change in badge number to them.
- Traditional students may pick up a form in the SHP Office of Admissions and Student Affairs Room 3BC100.
- It will need an authorized signature from your school.
- Once the form is completed, with authorized signature, please bring the form and a government issued photo ID to the SHP Student Affairs Office located in 3BC100. You can also take your form to the University ID office in the Student Union Building, Room 105. The Student Union Building is located on the Texas Tech University campus at 1502 Akron Avenue. When replacing your ID you can pay with cash, check, debit/credit card, or tuition bill.
- Distance Education students can request their first ID through the online request form.

This form can be found at: https://www.depts.ttu.edu/unvid/de_requirements_ttuhsc.php

- You will need to log in with your campus credentials.
- You will also need to submit your ID photo online. On this webpage you will find a link to the online photo submission as well as photo guidelines.
- The University ID/RaiderCard office will verify with the School of Health Professions that you have paid the ID Maintenance Fee and that you are eligible to receive a badge/ID.

- Your ID will be mailed to the closest Texas Tech Police Department for distribution. In instances where you are not near a local Texas Tech Police Department, your ID will be mailed to the address provided on your request form.

NAME BADGE

If there is a spelling error on your ID or your name is changed, please contact the SHP Office of Admissions and Student Affairs to make the correction. If your name changes during your program please contact the SHP Office of Admissions and Student Affairs to make the change.

MONIES ON YOUR STUDENT BADGE/ID CARD

If you live on campus, your Dining Bucks are housed on your card; off-campus students can elect to purchase a commuter dining plan. All dining plans can be used at any Hospitality location on campus.

Visit <http://www.depts.ttu.edu/hospitality> for a complete list of locations.

Please contact Hospitality Services if you have further questions.

They can be reached at hospsrvcdining.plans@ttu.edu or 806.742.4042.

MIDLAND CAMPUS STUDENTS

Students on the Midland College campus will be issued a key for entrance into the building.

OFFICE OF INSTITUTIONAL HEALTH

Mission Statement:

The Texas Tech University Health Science Center Office of Institutional Health strives to provide students and faculty preventive solutions to transmissible disease known to be of risk in health care. Health care exposures can be minimized through the use of immunizations, annual Flu vaccine, and proactive exposure management. It is the priority of our department to limit these risks and protect the health of students, faculty, employees and volunteers.

STUDENT SERVICES POST- MATRICULATION

- | | |
|-----------------------|---------------|
| • Exposure Management | • TB testing |
| • Record Management | • FLU vaccine |
| • Clinical Clearance | • Covid |

Important to note: if you have an exposure after hours or on the weekend please call 806-368-2647; this is for exposures after hours only. If the exposure occurs during work hours please call 743-3019

RECORDS

If you need a copy of your records please call

Mecole Campbell at 806.743.7455 or email at mecole.campbell@ttuhsc.edu

RESOURCES

For additional resources please refer to: www.ttuhsc.edu/institutional-health

IMMUNIZATION REQUIREMENTS

A list of required immunizations can be found on the TTUHSC Immunization website:

www.ttuhsc.edu/institutional-health

Beneath the Student Life section you will select the tab for *Pre-matriculation*, next selecting the *School of Health Professions.pdf* for your program specific requirements.

This completed form and supporting documentation should be forwarded as soon as possible to:

Office of Institutional Health TTUHSC

3601 4th Street Stop 8150, Lubbock TX 79430

Immunization Coordinator

Lubbock, Texas 79430

Fax: 806.743.3056

mecole.campbell@ttuhsc.edu

Contact Institutional Health at:

Phone: 806.743.7455

www.ttuhsc.edu/institutional-health

STUDENT HEALTH

<https://www.ttuhsc.edu/student-affairs/health.aspx>

Texas Tech University Health Sciences Center (TTUHSC) campuses have a facility that students can use when needing health care services. Each location offers a range of services from medical checkups and mental health services to wellness support and health education.

As a community, we are committed to ensuring that everyone at TTUHSC stays healthy—not only physically, but also mentally and emotionally.

IMMUNIZATIONS

Updated information about immunizations will be provided during your school's orientation. If you require an immunization administered by the Family Medicine clinic, you will be required to pay a fee.

For an immunization, it is not necessary to be seen by a physician, but a nurse appointment is required. Female students must have a nurse appointment for a pregnancy test prior to an MMR immunization.

Please bring your immunization records with you at the time of your first visit.

PHARMACY

The Student Health Fee does not include a prescription benefit; thus, students are responsible for medication costs. However, a discounted option for pharmacy services includes Wal-Mart's \$4 Generic Drug program. The Family Medicine clinic should be able to provide more information.

CONFIDENTIALITY

All medical records are strictly confidential. By federal law, information cannot be released to anyone without the written consent of the patient, except as required by a court. You may have copies of your immunizations upon request. We will be happy to send copies of laboratory tests or other information to your physician of choice, upon your written release.

Amarillo

Texas Tech Physicians of Amarillo
 Family & Community Medicine
 1400 Coulter, Suite 5100, Amarillo, TX 79106
 T: 806.351.3777
 8-5, Monday-Friday
 Emergencies: BSA Hospital

Odessa

Texas Tech Physicians of Odessa
 Family & Community Medicine
 Health Center, 1st Floor
 701 W. 5th Street, Odessa, TX 79763
 T: 432.335.5333
 8-5, Monday-Friday
 Emergencies: Medical Center Hospital

Lubbock

Texas Tech Physicians of Lubbock
 Family & Community Medicine
 TTUHSC Building, 1st Floor, Medical Pavilion
 3601 4th Street, Lubbock, TX 79430
 T: 806.743.2757
 8-5, Monday-Friday
 Emergencies: University Medical Center

El Paso

Texas Tech Physicians of El Paso
 Family & Community Medicine
 Texas Tech Family Medicine Center
 9849 Kenworthy, El Paso, TX 79924
 T: 915.757.2581
 8-5, Monday-Friday
 Emergencies: Thomason Hospital

ELIGIBILITY

The Texas Tech Physicians Family & Community Medicine clinic provides health services to TTUHSC students who are currently enrolled and have paid the Student Health Fees as part of tuition and fees. To receive health services, you must present a Student I.D. card at the time of the appointment. If you also have private insurance in addition to Student Health Services, you will need to submit your receipt for the co-pay to your insurance company for reimbursement.

The Student Health Fee covers only those services provided by the Family & Community Medicine clinic and specific laboratory and radiology service performed at cooperating locations. All other charges incurred are your responsibility.

CLINIC APPOINTMENTS

Please call to make an appointment. If you need to be seen for a sudden illness, please call that day as early as possible. If you need to be seen after clinic hours, call your campus's clinic phone number and ask to leave a message for the on-call physician. When you check in, please inform the receptionist that you are a TTUHSC student. If you come to the clinic without an appointment, it may be necessary for you to wait for a physician.

Immunizations, paper work, and routine procedures are not ordinarily considered urgent care, and may not be taken care of on the same day as requested.

STAFF

The medical staff of the Texas Tech Physicians Family & Community Medicine clinic is composed of faculty and resident physicians, and advanced practice providers.

EMERGENCY

If you have a health emergency that requires you to be seen at a hospital emergency room, go to the hospital listed for your campus under "Clinic Locations." Visits to an emergency room that generate a charge from either TTUHSC or the hospital are your responsibility.

Effective 9/1/2007, TTUHSC students are required to pay the following fees:

| | |
|--|------|
| Physician Visit | \$10 |
| Physician Visit with Pap Test and/or STD* testing | \$25 |
| <i>*testing for chlamydia, gonorrhea or syphilis</i> | |
| Physician Visit with Colposcopy Procedure | \$60 |

Health Professions Services for TTUHSC Students
HEALTH PROFESSIONS | MEDICINE | NURSING | PHARMACY
GRADUATE SCHOOL OF BIOMEDICAL SCIENCES

Texas Tech Physicians
AMARILLO | EL PASO | LUBBOCK | PERMIAN BASIN

SERVICES COVERED:

| | | | |
|---|--|--|--|
| <i>Chemistry</i> <ul style="list-style-type: none"> • Glucose, Random/Fasting • Amylase • Lipase • Potassium • Total Protein • Total Bilirubin • Calcium • HbA1c (non-screening) | <i>Immunology</i> <ul style="list-style-type: none"> • RPR (syphilis) • Monospot • Pregnancy Test (Qualitative Only) Blood or Urine | <i>Microbiology</i> <ul style="list-style-type: none"> • Strep Screen • Throat Culture • Urine Culture • Urinalysis • GC Testing | <i>Radiology Services</i> <ul style="list-style-type: none"> • Chest • Ribs • Spine • Pelvis • Hips • Shoulder • Humerus • Elbow • Forearm • Wrist • Hand • Finger • Femur • Knee • Tibia/Fibula • Ankle • Foot • Abdomen |
| <i>Virology</i> <ul style="list-style-type: none"> • Chlamydia testing • Hematology • CBC w/diff • CBC w/o diff • Sed Rate | <i>Profiles</i> <ul style="list-style-type: none"> • Chemistry Profile • Lipid Profile • Liver Profile • Thyroid Function Panel | <hr/> <p>Services Covered-Medically Necessary Laboratory Services (ordered by Family Medicine Clinic)</p> | |

All covered laboratory and radiology services must be ordered by the Family Medicine physician. Any additional lab tests or radiology services, consultations, visits to other departments at TTUHSC, or visits to an emergency room that generate a charge from either the Texas Tech Physicians Family & Community Medicine clinic or the hospital will be your responsibility.

If you receive a bill from TTUHSC for services covered by the Student Health Fee, please bring the bill to the Texas Tech Physicians Family & Community Medicine clinic as soon as possible.

SERVICES NOT COVERED:

| | |
|--|--|
| <ul style="list-style-type: none"> • Emergency room visits • Hospitalizations • Laboratory (other than listed) • Radiology (other than listed) • Procedures (other than colposcopy) | <ul style="list-style-type: none"> • Immunizations • HIV tests • Antibody titers • Durable medical equipment (DME) • Medications administered in clinic |
|--|--|

For questions about services, please contact Student Life: [806.743.2302](tel:806.743.2302)

TEXAS TECH UNIVERSITY RECREATION

UREC FACILITIES

University Recreation is the primary destination on campus for you to engage in recreation, wellness, workouts, play sports, take a fitness class and so much more!

As a TTUHSC student, your tuition covers access to the Student Rec Center 7 days a week to workout, play basketball or pickleball, and take a fitness class! We also have a 53 foot Rock Climbing Wall!

HERE ARE A FEW OF THE THINGS REC SPORTS HAS TO OFFER:

- More than 80 free group fitness classes every week
- Basketball, racquetball, squash, volleyball and indoor soccer courts
- 100+ treadmills, stair-masters, resistance machines and free weights including the Raider Performance Room, and home of CrossFit Texas Tech
- 1/9 mile indoor running track and cardio area
- Always check for updates on programs and facilities at <https://www.depts.ttu.edu/urec/>

AQUATICS

The Student Leisure Pool is the warm weather place to be on campus. Float the lazy river, explode through the drop slide, or enjoy a game of water basketball or volleyball. Swimming is available all year long as the Olympic-sized indoor Aquatic Center opens during colder weather.

- The Leisure Pool features a 645 foot lazy river and 20-person hot tub.
- Special events include polar bear swim, dive-in movies, and a wide variety of Red Cross certification courses.

INTRAMURALS

Intramurals sports are the perfect chance to break a sweat in a fun, organized and competitive environment. We have team sports, individual sports, special events and tournaments all year long.

- Play on a Mens, Womens or Coed team for flag football, softball, soccer, volleyball and basketball!
- We also have individual and team tournaments for sports like tennis, golf, knocker soccer, spikeball, battleship, disc golf and more!

FIT/WEEL CENTER

UREC Fitness and Wellness has group fitness classes, personal training, and massage therapy to engage the Tech community in fun-filled, heart pumping workouts!

Unleash your energy in one of 75+ weekly free group fitness classes such as ZUMBA, Cyling, SwimFit, Cardio Kick Boxing, Core, Yoga + Pilates, and much more. You can also discover your passion in paid fitness classes such as CrossFit, F45, and Dance Classes.

Through the Fit/Well Suite, identify your workout or fitness goals with personal training. Students can also schedule a massage by a licensed massage therapist to relieve stress, soreness, or to simply relax.

Take the guesswork out of your workout by completing a SECA medical grade body composition analysis. Many other standard assessments are also available for purchase.



SPORT CLUBS

Sport Clubs at Texas Tech provide opportunities for students to create and participate in 30+ recreational and competitive clubs. Students can learn new skills and compete in local, regional, and national events and tournaments. For more information about a specific club, please go to <https://www.depts.ttu.edu/UREC/>

OUTDOOR PURSUITS CENTER

Planning your own adventure? Need equipment? The Outdoor Pursuits Center maintains one of the largest inventories of outdoor rental equipment in West Texas. They carry everything from tents and kayaks to snow skis and mountain bikes. If you're looking to enjoy an adventure without all the planning, join one of their student-led trips. Many trips include transportation and necessary equipment, all for one low cost!

The Outdoor Pursuits Center also houses a bike repair shop. Most bike issues can be easily fixed, bring your bike by for a free estimate and let their mechanics help get you back on your bike.

POLICIES & PROCEDURES

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER POLICIES

- A University, like any community, must have regulations and/or standards by which its members abide and procedures by which its components function. The standards should provide order and an atmosphere conducive to intellectual and personal development. The Student Handbook, the TTUHSC Operating Policies and Procedures, and the individual School's catalogs are intended to serve these purposes in the interest of all components of the Texas Tech University Health Sciences Center.
- The Texas Tech University Health Sciences Center (TTUHSC or the University) reserves the right to change, modify, amend, or rescind, in whole or in part, the Handbook at any time without prior notice. The Handbook supersedes all previous editions. The provisions of the Handbook do not constitute a contract, express or implied, between any student or faculty member and Texas Tech University System, TTUHSC, or the TTUHSC School of Medicine, School of Health Professions, School of Pharmacy, School of Nursing, or the Graduate School of Biomedical Sciences.

(See updates at www.ttuhsc.edu/student-affairs)

- Texas Tech University Health Sciences Center reserves the right to interpret, change, modify, amend, or rescind these policies in whole, or in part, at any time without prior notice or consent.
- Each policy listed below can be accessed at: <http://www.ttuhsc.edu/administration/operating-policies/default.aspx>

TTUHSC STUDENT HANDBOOK CODE OF PROFESSIONAL CONDUCT

<https://www.ttuhsc.edu/student-affairs/handbook.aspx>

SHP ACADEMIC CALENDAR

The academic calendar can be accessed via the School of Health Professions website below:

<https://www.ttuhsc.edu/health-professions/academic-calendar/default.aspx>

EXPECTATIONS OF THE STUDENT

Students studying in the School of Health Professions must complete the professional curriculum within the prescribed school and departmental academic and calendar guidelines. Health Professions' students are required to observe departmental, school, and institutional regulations and requirements. Health Professions' students are expected to maintain a professional attitude toward the patients to whom they will provide healthcare, and toward the colleagues with whom they learn and work. Only the specific course instructor can excuse absences. Other policies concerning departmental expectations of Health Professions' students are contained in the student handbooks of the respective departments. Students will be held responsible for both the information contained in this catalog and in the departmental handbooks. In addition, students are expected to abide by all stated school or departmental policies and regulations.

SHP ETHICAL SCHOOL STANDARD

As a student of the School of Health Professions at Texas Tech University Health Sciences Center, I will use my knowledge and skills responsibly to improve the quality of life for those we serve. I will seek in all academic, professional, and personal endeavors to demonstrate ethical behavior, honesty, integrity, and respect for others.

TTUHSC SCHOOL OF HEALTH PROFESSIONS POLICIES

Texas Tech University Health Sciences Center School of Health Professions reserves the right to interpret, change, modify, amend, or rescind these policies in whole, or in part, at any time without prior notice or consent. Each policy listed below can be accessed at: <https://hscweb.ttuhschool.edu/health-professions/current/policies.aspx>

TTUHSC SHP POLICIES

SHP OP ST.01 Academic Student Advising

SHP OP ST.02 Academic Dismissal

SHP OP ST.03 Academic Grade Appeal

SHP OP ST.04 Academic Probation

SHP OP ST.05 Accommodations for Students with Disabilities

SHP OP ST.06 Campus Assignment Reassignment

SHP OP ST.07 Credit Hour Definition

SHP OP ST.08 Grading Criteria

SHP OP ST. 09 Inclement Weather

SHP OP ST.10 Incomplete Grade

SHP OP ST.11 Health Insurance

SHP OP ST.12 International Student Policy

SHP OP ST.13 Non-Degree Seeking Students

SHP OP ST.14 Prerequisite Course Statute of Limitations

SHP OP ST.15 Residence Credit

SHP OP ST.16 Student Course Evaluations

SHP OP ST.17 Student Honor Roll Policy

SHP OP ST.18 Thesis and Dissertation Policy

SHP OP ST.19 Non-Grade Grievance Policy

SHP OP ST.20 Blood Borne Pathogen Infection Policy

SHP OP ST.21 Student Drug Testing Policy

SHP OP ST.22 Identification Verification Policy

SHP OP ST.23 Recruitment Application Admission

SHP OP ST.24 Readmission for Former School of Health Professions Student

SHP OP ST.25 Leave of Absence

HSC OP 77.17 Core and Transfer Compliance Policy

TITLE IX

Texas Tech University Health Sciences Center (TTUHSC) is committed to providing and strengthening an educational and working environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with federal and state laws and regulations, TTUHSC prohibits discrimination based on sex and other types of sexual misconduct.

The University's Title IX and Sexual Misconduct policies and procedures may be found in TTU System Regulation 07.06, HSC OP 51.03, and Part IV of the TTUHSC Student Handbook. Links to these resources are below:

TTU System Regulation 07.06

<http://www.texastech.edu/offices/cfo/system-regulation-07.06-sexual-harassment.pdf>

HSC OP 51.03 | <https://www.ttuhsc.edu/administration/documents/ops/op51/op5103.pdf>

Part IV of the TTUHSC Student Handbook | <https://www.ttuhsc.edu/student-affairs/handbook.aspx>

If you have been involved in or are aware of sex-based discrimination in any form, including sexual misconduct, please utilize the online report form available at: <http://www.ttuhsc.edu/title-ix/default.aspx>

Additionally, please feel free to reach out to the TTUHSC Title IX Coordinator directly at TitleIXCoordinator@ttuhsc.edu to assist you with your concern.

NON-DISCRIMINATION AND ANTI-HARASSMENT

TTUHSC brings together, in common pursuit of its educational goals, persons of many backgrounds and experiences. TTUHSC prohibits discrimination based on sex (including pregnancy), race, color, national origin, religion, age, disability, protected veteran status, genetic information, sexual orientation, gender identity, or gender expression. TTUHSC is an Equal Opportunity Institution and no applicant or student will be discriminated against because of these categories, classes, or characteristics during the course of education at this institution.

For more information, visit <https://www.texastech.edu/offices/equal-employment/>

If you need to make a report of discrimination, please visit:

https://cm.maxient.com/reportingform.php?TexasTechUnivHSCSS&layout_id=4

CLERY ANNUAL SECURITY REPORT

Every year in October, Texas Tech University Health Sciences Center releases the Annual Security Report in compliance with the federal law identified as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act."

The report contains statistics about certain specified crimes and related incidents that have been reported to the Texas Tech Police Department and other campus security authorities for the previous three calendar years. The report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims' assistance programs, student discipline policies, campus resources, community safety alerts, crime prevention, access to campus facilities and properties as well as personal safety tips.

Link to download report: <https://www.ttuhsc.edu/emergency/clery-report.aspx>

To request a paper copy of this report, contact the Texas Tech Police Department by email at police@ttu.edu or by phone at 806.742.3931 during normal business hours, 8a.m. - 5p.m., Monday through Friday.

CAMPUS CARRY (SENATE BILL 11)

www.ttuhsc.edu/campus-carry

Information on the policies of TTUHSC regarding Texas Senate Bill 11 (SB 11), commonly referred to as "Campus Carry".



STUDENT GRIEVANCE INFORMATION

It is the policy of the Texas Tech University Health Sciences Center to affirm the right of its students to a prompt and fair resolution of a complaint or grievance involving allegations of inappropriate behavior by other TTUHSC students or by TTUHSC personnel toward students. Policies and procedures exist for the following areas of student complaints:

- Complaints regarding the general or academic misconduct of another student
- Complaints regarding discrimination
- Complaints regarding student records
- Complaints regarding employment at TTUHSC
- Complaints regarding grades or grading
- Complaints regarding other types of mistreatment
- Other Institutional-Level Student Complaint Procedures

Links to specific policies and procedures are provided on the HSC Student Affairs website:

<https://cm.maxient.com/reporting.php?TexasTechUnivHSCSS>

PROCESSING COMPLAINTS OR APPEALS

Students should process their complaints or appeals through the appropriate channels. Procedures are delineated in the policies identified above. Students are encouraged to bring their concerns to the designated student affairs officer of their school. The student affairs officer in each school is as follows:

- School of Health Professions: Associate Dean for Admissions & Student Affairs

The deans of the schools have final authority in resolving disputes related to academic issues, such as grading and promotion, and in non-academic issues involving the school's faculty and staff.

Every effort should be made to resolve complaints against faculty and other school personnel at the school level. If the complaint is about personnel or services at the institutional level, the student is advised to contact TTUHSC Student Affairs in accordance.

NOTES

The information contained herein is not to be considered a contract and the Texas Tech University Health Sciences Center School of Health Professions (SHP) reserves the right to make changes to the information and policies contained herein at such times as it deems appropriate. This New Student Orientation guide supersedes all previous editions. The provisions of the New Student Orientation Guide do not constitute a contract, express or implied, between any student, faculty member, Texas Tech University System (TTUS), Texas Tech University Health Sciences Center (TTUHSC), and/or the TTUHSC SHP.

The TTUHSC SHP shall notify the student of any changes to the TTUHSC SHP New Student Orientation Guide occurring during the academic year. At any given time, the most current edition of the TTUHSC SHP New Student Orientation Guide will be available on the TTUHSC SHP current student resource webpage:
<https://student.ttuhsc.edu/health-professions/>

#SHPREDRAIDER



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER

School of Health Professions

3601 4TH STREET | STOP 6294 | LUBBOCK, TX 79430
(806) 743-3220 | WWW.TTUHSC.EDU/HEALTH-PROFESSIONS
HEALTH.PROFESSIONS@TTUHSC.EDU