

LIBRARY COMMITTEE MEETING

December 1, 2017 12:00-1:00pm

Amarillo Library Conference Rm. (2nd Floor)

- Present:** Misty Miller, DPT (Faculty Representative, SHP)
Jeanie Jaramillo, PharmD (Faculty Representative, SOP)
- Absent:** Kishore Yalamanchili, MD (Faculty Representative, SOM)
Phuong Huynh (Student Representative, SOP)
Sameer Saifuddin (Student Representative, SOP)
Caitlin White (Student Representative, SOP)
- Guests:** Terri Wilson, MS (Library Associate Director)
Skyla Bryant, MLS (Assistant Director, Library Liaison to SOM)

The meeting was called to order at 12:02 p.m.

During the meeting, the following announcements and/or points of interest were discussed:

- ✓ The minutes from the April 17, 2017, Library Committee Meeting were approved by acclamation.
- ✓ Terri introduced members to new library employee, Skyla. Terri explained that a great deal of time — indeed, part of the spring and all summer — was spent looking for a replacement for the vacant Assistant Director position which culminated in the hiring of Skyla. Skyla's first day was September 19. Skyla came to Harrington Library from Lovett Memorial Library in Pampa. As the newest Assistant Director and Reference Librarian, Skyla is the liaison librarian to the School of Medicine.
- ✓ In August, a total of 13 new PCs and four new laserjet printers were installed in public usage areas of the library. Terri said all the new computers were installed with Windows 10.
- ✓ A new scanning system was recently installed at the library to replace the previous standard Xerox machine. The new system is referred to as the Knowledge Imaging Center or KIC, for short. Scans can be printed in the library for the usual print charges, emailed, or saved onto a flash drive. Designed with ease of use in mind, KIC comes with a more spacious scan area than normal and can handle larger size materials including books, black-and-white images, color images, text, and photos. Library staff and patrons even have the option of utilizing a QR code to save a scan onto a personal smart phone. In addition, the system is user-friendly. In fact, library staff have already trained one long-time regular library patron on the system's use, Terri reported.
- ✓ Terri and her predecessor, Cheryl Simonsen, took the library outreach display to the Tri-State Fair's Senior Health Fair in September. Terri reported that she and Cheryl spoke

with 170 attendees, an increase over last year. Since participation at the 2017 event was up from 2016, Terri said the library will plan to attend the event again next year.

- ✓ Cheryl's retirement party was held September 26 in the atrium of the library building. Attendance was good, and everyone seemed to enjoy themselves. Cheryl's last day at TTUHSC was September 30.
- ✓ Terri was hired as Associate Director for the Amarillo branch of the TTUHSC Libraries and officially assumed the new role November 1. After announcing her appointment to head the Amarillo campus library, Terri discussed the need to fill the vacancy left when she was promoted from her former position as Unit Assistant Director. Unfortunately, due to technical difficulties, she is unable at this time to proceed with editing position criteria in order to advertise the now vacant position.
- ✓ The library is currently looking at the possibility of going 24/7 for physical library access. Administrators are in the process of getting cost estimates for details like security cameras and card accessible doors. The proposed new library hours may or may not go into effect as early as the new year.
- ✓ Four new student representatives for the library committee are currently sought — two for the TTUHSC School of Health Professions and two for the School of Medicine. Dr. Miller, Faculty Representative with the School of Health Professions, said she could perhaps help with finding students from the SHP to fill two of the vacant committee seats.

UPDATE! Terri found an overlooked email from the beginning of the fall semester with two student volunteers from the School of Health Professions, so now we just need to fill the vacant medical student representatives.

- ✓ In other business, Terri reported that the library committee's pharmacy student representatives polled their peers for suggestions for the December 1 meeting. According to survey results, students 1) do not use the library and find the year-round temperature in the library too cold to be accommodating; and 2) desire a designated low volume group study area upstairs with appropriate seating and large table.
- ✓ Dr. Jaramillo's term as chair of the committee will soon expire. Dr. Miller indicated that she would be willing to assume the role at the end of Dr. Jaramillo's term.
- ✓ At the conclusion of the meeting, the floor was opened for further discussion and/or questions — of which there were none.