

LIBRARY COMMITTEE MEETING MINUTES

July 19, 2011 – Rare Books Room

In Attendance:

Barbara Ballew - PSL
Dawn Kruse - PSL
Paul Landers – PSL
Cyndy Morris – Office of Development
Nathan Rice – Office of Development
Ali Roghani - SOM
Stephanie Shippey - PSL
Candia Thew - PSL
Margaret Vugrin - PSL
Richard Wood – PSL

Meeting was called to order by Ali Roghani at 3:15 PM.

Old Business:

A first edition copy of *Aequanimitas* by William Osler was purchased and cataloged for the Preston Smith Library Rare Books Room in memory of Dr. Robert Kimbrough.

There is no new information about the budget except that student workers' hours have been cut, but the library is remaining open the same number of hours. The library has reduced the number of student workers who are here on evenings and weekends. The final budget will not be announced until August.

New Business:

Cyndy Morris and Nathan Rice from the Office of Development spoke to the group about endowments. They gave advice on how to handle existing endowments, and the group brainstormed about potential methods to attract donors and donations. They will send information to allow people to start thinking of different angles for fundraising then return to the September meeting to discuss ideas with the board.

The library had been using the same product for the online catalog since 1985, and while it had incremental updates, the company did not meet deadlines for developments the library had requested. The library has moved to a new product, which will go live by September 1st. The online catalog gains features in this move including interfacing with the eRaider system, the ability for patrons to renew their own books online, and the ability to place holds online. The new product will cost about the same the first year because the library is paying to migrate data, but it will save money in the subsequent years.

Richard and Paul explained how the Archives have been turned into a searchable archival list. Stephanie demonstrated the use of the list online.

The meeting adjourned at 4:10 PM.